

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1072

Adopted Date July 19, 2022

DESIGNATE FAMILY AND MEDICAL LEAVE OF ABSENCE TO KEN MALICOTE, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

WHEREAS, it is necessary to designate a Family and Medical Leave of Absence for Ken Malicote; and

NOW THEREFORE BE IT RESOLVED, to designate Family and Medical Leave of Absence for Ken Malicote not to exceed twelve (12) weeks; pending further documentation from Mr. Malicote's physician.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Water & Sewer (file)
K. Malicote's FMLA file
OMB – Sue Spencer

Resolution

Number 22-1073

Adopted Date July 19, 2022

HIRE JENNIFER WILSON AS WATER AND SEWER UTILITY CLERK I, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Jennifer Wilson within the Warren County Water and Sewer Department classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #12, \$17.05 per hour, under the Warren County Commissioners compensation plan, effective August 1, 2022, subject a negative drug screen, background check, and a 365-day probationary period.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

H/R

cc: Water and Sewer (file)
J. Wilson's Personnel file
OMB – Sue Spencer

Resolution

Number 22-1074

Adopted Date July 19, 2022

APPROVE TEMPORARY PAY SUPPLEMENT FOR JEFF STILGENBAUER, FISCAL SPECIALIST, WITHIN THE OFFICE OF MANAGEMENT AND BUDGET

WHEREAS, due to the understaffing of Commissioner Departments, the Deputy County Administrator requests the pay supplement of \$1.00 per hour to be approved for Mr. Stilgenbauer, as he is providing services to the other departments outside the Office of Management and Budget; and

NOW THEREFORE BE IT RESOLVED, to approve the pay supplement of \$1.00 per hour to Jeff Stilgenbauer effective pay period beginning July 16, 2022; and

BE IT FURTHER RESOLVED, this pay supplement for Jeff Stilgenbauer, will remain in effect until further notice and he is relieved of outside duties.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: OMB (file)
J. Stilgenbauer's Personnel File
OMB-Sue Spencer

Resolution

Number 22-1075

Adopted Date July 19, 2022

APPROVE PAY INCREASE FOR SVITLANA LYTVYNYUK, ELIGIBILITY REFERRAL SUPERVISOR, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION

WHEREAS, the director has requested to increase Ms. Lytvynyuk's wage to \$2,076.54 bi-weekly; as she completes all state hearings for the Long-Term Care Unit as well as all the training required and changes for the Long-Term Care Unit, in addition to her supervisor duties, the wage is consistent with another supervisor doing similar duties in addition to supervisory duties; and

NOW THEREFORE BE IT RESOLVED, to approve pay increase for Svitlana Lytvynyuk, eligibility referral Supervisor to, \$2076.54 bi-weekly, effective pay period beginning July 30, 2022.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Human Services (file)
S. Lytvynyuk's Personnel file
OMB-Sue Spencer

Resolution

Number 22-1076

Adopted Date July 19, 2022

HIRE KRISTINA FORSEY AS AN ELIGIBILITY REFERRAL SPECIALIST I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION

BE IT RESOLVED, to hire Kristina Forsey, as Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division, full-time, 40 hours per week, Pay Grade 2, \$15.34 per hour, under the Warren County Job and Family Service, Human Services compensation plan, effective July 25, 2022, subject to a negative drug screen and check and a 365-day probationary period.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Human Services (file)
K. Forsey's Personnel file
OMB – Sue Spencer

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1077

Adopted Date July 19, 2022

ACCEPT RESIGNATION OF ASHLEY SCHMITZ, ELIGIBILITY REFERRAL SPECIALIST III, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION, EFFECTIVE AUGUST 5, 2022

BE IT RESOLVED, to accept the resignation, of Ashley Schmitz, Eligibility Referral Specialist III, within the Warren County Department of Job and Family Services, Human Services Division, effective August 5, 2022.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Human Services (file)
A. Schmitz's Personnel File
OMB – Sue Spencer
Tammy Whitaker

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1078

Adopted Date July 19, 2022

AUTHORIZE THE INTERNAL POSTING OF THE "ADOPTION SUPERVISOR" POSITION, WITHIN THE DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION, IN ACCORDANCE WITH THE WARREN COUNTY PERSONNEL POLICY MANUAL, SECTION 2.02(A)

WHEREAS, there exists one opening for a "Adoption Supervisor" position within the Department of Job and Family Services, Children Services Division; and

NOW THEREFORE BE IT RESOLVED, to authorize the posting of the position of "Adoption Supervisor" in accordance with Warren County Personnel Policy Manual, Section 2.02(A); posting to occur for a period of at least seven (7) consecutive calendar days beginning July 19, 2022.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

H/R

cc: Children Services (File)
S. Spencer - OMB

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1079

Adopted Date July 19, 2022

ACCEPT RESIGNATION OF CALEY SALLEE, CUSTODIAL WORKER I, WITHIN WARREN COUNTY FACILITIES MANAGEMENT, EFFECTIVE JULY 25, 2022

BE IT RESOLVED, to accept the resignation of Caley Sallee, Custodial Worker I, within Warren County Facilities Management, effective July 25, 2022.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Facilities Management (file)
C. Sallee's Personnel file
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 22-1080

Adopted Date July 19, 2022

SET PUBLIC HEARING TO CONSIDER A REQUEST FROM THE COUNTY ENGINEER'S OFFICE TO DEPART FROM THE OFFICIAL THOROUGHFARE PLAN

WHEREAS, in accordance with R.C. 713.25, once this Board adopted the official thoroughfare plan for the unincorporated territory of the County, no public roadway, bridge, viaduct, or other public improvement or utility, publicly or privately owned, whose construction or location would constitute a departure from the plan, shall be constructed or authorized by the board of commissioners, except by unanimous vote of this Board; and

WHEREAS, the County Engineer's Office submitted a written request to the Board to schedule a public hearing to depart from the County's Official Thoroughfare Plan relating to the Grandin Road Extension to Town Center Boulevard due to the results of a Traffic Impact Study ("TIS") indicating such connection would create traffic issues at the intersection of Grandin Road and State Route 48, in contrast, the TIS indicates traffic will flow and operate better by terminating Grandin Road into the proposed Kroger Store development on parcels 16-06-400-014, 16-06-400-017, 16-06-400-018, 16-05-226-001-1&2 on the east side of State Route 48, in Hamilton Township; and

