

*BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO*

# Resolution

Number 21-0653

Adopted Date May 18, 2021

HIRE MISTY MULLETT AS CASHIER RECEPTIONIST, WITHIN THE BUILDING AND ZONING DEPARTMENT

BE IT RESOLVED, to hire Misty Mullett as Cashier Receptionist within the Warren County Building and Zoning Department, classified, full-time permanent, non-exempt status (40 hours per week), pay grade #12, \$14.71 per hour, effective May 24, 2021, subject to a background check, negative drug screen, and a 365-day probationary period.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

HR

cc: Building/Zoning (file)  
Misty Mullett's Personnel file  
OMB – Sue Spencer

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0654

Adopted Date May 18, 2021

HIRE STEVE COOMER AS WASTEWATER TREATMENT PLANT TECHNICIAN, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Steve Coomer, as a Wastewater Treatment Plant Technician within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), Pay Range #13, \$15.41 per hour, effective June 7, 2021, subject to a background check, negative drug screen, and a 365-day probationary period; and

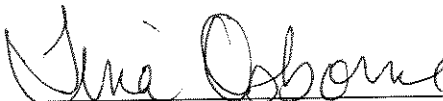
BE IT FURTHER RESOLVED, Mr. Coomer is required to obtain a Class I Wastewater Operator's License within eighteen (18) months of his start date to maintain employment.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

H/R

cc: S. Coomer's Personnel file  
Water/Sewer (file)  
OMB – Sue Spencer  
Theresa Reier

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0655

Adopted Date May 18, 2021

HIRE JON STEWART AS WASTEWATER TREATMENT PLANT TECHNICIAN, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Jon Stewart, as a Wastewater Treatment Plant Technician within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), Pay Range #13, \$15.41 per hour, effective June 7, 2021, subject to a background check, negative drug screen, and a 365-day probationary period; and


BE IT FURTHER RESOLVED, Mr. Stewart is required to obtain a Class I Wastewater Operator's License within eighteen (18) months of his start date to maintain employment.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

H/R

cc: J. Stewart's Personnel file  
Water/Sewer (file)  
OMB – Sue Spencer  
Theresa Reier

*BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO*

# Resolution

Number 21-0656

Adopted Date May 18, 2021

HIRE JARED PERKINS AS SEWER COLLECTIONS WORKER I WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Jared Perkins, as Sewer Collections Worker I, within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), nonstandard work week, Pay Range #13, \$15.41 per hour, effective June 1, 201, subject to a negative background check, drug screen, and a 365-day probationary period.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

H/R

cc: J. Perkins' Personnel file  
Water/Sewer (file)  
OMB – Sue Spencer  
Theresa Reier

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0657

Adopted Date May 18, 2021

**APPROVE HIRING OF TEMPORARY EMPLOYEE FOR THE WATER AND SEWER DEPARTMENT**

WHEREAS, in order to accomplish the seasonal maintenance of the water and sewer facilities, there is a need within the Water and Sewer Department to hire temporary employees; and

NOW THEREFORE BE IT RESOLVED, to hire the following employee within the Water and Sewer Department, for approximately twelve weeks;

Ben Napier, as a temporary General Laborer, Temporary Rate of \$10.00/hour, full-time, temporary, subject to a negative drug screen and a background (BCI) check

BE IT FURTHER RESOLVED, that a condition of said employment is that all persons hired under this resolution acknowledge that they will be in an "on-call" status from day-to-day, at the discretion of the departmental supervisor and will make themselves available upon call.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)  
Personnel Files  
OMB – Sue Spencer

*BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO*

# Resolution

Number 21-0658

Adopted Date May 18, 2021

END TEMPORARY PAY INCREASE FOR LAURA LANDER, DEPUTY CLERK, WITHIN THE COMMISSIONER'S OFFICE

WHEREAS, due to a vacancy and not hiring a temporary employee, Ms. Lander's wage was temporarily increased; and

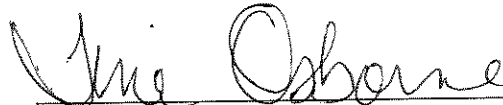
NOW THEREFORE BE IT RESOLVED, to end the temporary increase for Laura Lander effective pay period ending May 21, 2021.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