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners, at least a majority of all Board members present casting a vote to set a public hearing to consider the aforementioned request from Warren County Engineer's Office. Said public hearing to be held August 9, 2022, at 9:15 A.M. in the County Commissioners Meeting Room, 406 Justice Drive, Lebanon, Ohio 45036; and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to advertise the public hearing once in a newspaper of general circulation in Warren County including the purpose, date, time, and place of the hearing, post notice on the County's website, and to send notice by ordinary mail to adjacent property owners at least 10 days prior to the scheduled public hearing date.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Engineer (file)
Public Hearing file
Bruce McGary

Resolution

Number 22-1081

Adopted Date July 19, 2022

APPROVE EXTENSION OF THE AGREEMENT WITH ROCHELLE DANIELS, TO PERFORM THE DUTIES OF LEGAL SERVICES TO THE AREA 12 WORKFORCE DEVELOPMENT BOARD

WHEREAS, Resolution Number 21-1147 approved and entered into a Service Agreement with Rochelle Daniels., to provide Workforce Innovation and Opportunity Act (WIOA) Legal Services for the Area 12 Workforce Development Board; and

WHEREAS, Warren County contracts with Rochelle Daniels to perform the duties of legal services for their WIOA and workforce grants; and

WHEREAS, the current agreement between Warren County and Rochelle Daniels will expire June 30, 2022; and

WHEREAS, the Warren Board of County Commissioners and Rochelle Daniels are desirous of extending the current contract for an additional three (3) years through June 30, 2025.

NOW THEREFORE, BE IT RESOLVED, that the Board of Warren County Commissioners, on behalf of the Area 12 Workforce Development Board, does hereby approve the extension which extends the contract with the said Provider through June 30, 2025, copy of said extension agreement contract is attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: c/a – Rochelle Daniels – Attorney
Area 12 Workforce Investment Board (file)

WIOA Attorney Agreement Amendment

WHEREAS, following the procurement of Area 7, Area 12 approved and entered into a Service Agreement extension with Rochelle Daniels, Attorney, to provide Workforce Innovation and Opportunity Act (WIOA) Legal Services for the Area 12 Workforce Development Board; and


WHEREAS, Rochelle Daniels has provided attachment A providing her qualifications; and

WHEREAS, the Board of County Commissioners and Rochelle Daniels mutually agreed to continue said services through WIOA Program Years 2022-2023 and 2023-2025; and

WHEREAS, The WIBBCW reserves the right to unilaterally amend this Agreement to be in compliance with 2 CFR 200 required contract elements; and

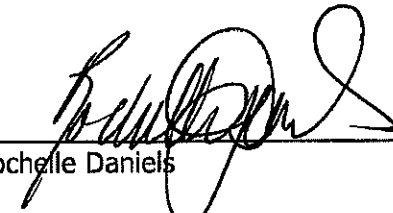
NOW THEREFORE BE IT RESOLVED, that

1. The Board of Warren County Commissioners, on behalf of the Area 12 Workforce Development Board, does hereby approve the "WIOA Attorney Agreement" extension
2. The cost for professional services shall not exceed \$25,000 per annum without prior Warren County and WIBBCW approval which shall be through a written modification to this Agreement amendment,
3. WIBBCW, the Chief Elected Officials Consortium or professional services provider/vendor may terminate this agreement for convenience upon 30 days written notice to the other party.



Becky Ehring
Executive Director (Interim)
BCW/Workforce Board

6/27/22
Date



Rochelle Daniels

6/6/2022
Date

Approved as to Form:

DAVID FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO



By: ~~Keith Anderson~~, Asst. Prosecutor



*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1082

Adopted Date July 19, 2022

APPROVE AND ENTER INTO AGREEMENT WITH OHIO-KENTUCKY-INDIANA
REGIONAL COUNCIL OF GOVERNMENTS

BE IT RESOLVED, to approve and enter contract with Ohio-Kentucky-Indiana Regional Council of
Governments for 2022 funding; said agreement attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/to

cc: c/a—OKI Regional Council of Government
Commissioners' file
OMB

AGREEMENT

THIS AGREEMENT is effective on the 1st day of July 2022, by and between the OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS, herein called the "Council" and WARREN COUNTY, OHIO herein called the "Funding Agency".

WHEREAS, the Funding Agency has determined that it has a need for regional planning operations and that such regional planning operations can be most advantageously pursued through Federally-assisted comprehensive regional planning services; and

WHEREAS, the Council has been organized to and does provide continuing comprehensive regional planning services through Federally-assisted projects in the regional area composed of Boone, Campbell and Kenton Counties in the Commonwealth of Kentucky; Butler, Clermont, Hamilton and Warren Counties in the State of Ohio; and Dearborn County in the State of Indiana, herein called the "OKI Region"; and

WHEREAS, the Council requires financial support from the Funding Agency in order to continue its regional planning activities and

WHEREAS, the Funding Agency, upon due consideration, has determined that the continued operation of council is necessary and vital function for the metropolitan region of which this funding Agency is part.

IT IS NOW, THEREFORE, AGREED AS FOLLOWS:

1. The Funding Agency shall pay the Council the sum of \$81,363.00. Said amount shall be paid in two installments; the first installment in an amount of \$40,681.50 to be due at contract execution and the second installment of \$40,681.50 to be due December 1, 2022.

2. In consideration of such payments, the Council or assignee shall render regional

planning services to the Funding Agency and to the OKI Region. Said services may include, but are not limited to, the following items specified in the Fiscal Year 2023 Operating Budget of the council: Transportation Planning, Mass Transit Planning, Regional Planning, Economic Development Activities, Air Quality Planning, Water Quality Planning and Ridesharing Activities, as more specifically described in applicable contracts between the Council and agencies of the United States government, which have been executed and which may be from time to time executed, all of which are on file with the Council and available upon request to the Funding Agency.

3. The term of this Agreement shall be from the date first written above through the end of the Council's fiscal year, June 30, 2023, and until all payments contracted for hereunder have been made.

4. It is understood and agreed by the parties hereto that the Council may assign its rights hereunder to a lending institution. Upon written notification by Council and such institution of such assignment, the Funding Agency agrees to make payments pursuant to Paragraph 1 hereof as directed in such writing and the Council agrees that payments made pursuant to such an assignment shall discharge the Funding Agency's obligation to the Council hereunder the same as if such payments were made directly to the Council. This Agreement shall not be assignable otherwise than as set forth herein.

5. The funding Agency represents to the Council that:

- a) The Funding Agency has the power to enter into this agreement;
- b) The Funding Agency has taken all such actions as may be necessary to lawfully appropriate funds sufficient to make the payments called for in this Agreement;
- c) The Funding Agency has taken all action as may be necessary to lawfully

execute this agreement;

- d) When executed, this Agreement shall be a legal, enforceable and binding obligation upon The Funding Agency in accord with its terms.

6. This Agreement contains all the terms agreed upon between the parties with respect to the subject matter thereof. This Agreement may be amended or modified only by a written instrument executed by both parties.

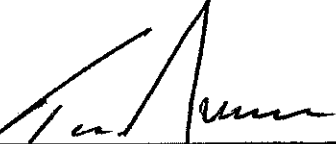
IN WITNESS THEREOF, this Agreement to have been executed by authorized officers or agents, on this 19 day of JULY, 2022:

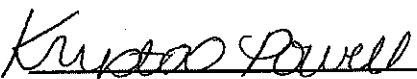
**OHIO-KENTUCKY-INDIANA REGIONAL
COUNCIL OF GOVERNMENTS**


BY: 
MARK R. POLICINSKI, EXECUTIVE DIRECTOR


ATTEST

WARREN COUNTY, OHIO

BY: 
**WARREN COUNTY BOARD OF
COMMISSIONERS**


ATTEST

APPROVED AS TO FORM

**Adam M. Nice
Asst. Prosecuting Attorney**

Resolution

Number 22-1083

Adopted Date July 19, 2022

APPROVE NOTICE OF INTENT TO AWARD BID TO DBT TRANSPORTATION SERVICES LLC FOR THE WARREN COUNTY AIRPORT JOHN LANE FIELD INSTALL NEW AWOS III-PT PROJECT

WHEREAS, bids were closed at 10:00 a.m., on May 24, 2022, and the bids received were opened and read aloud for the Warren County Airport John Lane Field Install New AWOS III-PT Project, and the results are on file in the Commissioners' Office; and

WHEREAS, upon review of such bids by the Warren County Airport Authority Board, DBT Transportation Services has been determined to be the lowest and best bidder; and

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Warren County Airport Authority Board, that it is the intent of this Board to award the contract to DBT Transportation Services, 1500 City West Blvd. Suite 550, Houston, Texas 77042, for a total bid price of \$114,983.00; and

BE IT FURTHER RESOLVED, that the President of the Board is hereby authorized to execute a "Notice of Intent to Award."

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Airport (file)
OMB Bid file

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1084

Adopted Date July 19, 2021

AUTHORIZE REQUEST FOR PROPOSALS FOR PURCHASE OF ASSET AND WORK ORDER MANAGEMENT SOFTWARE SYSTEM FOR WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to advertise for Request for Proposals for the Purchase of Asset and Work Order Management Software System for the Warren County Water and Sewer Department; and

BE IT FURTHER RESOLVED, to advertise said bid for one (1) week in a newspaper of general circulation beginning the week of July 31, 2022 and for two consecutive weeks on the Warren County website, with proposals due Friday, August 26, 2022 @ 4:30 p.m.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

KP

cc: Water/Sewer (file)
OMB Bid file

Resolution

Number 22-1085

Adopted Date July 19, 2022

AUTHORIZE ACCEPTANCE OF RENEWAL QUOTE FROM BUSINESS COMMUNICATIONS SPECIALIST ON BEHALF OF WARREN COUNTY TELECOMMUNICATIONS FOR SUPPORT RENEWAL FOR EXTREME EQUIPMENT

WHEREAS, Business Communication Specialists will provide support for Extreme Equipment for Warren County Telecommunication, as indicated on the attached quote for purchase; and

NOW THEREFORE BE IT RESOLVED, to accept quote from Business Communications Specialist on behalf of Warren County Telecommunications for renewal of Support for Extreme Equipment; as attached hereto and a part hereto.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: c/a—Business Communications Specialists
Telecom (file)



**BUSINESS
COMMUNICATION
SPECIALISTS**

QUOTE

162 Main Street Wadsworth, OH 44281
Phone: 330.335.7276 Fax: 330.335.7275
www.bcsip.com

Number AAAQ16967
Date May 9, 2022

Sold To

Warren County
Paul Kindell
500 Justice Dr, LL
Lebanon, OH 45036-2523
United States

Phone (513)695-1318
Fax (513)695-2973

Ship To

Warren County
Paul Kindell
500 Justice Dr, LL
Lebanon, OH 45036-2523
United States

Phone (513)695-1318
Fax (513)695-2973

Your Sales Rep

Bryon Palitto
330-335-7271
bryonp@palittoconsulting.com

| Qty | Description | Unit Price | Ext. Price |
|-----|---|-------------|-------------|
| 1 | 1-Year Support Renewal for Extreme Equipment <i>*See Attached for Details - New Expiration Date: 7/20/2023</i> | \$14,812.65 | \$14,812.65 |

This quote has been created based on the facts as Business Communication Specialists knows them regarding the environment being quoted at the time of the quote. The Client agrees to be responsible for the cost of any additional hardware, software, licenses and labor that are a result of a client change request to this quote.

Due to the rapidly changing nature of the computer and IT industry, quotes are guaranteed for 15 days.

See Standard Terms and Conditions for Payment Terms

Signature of Acceptance

Print Name: Tom Grossman

Date: 7-19-22

Signature:

Signatory has authority to execute the contract and hereby acknowledges and agrees that the terms and conditions contained within this Quote and Standard Terms and Conditions provided herewith, shall apply to all Customer-executed PO's. The parties agree that facsimile signatures shall be as effective as originals.

| | |
|--------------|--------------------|
| SubTotal | \$14,812.65 |
| Tax | \$0.00 |
| Shipping | \$0.00 |
| Total | \$14,812.65 |



**BUSINESS
COMMUNICATION
SPECIALISTS**

162 Main Street
Wadsworth, OH 44281

Phone: 330.335.7276 Fax: 330.335.7275

www.businesscommunicationspecialists.com

Warren County Standard Terms and Conditions

Thank you for considering Business Communication Specialists (BCS) for your Voice Technology needs. The following are the specific terms of this proposal, with the responsibilities of each party noted. Any of the following terms or conditions that are addressed on this Standard Terms and Conditions will be superseded by the details as specified on the face of the proposal.

Payment Terms

- 1) Hardware and Software: 100% of ShoreTel and Extreme hardware and software costs will be paid after delivery of the same (approximately 7 days after receipt of valid invoice).
- 2) Maintenance, Installation, etc.: 100% due upon project completion.

Rescheduling Fee

BCS reserves the right to charge a rescheduling fee for scheduled implementations that are postponed by the customer on short notice. If the rescheduling occurs within 7 days of the scheduled time, the fee is \$1,000. If the rescheduling occurs between 8-14 days of the scheduled time, the fee is \$500.