HR/

cc: Commissioners file  
L. Lander's Personnel file  
OMB-Sue Spencer

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0659

Adopted Date May 18, 2021

APPROVE REAPPOINTMENTS TO OHIO PUBLIC WORKS COMMISSION DISTRICT 10  
INTEGRATING COMMITTEE

BE IT RESOLVED, to approve the following reappointments to the Ohio Public Works  
Commission District 10 Integrating Committee (3 year terms):

Neil Tunison, County Engineer term to expire May 31, 2024  
Dominic Brigano, Engineers Office - alternate

Stan Williams, Regional Planning Commission term to expire May 31, 2024  
Sharon Coffman, Regional Planning Commission – alternate

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

Cc: Appointments file  
Appointees  
Issue 2 file  
Engineer (file)  
RPC (file)  
[LibbyLB@MUohio.edu](mailto:LibbyLB@MUohio.edu)  
L. Lander

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0660

Adopted Date May 18, 2021

APPROVE COUNTY MOTOR VEHICLE TAX (CVT-373) FOR THE VILLAGE OF MAINEVILLE IN THE AMOUNT OF \$9,300.00

BE IT RESOLVED, to approve the following County Motor Vehicle Tax (CVT-373) for the Village of Maineville.

<u>Project No.</u>	<u>Description</u>	<u>CVT Funds</u>
CVT – 373	2021 Mounts Road Resurfacing	\$9,300.00

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)  
Village of Maineville



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0661

Adopted Date May 18, 2021

APPROVE COUNTY MOTOR VEHICLE TAX (CVT-374) FOR THE CITY OF LEBANON  
IN THE AMOUNT OF \$92,573.23

BE IT RESOLVED, to approve the following County Motor Vehicle Tax (CVT-374) for the  
City of Lebanon.

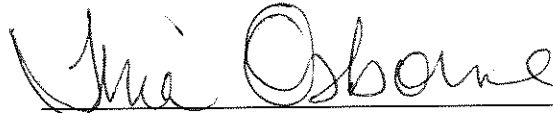
<u>Project No.</u>	<u>Description</u>	<u>CVT Funds</u>
CVT – 374	2021 Wright Avenue Reconstruction Project	\$92,573.23

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc:

Engineer (file)  
City of Lebanon

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0662

Adopted Date May 18, 2021

**APPROVE NOTICE OF INTENT TO AWARD BID TO LARRY SMITH INCORPORATED FOR RIVIERA DRIVE WATER MAIN PROJECT**

WHEREAS, bids were closed at 11:00 a.m., on May 13, 2021, and the bids received were opened and read aloud for the Riviera Drive Water Main Project, and the results are on file in the Commissioners' Office; and

WHEREAS, upon review of such bids by Chris Wojnicz, Deputy Sanitary Engineer, Larry Smith Incorporated has been determined to be the lowest and best bidder; and

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Warren County Sanitary Engineer, that it is the intent of this Board to award the contract to Larry Smith Incorporated, 5737 Dry Fork Road Cleves, Ohio 45002, for a total bid price of \$420,427.00; and

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized to execute a "Notice of Intent to Award."

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

KP

cc: Water/Sewer (file)  
OMB Bid file

# Resolution

Number 21-0663

Adopted Date May 18, 2021

ACKNOWLEDGE EXECUTION BY THE COUNTY ADMINISTRATOR OF CHANGE ORDER NO 21 TO THE GUARANTEED MAXIMUM PRICE AGREEMENT WITH THE CONSTRUCTION MANAGER AT RISK GRANGER CONSTRUCTION COMPANY FOR THE NEW JAIL AND SHERIFF'S ADMINISTRATION OFFICE PROJECT ("PROJECT")

WHEREAS, pursuant to Resolution #18-0856, this Board of County Commissioners (the "Board") entered into an agreement with Granger Construction Co., Inc. (the "CMR") for preconstruction services for the Project, with the understanding that a guaranteed maximum price ("GMP") for construction of the Project was anticipated to be added to the agreement by amendment; and