Warranty & Additional Notes

BCS sells only the highest quality of products. All items sold do not have a BCS warranty. Only the manufacturer's warranty will apply. Labor required to facilitate obtaining the warranty replacement will be invoiced according to current standard rates. *Keep all original boxes for the length of warranty per each manufacturer's user manual. BCS is not responsible to refund warranty items without the original box and all accessories. BCS disclaims any and all warranties, express or implied, including but not limited to all warranties of merchantability and fitness for use for a particular purpose with respect to any and all goods/services that are the subject of this contract.*

Technical Support

Additional customer support is provided in a variety of ways depending on the nature of the need. This includes personal assistance over the telephone, on-site visits, remote connection to the users system through telecommunication software, fax back communication and by written documentation. This support is invoiced weekly in 15-minute increments using the applicable rate schedule, with a minimum of one hour for onsite visits. When incidental expense, including, but not limited to, travel, lodging, meals, etc., is incurred for the additional support, customer agrees to reimburse all reasonable costs.

License Agreement

All licenses are a one-time fee with no recurring charges for use of the software as purchased and supplied.

Limit of Remedy:

BCS's entire liability is limited to the amount paid by the customer under the terms of this Agreement and customer hereby waives any and all rights to consequential and/or punitive damages. This contract shall be construed in accordance with the laws of the State of Ohio without resort to conflict of laws principles. In the event that a claim/dispute arises between the parties with respect to this contract, the jurisdiction for this event will be in the County of Warren, Ohio.

APPROVED AS TO FORM

Adam M. Nice
Asst. Prosecuting Attorney

Resolution

Number 22-1086

Adopted Date July 19, 2022

AUTHORIZE PRESIDENT OF BOARD TO SIGN THE TASK COMPLETION REPORT #1, SALES ORDER Q-06337 FOR CENTRAL SQUARE TECHNOLOGIES (FKA TRITECH SOFTWARE SYSTEMS) ON BEHALF OF WARREN COUNTY TELECOMMUNICATIONS

WHEREAS, Paul Kindell, Director of Telecommunications, has reviewed, verified, and recommended that the Board of County Commissioners sign the Central Square Technologies Task Completion Report #1, Sales Order Q-06337 for Output Designer and SSRS Class; and

NOW THEREFORE BE IT RESOLVED, to authorize President of the Board to sign the Central Square Technologies (FKA TriTech Software Systems) Task Completion Report #1, Sales Order Q-06337 for Output Designer and SSRS as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: c/a—Central Square Technologies (FKA TriTech Software Systems)
Telecom (file)



CENTRALSQUARE

TECHNOLOGIES

Warren County, OH Sales Order Q-06337 Task Completion Report #1

Reference: Output Designer and SSRS Class Q-06337 PO 15965

Effective Date: 6/30/2022

The purpose of the Task Completion Report ("TCR") is to document the mutual agreement between CentralSquare and the Client on the items listed in this TCR, in reference to **Warren County, OH – Output Designer and SSRS Class Q-06337**

Completion of Project Deliverables:

The following Project Deliverable(s) have been completed:

1. Inform RMS (Enterprise Records) Output Designer Workshop – 4/30/2021
2. Project Management – 7/30/2021
3. Inform RMS (Enterprise Records) Report Writing (SSRS) Training – 7/30/2021

Acknowledgement:

Upon receipt of this TCR, CentralSquare will provide an invoice for the following Deliverables:

| Description | Amount |
|--|-------------------|
| Output Designer Workshop – 50% Due Upon Completion | \$2,100.00 |
| Project Management – 50% Due Upon Completion | 588.00 |
| Report Writing Training – 50% Due Upon Completion | 2,100.00 |
| Total | \$4,788.00 |

The Client is responsible for approving and executing this TCR within five (5) business days of receipt. If Client rejects this TCR, Client must provide written notice detailing the reason(s) why this TCR cannot be approved. If Client does not execute, or provide rejection notice, within five (5) business days, this TCR will be deemed accepted. Acceptance of this TCR will close out the deliverable(s), milestone(s), and/or project, as applicable. Any delays in the execution or acceptance of this Document may result in a project slowdown or stoppage .

Please sign and return this document to CentralSquare.

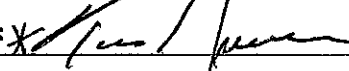
Approvals

Client Project Manager

Print Name:

Tom Giesmann

Signature:



Date:

7-19-22

CentralSquare Project
Manager

Print Name:

William M. McClamroch

Signature:



Date:

7/6/2022

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 22-1087

Adopted Date July 19, 2022

ENTER INTO AN AGREEMENT WITH SPRINGBORO COMMUNITY CITY SCHOOLS
ON BEHALF OF WARREN COUNTY TRANSIT SERVICE

BE IT RESOLVED, to approve and enter into an agreement with Springboro Community City Schools, 1685 S. Main Street, Springboro, OH 45066 on behalf of Warren County Transit Service, copy of said agreement attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/sm

cc: c/a—Springboro Community City Schools
Transit (file)

TRANSPORTATION SERVICES AGREEMENT

This agreement, effective 2022-23 SY is made as of this 27th day of July, 2022 by and between the Warren County Board of Commissioners, as owners of Warren County Transit Service, hereinafter referred to as WCTS and Springboro Community City Schools, 1685 S. Main Street, Springboro, OH 45066, hereinafter referred to as SCCS, for transportation services to be provided by the WCTS. The term of this agreement shall be for a period beginning on August 1, 2022 until July 31, 2023.

DESCRIPTION OF SERVICE:

Transportation services for individuals selected by SCCS that attend SCCS program site(s) will be provided by WCTS. WCTS will be responsible for scheduling and adjusting routes as needed. WCTS agrees to make reasonable efforts to accommodate special requests by riders for timing and/or physical accommodations and to notify SCCS of requests that cannot be accommodated.

Passengers may not determine or alter routes or times and no individual shall be scheduled to ride for more than 90 minutes one way.

This Transportation Services Agreement shall be valid only for transportation within the regular service area and regular service days and hours of operation of WCTS. Contracted WCTS vehicles will be for the exclusive use of SCCS during the contracted hours; no non-SCCS passengers may be transported.

CONTRACT TERMS:

WCTS agrees to provide the described transportation services on a cost per hour per vehicle basis which includes the cost of all labor, materials, equipment, etc. to complete their obligations under this agreement. SCCS shall be charged for Dead Head time associated with the routes. The current rate is \$36.50 per hour per vehicle.

Hourly rates will be rounded to the nearest quarter hour. The above rate is subject to change. WCTS will notify SCCS at least thirty (30) days in advance of any changes in transportation service fees.

SCCS agrees to give five (5) days notification of additions or deletions of passengers whenever possible.

SCCS will be invoiced on a monthly basis for the transportation services provided. It is agreed that each monthly invoice will be due and payable within thirty (30) days following receipt.

WCTS agrees to give as much advance notice as possible, with a minimum of thirty (30) days, in the event that transportation can no longer be provided. SCCS agrees to give WCTS thirty (30) days notification of the termination of the Agreement.

WCTS shall:

1. provide transportation services to individuals of SCCS as requested by SCCS;
2. maintain a 2-way communication system between the vehicles and the WCTS office;
3. instruct drivers on the completion of daily documentation sheets on daily attendance of passengers provided by SCCS;
4. require drivers to complete daily documentation sheets;
5. conduct and document a daily pre-trip safety inspection and post-trip inspection for passengers and belongings of each vehicle used;
6. maintain all vehicles utilized for SCCS transportation in a safe condition and maintain records regarding service and maintenance on every vehicle used in conjunction with this contract;
7. conduct and document an annual safety inspection on each vehicle used in conjunction with this contract;
8. conduct pre-employment criminal background check, abuser registry check and nurse aide registry check on all driving personnel, as well as annual BMV reports on each driver. All reports are subject to inspection by designated SCCS management personnel;
9. implement a drug and alcohol testing policy in accordance with the **ALCOHOL AND DRUG FREE WORKPLACE ACT** and the **CDL ALCOHOL AND DRUG TESTING PROGRAM**;
10. ensure all drivers that transport SCCS passengers are at least of the minimum legal driving age and have 2 years driving experience and possess the appropriate license(s) required to operate the vehicles provided by WCTS;
11. ensure all drivers have current First Aid and CPR training while transporting SCCS individuals;
12. abide by the SCCS Transportation Department's safety guidelines, and transportation manual guidelines as appropriate, including prior to their assignment to a vehicle with passengers on board and annually thereafter, provide driver training that addresses (at a minimum);
 - review and distribution of appropriate transportation procedure manual;
 - driver instruction on individual confidentiality;
 - training in the requirements of the rule 5123:2-17-02 of the Administrative Code relating to incidents adversely affecting health and safety (MUI/UI);
 - driver instruction on the general characteristics and needs of developmentally disabled individuals;
 - the rights of developmentally disabled individuals;
 - familiarization with the vehicle operation and proper use, operation, and safety inspection of adaptive equipment and securement systems such as wheelchairs and vest;
 - familiarization with the safe operation of wheelchair lift systems and the safe loading and unloading of individuals;

13. conduct annual evacuation drills for each route;
14. provide drivers access to appropriate information (supplied by SCCS to WCTS) about individuals to the degree that such information might affect the safe transportation and medical well-being while being transported. Drivers shall be instructed on how to access this information from the WCTS office in the event of an emergency.
15. WCTS agrees to maintain adequate number of substitute drivers as well as sufficient backup vehicles to provide uninterrupted service for all individuals; and
16. The WCTS service provider shall provide a certification of liability insurance to SCCS

The obligation of WCTS described herein shall be performed by the contracted service provider, Universal Transportation Systems.

For the purposes of administering this agreement, the point of contact for the SCCS will be the Operations Director or his/her designee. The point of contact for WCTS will be the director of the Office of Grants Administration.

BUSINESS ASSOCIATE AGREEMENT

WHEREAS, SCCS will make available and/or transfer to the Business Associate confidential, personally identifiable health information in conjunction with THE Licensed Facility Services Agreement; and

WHEREAS, such information may be used or disclosed only in accordance with the privacy regulations [45 CFR §§ 164.502(e); 164.504(e)] issued pursuant to the Health Insurance Portability and Accountability Act [42 USC §§ 1320 -1320d-8], the American Recovery and Reinvestment Act of 2009 and the terms of this Agreement, or more stringent provisions of the law of the State of Ohio;

1. Definitions

Catch-all definition:

- a. The following terms used in this Agreement shall *have* the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Specific definitions:

- b. Applicable Law means Federal and Ohio law which applies to transactions and entities covered by this Agreement.
- c. Applicable Requirements mean all of the following:
 - a. applicable law

- b. policies and procedures of SCCS which are consistent with applicable law and which apply to information covered by this Agreement and
- c. the requirements of this Agreement.
- d. *ARRA* means the American Recovery and Reinvestment Act of 2009.
- e. *Business Associate* means the same as the term "business associate" at 45 CFR 160.103, and in reference to the party to this agreement.
- f. *HIPAA* means the Health Care Portability and Accountability Act of 1996, 42 USC §§ 1320 -1320d-8 and regulations promulgated there under as may be amended.
- g. *HIPAA Rules* means the Privacy, Security, Breach Notification, and Enforcement Rules at A 45 CFR Part 160 and Part 164.
- h. *Individual* includes the individual receiving services from SCCS and the Personal Representative selected by the individual or other person legally authorized to act on behalf of the individual.
- i. *Protected Health Information* ("PHI") is information received from or on behalf of the Covered Entity that meets the definition of PHI as defined by HIPAA and the regulations promulgated by the United States Department of Health and Human Services, specifically 45 CFR 164.501, and any amendments thereto.
- j. *Underlying Service Contract* means the contract entered into between SCCS and the Business Associate for Licensed Facility Services.

2. The Business Associate is acting as an independent contractor for all functions set forth in this Business Associate Agreement. Nothing in this Business Associate Agreement shall be construed to give SCCS any right to control the Business Associate's conduct in the course of performing a service on behalf of SCCS.

3. SCCS shall provide the Business Associate a copy of the current Notice of Privacy Practices and any relevant information on changes to or agreed upon restrictions relating to legal permissions for the use or disclosure of PHI.

4. This Business Associate Agreement states terms and conditions which are in addition to those in the Underlying Service Contract. Nothing in this Agreement shall be interpreted to change the terms of the Underlying Service Contract except to the extent that such a change is specifically required under the terms of this Agreement.

5. The Business Associate agrees that it shall not receive, create, use or disclose PHI except in accordance with applicable requirements, including, without limitation, all HIPAA Rules applicable to covered entities and business associates, and as follows:

- a. Licensed Facility Services;
- b. If necessary for the proper management and administration of the Business Associate or to carry out legal responsibilities of the Business Associate. PHI

may only be disclosed to another person/entity for such purposes if:

- Disclosure is required by law; or
 - Where the Business Associate obtains reasonable assurances from the person to whom disclosure is made that the APHI released will be held confidentially, and only may be used or further disclosed as required by law or for the purposes of the disclosure; and
 - The person/entity agrees to notify the Business Associate of any breaches of confidentiality;
- c. To permit the Business Associate to provide data aggregation services relating to the health care operations of SCCS.