WHEREAS, pursuant to Resolution #19-1094, adopted August 20, 2019, this Board authorized the County Administrator to execute the documents relative to the final Guaranteed Maximum Price; and

WHEREAS, Granger has a presented change order number 21 to accommodate changes needed relative to tornado shelter, casework, FEAR Integration System Changes, power supplies to hot water recirculating pumps, and a credit relative to residential appliances being supplied by the owner; and

NOW THEREFORE BE IT RESOLVED, to acknowledge the execution of change order number 21, by the County Administrator, for an increase of \$5,625.14 to the Guaranteed Maximum Price, creating a new Guaranteed Maximum Price of \$49,470,070.23; said change order with supporting/open book pricing are attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

Tz

cc: C/A— Granger Construction Co., Inc  
Project file  
Granger Construction Co. J. Woehrl

Sheriff (file)  
Martin Russell/Tiffany Zindel  
Facilities Management (file)



# CHANGE ORDER REQUEST

DATE: 03/17/2021  
PCO#: 196

Granger Construction Company  
1822- 00 - Warren County Jail

**To:** Tiffany Zindel  
Warren County  
406 Justice Drive  
Lebanon, OH 45036  
**Phone:** 513-695-1241  
**Fax:**  
**Email:** Tiffany.Zindel@co.warren.oh.us  
**CC:**

**From:** Jason Woehrle  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
**Phone:**  
**Fax:**  
**Email:** jwoehrle@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Default for PCO: Bulletin 23 Area E Tornado Shelter Added Supply Register**  
**Proposed Scope of Work: Bulletin 23 Area E Tornado Shelter Added Supply Register**

The prices below are valid until **03/30/2021**.

Funding Source for Change Order:  
Granger/Megen GMP: \$685.83  
Owner Contingency: (\$685.83)

PCO Item	Status	Change (in Days)	Contract Line	Notes	Amount
1 : Bulletin 23 Area E Tornado Shelter Added Supply Register Bon	New		0000610-00		\$3.94
2 : Bulletin 23 Area E Tornado Shelter Added Supply Register Sub	New		0000620-00		\$6.57
3 : Bulletin 23 Area E Tornado Shelter Added Supply Register CM	New		0000092-00		\$16.73
4 : Bulletin 23 Area E Tornado Shelter Added Supply Register Ins	New		0000620-02		\$1.97
5 : Bulletin 23 Area E Tornado Shelter Added Supply Register Tri	New		0015000-00		\$656.62
<b>Total:</b>					<b>\$685.83</b>

Submitted By:

03/17/2021  
Date

Approved By:

5-11-21  
Date

Tiffany Zindel  
Warren County



# OWNER CHANGE ORDER

Granger Construction Company  
1822- 00 Warren County Jail

CHANGE ORDER DATE:  
05/05/2021  
CHANGE ORDER #: 21

TO (CONTRACTOR): Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911

DISTRIBUTION:  Granger Construction Company  
 Wachtel & McAnally Architects/Planners, Inc  
 OFFICE  
 FIELD  
 OTHER

### CHANGE ORDER INFORMATION

You are directed to make the following changes to this Contract:

- PCO 196 - Area E Tornado Shelter Supply Grille
- PCO 201 - RFI 177 Casework Rough-In & Added TV's
- PCO 203 - Final FEAR Integration Changes
- PCO 209 - RFI 181 Power to HW Recirculating Pumps
- PCO 220 - Residential Appliances Allowance Credit

PROJECT	ACO	DESCRIPTION	PCO TYPE	PCO	CONTRACT CHANGE
1822- 00	196	Bulletin 23 Area E Tornado Shelter Added Supply Register	PCO	196	\$685.83
1822- 00	201	RFI 177 & 178 Casework Rough-In & Added TV's	PCO	201	\$5,371.57
1822- 00	203	Final FEAR Integration Changes	PCO	203	\$10,807.28
1822- 00	209	RFI 181 Power to Hot Water Recirculating Pumps	PCO	209	\$4,427.59
1822- 00	220	Residential Appliances Allowance Credit	PCO	220	(\$15,667.13)
<b>TOTAL:</b>					<b>\$ 5,625.14</b>