6. The Business Associate and SCCS agree that neither of them will request, use or release more than the minimum amount of PHI necessary to accomplish the purpose of the use, disclosure or request.

7. The Business Associate shall establish, use, and maintain appropriate safeguards to prevent any unauthorized use or disclosure of PHI and shall comply with the HIPAA Rules and Requirements regarding security of electronic PHI including, without limitation, the requirements of 45 CFR §§ 164.308 (administrative safeguards), 164.310 (physical safeguards), 164.312 (technical safeguards), and 164.316 (policies, procedures and documentation).

8. The Business Associate shall report to SCCS any unauthorized uses/disclosures of which it becomes aware, including unauthorized uses/disclosures by subcontractors, and shall take all reasonable steps to mitigate the potentially harmful effects of such unauthorized uses/disclosures. Such report shall be made immediately but not later than 30 days after discovery of the unauthorized uses/disclosures. The report of the unauthorized uses/disclosures, shall include the following information:

- a. A brief description of what happened, including the date of the unauthorized uses/disclosures and the date of the discovery of the unauthorized uses/disclosures, if known;
- b. A description of the types of unsecured PHI involved in the unauthorized uses/disclosures (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
- c. Any steps individuals should take to protect themselves from potential harm resulting from the unauthorized uses/disclosures;
- d. uses/disclosures, to mitigate harm to individuals, and to protect against any further unauthorized uses/disclosures.

9. The Business Associate shall ensure that any of its subcontractors and agents that create, receive, maintain, or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information, and shall give prior notice to SCCS of any subcontractors or agents who are to be given access to PHI.

10. The Business Associate shall make all PHI and related information in its possession

available as follows:

- a. To SCCS, to the extent necessary to permit SCCS to fulfill any obligation of SCCS to allow access for inspection and copying in accordance with the provisions of 45 CFR § 164.524, including, without limitation, requirements for providing records PHI in electronic form;
- b. To SCCS, to the extent necessary to permit SCCS to fulfill any obligation of SCCS to account for disclosures of PHI in accordance with 45 CFR § 164.528.

11. The Business Associate shall make PHI available to SCCS to fulfill the DO Board's obligation to amend PHI and related information in accordance with 45 CFR § 164.526, and shall, as directed by SCCS, incorporate any approved amendments to PHI or related statements into the information held by the Business Associate and any subcontractors or agents.

12. The Business Associate shall make its internal practices, books and records relating to the use or disclosure of information received from or on behalf of SCCS available to the U. S. Secretary of Health and Human Services, or the Secretary's designee, for purposes of determining SCCS's compliance with the HIPAA Rules, and any amendments thereto.

13. Upon request by an individual, the Business Associate shall account for all disclosures related to such individual made by the BA pursuant to the HIPAA Rules, including, without limitation, accountings required under 45 CFR 164.528

14. Upon termination of this Agreement, the Business Associate shall, at the option of SCCS, return or destroy all PHI created or received from or on behalf of SCCS. The Business Associate shall not retain any copies of PHI except as required by law. If PHI is destroyed, the Business Associate shall provide SCCS with appropriate documentation/certification evidencing such destruction. If return or destruction of all PHI, and all copies of PHI, is not feasible, the Business Associate shall extend the protections set forth in applicable HIPAA Rules to such information for as long as it is maintained. Termination of this Agreement shall not affect any of its provisions that, by wording or nature, are intended to remain effective and to continue in operation.

15. The PHI and any related information created or received from or on behalf of SCCS is and shall remain the property of SCCS. The Business Associate agrees that it acquires no title in or rights to the information, including any de-identified information.

16. Any non-compliance by the Business Associate or DD Board with the terms of this Agreement or the HIPAA Rules shall be a breach of this Agreement. If either the Business Associate or DD Board knows of such a breach, each shall take immediate and reasonable steps to cure the non-compliance. In the event that such breach continues, this Agreement shall terminate immediately.

17. Notwithstanding any rights or remedies under this Agreement or provided by law, SCCS retains all rights to seek injunctive relief to prevent or stop the unauthorized use or disclosure of PHI by the Business Associate, any of its subcontractors or agents, or any third party who has received PHI from the Business Associate.

18. This Agreement shall be binding on the parties and their successors, but neither party may assign the Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld.

19. The obligations to safeguard the confidentiality and security of PHI imposed herein shall survive the termination of this Agreement.

20. Any ambiguities in this Agreement shall be resolved in favor of an interpretation that promotes compliance with HIPAA and regulations promulgated there under. The parties agree that any modifications to those laws shall modify the obligations of the parties hereunder without the need for formal amendment of the Agreement. Any other amendments to this Agreement shall not be effective without the written agreement of both parties.

SPRINGBORO COMMUNITY CITY SCHOOLS REPRESENTATIVE

Deborah Stang
Signature

6/27/22
Date

Title: Treasurer / CFO

WARREN COUNTY BOARD OF COMMISSIONERS

Tom Crossman
Signature

7.19.22
Date

Title: Tom Crossman

ACKNOWLEDGEMENT BY WARREN COUNTY TRANSIT SERVICE OPERATOR

[Signature]
Signature

7.5.22
Date

Title: Director, UTS

Approved as to form:

Keith Anderson
Assistant County Prosecutor
Adam M. Nice

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1088

Adopted Date July 19, 2022

ACKNOWLEDGE PAYMENT OF BILLS

BE IT RESOLVED, to acknowledge payment of bills from 7/12/22, and 7/14/22, as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/tao

cc: Auditor

Resolution

Number 22-1089

Adopted Date July 19, 2022

ACKNOWLEDGE APPROVAL OF FINANCIAL TRANSACTION

WHEREAS, pursuant to Resolutions #10-0948 and #16-1936, this Board authorized approval of necessary financial documents in their absence by the County Administrator, Deputy County Administrator, or Clerk of Commissioners; and

WHEREAS, it is necessary to approve various financial transactions in order to make timely payments; and

NOW THEREFORE BE IT RESOLVED, to acknowledge approval of financial transaction as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/tao

cc: Auditor
Appropriation Adj. file
OMB (file)