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates the Contractor's agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was .....	\$ 49,341,225.00
The net change by previously authorized Change Orders was .....	\$ 123,220.09
The Contract Sum prior to this Change Order was .....	\$ 49,464,445.09
The Contract Sum will be increased by this Change Order .....	\$ 5,625.14
The new Contract Sum will be .....	\$ 49,470,070.23
The Contract Time will be decreased by 0 days	

**AUTHORIZED BY OWNER:**

Warren County  
406 Justice Drive  
Lebanon, OH 45036

By: *Russell Zindler*  
Date: 5-11-21

**ACCEPTED BY CONTRACTOR**

Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911

By: *[Signature]*  
Date: 05/05/2021

**ARCHITECT/ENGINEER**

Wachtel & McAnally Architects/Planners, Inc  
35 South Park Place, Ste 350  
Newark, OH 43055

By: *[Signature]*  
Date: 5/9/21

## ESTIMATE RECAP

<b>Warren Co Jail</b>			<b>DATE: 3/2/2021</b>	<b>C.O.#</b>	<b>9</b>
Job Number: 194386		Bulletin 23	Add 24x48 supply register to exterior louver		
DESCRIPTION OF COSTS	LABOR			MATERIAL COSTS	
	mh's	rate	cost		
1. Equipment				\$ 350.00	
2. Material				\$ 15.00	
3. Expendables *	~	~			
4. Equip./tool rentals*	~	~	~		
5. PM	0	\$75.00	\$ -		
6. Coordination			\$ -		
7. Sheet Metal F	1	\$68.75	\$ 68.75		
8. Sheet Metal J	1	\$ 59.75	\$ 59.75		
9. Warranty	~	~			
10. Start-up / Testing			\$ -		
11. Trucking	~		\$ 75.00		
12. Parking / Travel	~	~	\$ -		
<b>13. Subtotal</b>	2	mh's	\$ 203.50	\$ 365.00	
<b>14. Total Labor &amp; Material:</b>				\$ 568.50	
15. Subcontracts:	Saw Cutting				
16	Concrete Work				
17	Insulation				
18	Controls				
19	Core Drilling				
20					
21. Overhead:	Subs 5%	Mat'l / Labor 10%		\$ 56.85	
<b>22. SUBTOTAL:</b>				\$ 625.35	
23. Profit:	5%			\$ 31.27	
<b>24. Total Cost &amp; Profits before Bonds and other cost</b>				\$ 656.62	
25. Bond:	0.00%			\$ -	
26. Sales Tax: (* expendables and rentals taxable on public work)	private work 0.00%	public work 0.00%		\$ -	
27. Permits:	HVAC: \$ -	Press. Piping: \$ -	Boiler: \$ -	\$ -	
<b>28. TOTAL PRICE OF CHANGE PROPOSAL:</b>				\$ 657.00	
29. Extension of Time due to this Change Order is:		Workdays	<input checked="" type="checkbox"/>	Deferred	
30. This proposal based on:	<input checked="" type="checkbox"/> Straight Time	Overtime	<input type="checkbox"/>	Shiftwork	
31. This proposal is void unless a written Change Order or written Notification to Proceed is received by: _____ (30 calendar days if no date shown)					
32. Extended Overhead Cost:	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Deferred	<input type="checkbox"/> N / A		
<b>COMMENTS:</b>					

## Brent Ernsthausen

---

**From:** Steve Forbeck <steve@controlled-air.com>  
**Sent:** Tuesday, February 16, 2021 9:40 AM  
**To:** Bobbie Shatzer  
**Cc:** Brent Ernsthausen  
**Subject:** RE: Warren Cty Jail - Tornado Shelter changes sheet H101 Room E1-04

See below.

**From:** Bobbie Shatzer <BShatzer@triton-services-inc.com>  
**Sent:** Tuesday, February 16, 2021 9:00 AM  
**To:** Steve Forbeck <steve@controlled-air.com>  
**Cc:** Brent Ernsthausen <bernsthhausen@triton-services-inc.com>  
**Subject:** RE: Warren Cty Jail - Tornado Shelter changes sheet H101 Room E1-04

Steve,

Can you please get a me a price for the louver? Brent needs it ASAP.