APPROVE APPROPRIATION ADJUSTMENT WITHIN HEALTH INSURANCE FUND 6632

BE IT RESOLVED, to approve the following appropriation adjustment:

| | | | |
|-------------|------|----------------|---------------------------------|
| \$ 2,000.00 | from | #66320100-5317 | (Health – Non Capital Purchase) |
| \$ 1,340.39 | from | #66320100-5830 | (Health – Workers Compensation) |
| \$ 1,000.00 | from | #66320100-5850 | (Health – Training/Education) |
| \$ 4,340.39 | into | #66320100-5910 | (Health – Other Expense) |

M. moved for adoption of the foregoing resolution being seconded by M.. Upon call of the roll, the following vote resulted:

Mrs. Jones –
 Mr. Young –
 Mr. Grossmann –

Resolution adopted this 13th day of July 2022.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Auditor _____
 Supplemental Adj. file
 OMB (file)

*A Zindel 7-13-22
 to be ratified 7-19-22*

Resolution

Number 22-1090

Adopted Date July 19, 2022

APPROVE A SUBDIVISION PUBLIC IMPROVEMENT PERFORMANCE AND MAINTENANCE SECURITY RELEASE WITH TIMBERWIND, LLC FOR TARA ESTATES NO. 4 PHASE 2 SITUATED IN FRANKLIN TOWNSHIP

BE IT RESOLVED, upon recommendation of the Warren County Sanitary Engineer, to release the following security:

RELEASE

| | | |
|----------------|---|-------------------------------------|
| Bond Number | : | 20-007 (W/S) |
| Development | : | Tara Estates No. 4 Phase 2 |
| Developer | : | Timberwind, LLC |
| Township | : | Franklin |
| Amount | : | \$12,661.00 |
| Surety Company | : | Civista Bank (Cashier Check 036315) |

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cgb

cc: Timberwind, LLC, 1650 W. Pekin Road, Lebanon, Ohio 45036
Bond Agreement file
Water/Sewer (file)
OMB – J. Stilgenbauer

Resolution

Number 22-1091

Adopted Date July 19, 2022

CREATE FUND #2212 TO RECEIVE PAYMENTS FROM LOCAL GOVERNMENTS SHARE OF THE ONEOHIO OPIOID SETTLEMENT AND ACCEPT AN AMENDED CERTIFICATE FOR SAID FUND

WHEREAS, Ohio Revised Code 5705.09(F) allows the Board of Commissioners to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and

WHEREAS, Warren County is a Local Government that has adopted and approved the OneOhio Memorandum of Understanding (the "Memorandum"), which establishes a mechanism to disburse settlement proceeds from the opioid litigation into Ohio's communities to help abate the opioid crisis; and

WHEREAS, pursuant to the terms of the Memorandum, 30% of the settlement proceeds will be paid directly to local governments, including Warren County, for approved purposes as delineated by the Memorandum; and

WHEREAS, The Warren County Board of Commissioners desire to request that the Warren County Auditor establish special fund #2212 in accordance with Ohio Revised Code 5705.09(F); and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners hereby request and authorize the Warren County Auditor to create special fund #2212 to accumulate revenue for purposes as approved by the Memorandum; and

BE IT FURTHER RESOLVED, to accept an amended certificate from the Warren County Budget Commission in the amount of \$91,192.54 for the OneOhio Opioid Settlement Fund #2212.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

Tz/

cc: Auditor
Amended Certificate file
OMB (file)

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

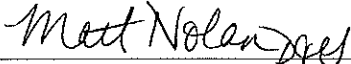
Rev. Code , Sec 5705.36

Office of Budget Commission, County of Warren, Lebanon, Ohio, July 12, 2022

To the TAXING AUTHORITY of Warren County Commissioners

The following is the amended certificate of estimated resources for the fiscal year beginning January 1st, 2022, as revised by the Budget Commission of said county, which shall govern the total of appropriations made at any time during such fiscal year.

| FUND TYPE -Special Revenue | Jan. 1st, 2022 | Taxes | Other Sources | Total |
|-------------------------------|----------------|---------------|--------------------|--------------------|
| OneOhio Opiod Settlement Fund | \$0.00 | | \$91,192.54 | \$91,192.54 |
| Fund 2212 | | | | |
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| | | | | |
| TOTAL | \$0.00 | \$0.00 | \$91,192.54 | \$91,192.54 |


 _____)
 _____)
 _____) Budget
 _____) Commission

AMEND 22 10
 Fund 2212 +91,192.54 Total
 2212 42500

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1092

Adopted Date July 19, 2022

APPROVE SUPPLEMENTAL APPROPRIATION INTO COMMON PLEAS SPECIAL
PROJECTS #2224

BE IT RESOLVED, to approve the following supplemental appropriation:

\$ 2,000.00 into #22241220-5331 (Data Appr Capital Reg Office)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Supplemental App. file
Common Pleas Court (file)

Resolution

Number 22-1093

Adopted Date July 19, 2022

APPROVE SUPPLEMENTAL APPROPRIATION WITHIN COMMON PLEAS
COMMUNITY CORRECTIONS 2262

BE IT RESOLVED, to approve the following supplemental appropriation:

\$ 20,000.00 into 22621224-5317 (Non Capital Purchases)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Supplemental Appropriation file
Common Pleas Court (file)

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1094

Adopted Date July 19, 2022

APPROVE SUPPLEMENTAL APPROPRIATION ADJUSTMENT INTO SHERIFF'S OFFICE FUND #2294

BE IT RESOLVED, to approve the following supplemental appropriation adjustment into Warren County Sheriff's Office Fund #2294:

\$5,000.00 into #22942200-5155 (Personal Services Reimbursement)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Supplemental App. file
Sheriff (file)

Resolution

Number 22-1095

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT FROM COMMISSIONERS GENERAL FUND #11011110 INTO CLERK OF COURTS – COUNTY COURT FUND #11011282

BE IT RESOLVED, to approve the following appropriation adjustment from Commissioners Fund #11011110 into Clerk of Courts – County Court Fund #11011282 in order to process a vacation leave payout for Tannah Barton former employee of Clerk of Courts – County Court:

| | | | |
|------------|------|----------------|--|
| \$6,113.00 | from | #11011110-5882 | (Commissioners - Vacation Leave Payout) |
| | into | #11011282-5882 | (Clerk of Courts – County Court - Vacation Leave Payout) |

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Appropriation Adjustment file
Clerk of Courts (file)
OMB

Resolution

Number 22-1096

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT FROM COMMISSIONERS GENERAL FUND #11011110 INTO TELECOMMUNICATIONS FUND #11012812