Thank you,  
Bobbie

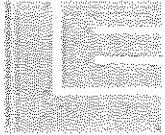
**From:** Bobbie Shatzer  
**Sent:** Monday, February 15, 2021 3:24 PM  
**To:** Brent Ernsthausen <bernsthhausen@triton-services-inc.com>  
**Subject:** FW: Warren Cty Jail - Tornado Shelter changes sheet H101 Room E1-04

**From:** Steve Forbeck <steve@controlled-air.com>  
**Sent:** Friday, February 5, 2021 4:17 PM  
**To:** Bobbie Shatzer <BShatzer@triton-services-inc.com>  
**Cc:** Brent Ernsthausen <bernsthhausen@triton-services-inc.com>  
**Subject:** RE: Warren Cty Jail - Tornado Shelter changes sheet H101 Room E1-04

Afternoon,  
I'm not seeing two dampers. Can you call to discuss? Changes on Sheet H101 Room E1-04. This is what I see below.

(1) Tag F model 300RS 48x24 supply register \$350.00

*Thank you,*



# Lake Erie Electric, Inc.

Contractors and Engineers • Dayton Office

OH Lic. # 2

360 Industrial Drive, Franklin, Ohio 45005 Phone: 937-743-1220 Fax: 937-743-1

*Established 1952*

## WARREN COUNTY JAIL MATERIAL COMPILATION

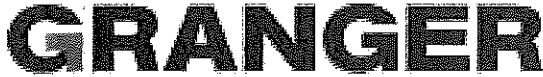
FROM TAKEOFF \$ 602.70

\$ -

NET MATERIAL TOTAL \$ 602.70



	Description	Quantity	Unit	Total Material	Labor	Unit	Total Hours
1	3/4" CONDUIT - EMT	375	C	334.69	5.50	C	20.63
2	3/4" COUPLING SS STL - EMT	40	C	9.04	0.00	C	0.00
3	3/4" CONN SS STL INSUL - EMT	10	C	2.83	15.00	C	1.50
4	3/4" 1-H STRAP - EMT - STEEL	45	C	9.31	8.10	C	3.65
5	1/2" FLEX - ALUMINUM	15	C	6.72	4.50	C	0.68
6	1/2" CONN FLEX DC SQUEEZE STRAIGHT	10	C	4.77	15.00	C	1.50
7	#12 THHN BLACK	1,240	M	221.34	7.73	M	9.59
8	WIRE CONN RED (#16 TO #10)	15	C	2.44	10.50	C	1.58
9	4x1 1/2" SQ BOX COMB KO	5	C	3.26	34.50	C	1.73
10	4" SQ BLANK COVER	5	C	1.39	3.75	C	0.19
11	#8 TO #10x 7/8 PLAS ANCHOR (3/16)	55	C	3.93	9.00	C	4.95
12	#10x1 P/H SELF-TAP SCREW	55	C	2.99	4.50	C	2.48
13	#12/2C+GRD MOTOR TERM	5	E	0.00	0.74	E	3.70
	Totals	1,875		602.70			52.14



ADVANCE THE ART OF BUILDING

# CHANGE ORDER REQUEST

DATE: 03/30/2021

PCO#: 201

Granger Construction Company  
1822- 00 - Warren County Jail

To: Tiffany Zindel  
Warren County  
406 Justice Drive  
Lebanon, OH 45036  
Phone: 513-695-1241  
Fax:  
Email: Tiffany.Zindel@co.warren.oh.us  
CC:

From: Jason Woehrle  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
Phone:  
Fax:  
Email: jwoehrle@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Default for PCO: RFI 177 & 178 Casework Rough-In & Added TV's**  
**Proposed Scope of Work: RFI 177 & 178 Casework Rough-In & Added TV's**

The prices below are valid until **04/09/2021**.