BE IT RESOLVED, to approve the following appropriation adjustment from Commissioners Fund #11011110 into Telecommunications Fund #11012812 in order to process a vacation leave payout for Allison Lyons former employee of the Telecommunications:

| | | | |
|------------|------|----------------|--|
| \$1,894.00 | from | #11011110-5882 | (Commissioners - Vacation Leave Payout) |
| | into | #11012812-5882 | (Telecommunications - Vacation Leave Payout) |

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Appropriation Adjustment file
Telecommunications (file)
OMB

Resolution

Number 22-1097

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN JUVENILE COURT FUND
#10111240

BE IT RESOLVED, to approve the following appropriation adjustment within Juvenile Court
fund #11011240:

\$ 17,500.00 from 11011240-5410 (Contracts BOCC Approved)
into 11011240-5370 (Software Non Data Board)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor
Appropriation Adj. file
Juvenile (file)

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 22-1098

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN EMERGENCY SERVICES/
COMMUNICATIONS CENTER FUND #11012850

BE IT RESOLVED, to approve the following appropriation adjustment:

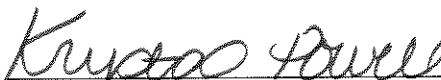
\$3600.00 from #11012850-5400 (Purchased Services)
 into #11012850-5370 (Software – Non-Data Bd.)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Auditor ✓
 Appropriation Adjustment file
 Emergency Services (file)

Resolution

Number 22-1099

Adopted Date July 19, 2022

APPROVE AN APPROPRIATION ADJUSTMENT WITHIN PROSECUTOR FUND 2271

BE IT RESOLVED, to approve the following appropriation adjustment:

\$300.00 from #22711150-5210 (Material & Supplies)
 into #22711150-5317 (Non-Capital Purchase)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

MRB/

cc: Auditor
Appropriation Adjustment file
Prosecutor (file)

Resolution

Number 22-1100

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN CHILDREN SERVICES FUND
#2273

BE IT RESOLVED, to approve the following appropriation adjustment to process vacation leave payouts for former employees of Children Services, Brandon Stuhlemmer:

| | | | |
|----------|------|----------------|--------------------------|
| \$350.00 | from | #22735100-5102 | (Regular Salaries) |
| | into | #22735100-5882 | (Accum. Vacation Payout) |

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

jc/

cc: Auditor
Appropriation Adj. file
Children Services (file)
OMB

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1101

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN TRANSIT FUND #2299

BE IT RESOLVED, in order to process vouchers for a rising fuel costs associated with inflation, it is necessary to approve the following appropriation adjustment:

\$100,000.00 from #22997000-5410 (Transit – Contracts – BOCC Approved)
into #22997000-5210 (Transit – Materials and Supplies)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/sm

cc: Auditor ✓
Appropriation Adj. file
Transit (file)

Resolution

Number 22-1102

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE WATER REVENUE FUND
NO. 5510

WHEREAS, the Water and Sewer Department incurs overtime costs due to staffing and an increase in water main breaks; and

WHEREAS, an appropriation adjustment is necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$60,000.00 from 55103200 - 5998 (Reserve/Contingency)
into 55103200 - 5114 (Overtime Pay)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

mbz

cc: Auditor
Appropriation Adj. file
Water/Sewer (file)

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 22-1103

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE SEWER REVENUE FUND
NO. 5580

WHEREAS, the Water and Sewer Department will be incurring costs on contracted services for bio waste disposal at the Waynesville Wastewater Treatment Plant; and

WHEREAS, an appropriation adjustment is necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$25,000.00 from 55803300 - 5400 (Purchased Services)
 into 55803300 - 5410 (Contracts BOCC Approved)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

mbz

cc: Auditor
Appropriation Adj. file
Water/Sewer (file)

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 22-1104

Adopted Date July 19, 2022

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE SEWER REVENUE FUND
NO. 5580

WHEREAS, the Water and Sewer Department incurs overtime costs due to staffing and preventative maintenance; and

WHEREAS, an appropriation adjustment is necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$15,000.00 from 55803300 - 5998 (Reserve/Contingency)
into 55803300 - 5114 (Overtime Pay)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.
Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

mbz

cc: Auditor
Appropriation Adj. file
Water/Sewer (file)

Resolution

Number 22-1105

Adopted Date July 19, 2022

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/tao

cc:

Commissioners' file

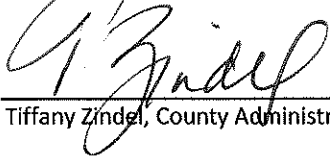
REQUISITIONS

| Department | Vendor Name | Description | Amount |
|------------|-------------------------------|--------------------------------|--------------|
| TEL | MARKETING SALES SOLUTIONS INC | TEL "RENEWAL" EXTREME EQUIPMEN | \$ 14,812.65 |

PO CHANGE ORDER

| Department | Vendor Name | Description | Amount |
|------------|----------------------------|-------------------------------------|------------------------|
| ENG | EAGLE BRIDGE CO | KING AVE BRIDGE IMPROVEMENT PROJECT | \$ 456,744.64 DECREASE |
| FAC | PRODIGY BUILDING SOLUTIONS | SILVER STREET PAVING | \$ 10,024.00 INCREASE |

7/19/2022 APPROVED



Tiffany Zindel, County Administrator

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

Resolution

Number 22-1106

Adopted Date July 19, 2022

APPROVE SUPPLEMENTAL APPROPRIATIONS INTO BOARD OF ELECTIONS FUND
#11011300

WHEREAS, it is necessary to have appropriations in place to make purchases related to SB 9 funding; and

NOW THEREFORE BE IT RESOLVED, to approve the following supplemental appropriations:

\$17,225.00 into 11011300-5370 (Software)

\$14,780.00 into 11011300-5370 (Software)

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

/bs

cc: Auditor
Supplemental App. file
Board of Elections (file)

Resolution

Number 22-1107

Adopted Date July 19, 2022

APPROVE PROMOTION OF TANYA SELLERS TO THE POSITION OF DEPUTY DIRECTOR WITHIN THE WARREN COUNTY JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, it is the desire of the Board to promote Tanya Sellers to Deputy Director; and

NOW THEREFORE BE IT RESOLVED, to approve the promotion of Tanya Sellers to the position of Deputy Director within the Warren County Warren County Job and Family Services, Children Services Division, unclassified, full-time permanent, exempt status, Pay Range B, \$2,896.54 bi-weekly, effective pay period starting 7/30/2022.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 19th day of July 2022.

BOARD OF COUNTY COMMISSIONERS



Krystal Powell, Deputy Clerk

cc: Children Services (file)
T. Seller's Personnel file
OMB-Sue Spencer