Funding Source for Change Order:  
Granger/Megen GMP: \$5,371.57  
Owner Contingency: (\$5,371.57)

PCO Item	Status	Change (in Days)	Contract Line	Notes	Amount
1 : RFI 177 & 178 Casework Rough-In & Added TV's Bond	New		0000610-00		\$30.86
2 : RFI 177 & 178 Casework Rough-In & Added TV's Sub Bond Risk	New		0000620-00		\$51.43
3 : RFI 177 & 178 Casework Rough-In & Added TV's CM Fee	New		0000620-01		\$131.01
4 : RFI 177 & 178 Casework Rough-In & Added TV's Insurances	New		0000620-02		\$15.43
5 : RFI 177 & 178 Casework Rough-In & Added TV's LEE	New		0016000-00		\$5,142.84
<b>Total:</b>					<b>\$5,371.57</b>

Submitted By:

Jason Woehrle

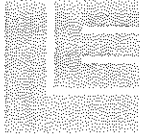
03/30/2021

Date

Approved By:

Tiffany Zindel  
Warren County

Date



# Lake Erie Electric, Inc.

Contractors and Engineers • Dayton Office

OH Lic. # 26769

360 Industrial Drive, Franklin, Ohio 45005 Phone: 937-743-1220 Fax: 937-743-1227

Established 1952

Warren County Jail  
LEE Job Number: 1019-1016  
PO Number: 10658  
Warren County  
Justice Dr.  
Lebanon, OH

3/17/21

**Project:**

Warren County Jail - ~~Overtime needed for Block rough-in Directed by Granger~~

LEE CO No.:TBD

Re :RFI 177&178 - Added TV's & Additional Casework Rough-In

Please find attached Lake Erie Electric, Inc. - Dayton Division's quotation for the project listed above for the referenced added scope. All associated breakdown is attached.

LEE Cost:	\$5,142.84
<u>Bond</u>	
CO Net:	\$5,142.84

Please do not hesitate to call me if you have any questions regarding this change order.

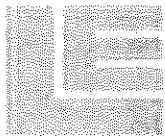
Respectfully,  
*Lake Erie Electric, Inc.*

Sean M. Mondello  
Project Manager

Project Warren County Jail  
 Name Lebanon, OH  
 County Montgomery  
 Subcontractor Name and Address  
LAKE ERIE ELECTRIC, INC.  
360 INDUSTRIAL DRIVE  
FRANKLIN, OH 45005

Contractor's  
 Contract No. 1822-000121  
 Project No. \_\_\_\_\_ Phase Contr. No. \_\_\_\_\_  
 Change Order No. TBD for OT  
 I.D. No. \_\_\_\_\_ Phase Contr. No. \_\_\_\_\_  
 Type of Contract ELECTRICAL

A. Labor Summary (exclude fringes) - GC 7.7.2.2		<b>Premium Portion <sup>1</sup></b>		
<b>Personnel Classification</b>	<b>Regular Rate</b>			
Journeyman	24.00 hours x 31.15 /hour	15.58 /hour	=	<u>747.60</u>
Foreman	8.00 hours x 34.27 /hour	17.14 /hour	=	<u>274.16</u>
Gen Fore	_____ hours x 36.58 /hour	18.29 /hour	=	_____
PM	_____ hours x 80.00 /hour	40.00 /hour	=	_____
				Total (B) \$ <u>1,021.76</u>
B. Fringes - GC 7.7.2.3				
Journeyman	24.00 hours x 20.24 /hour	10.12 /hour	=	<u>485.76</u>
Foreman	8.00 hours x 18.90 /hour	9.45 /hour	=	<u>151.20</u>
Gen Fore	_____ hours x 20.67 /hour	10.34 /hour	=	_____
PM	_____ hours x _____ /hour	_____ /hour	=	_____
				Total (C) \$ <u>636.96</u>
C. Allowable Payroll Expenses - GC 7.7.2.4				
Journeyman	24.00 hours x 6.86 /hour	3.43 /hour	=	<u>164.64</u>
Foreman	8.00 hours x 7.54 /hour	3.77 /hour	=	<u>60.32</u>
Gen Fore	_____ hours x 8.12 /hour	4.06 /hour	=	_____
PM	_____ hours x _____ /hour	_____ /hour	=	_____
				Total (D) \$ <u>224.96</u>
D. Equipment Rental (attach itemized quotes / invoices)				Total (D) \$ _____
E. Administrative and Processing fees				Total (E) \$ _____
F. Trucking (attach itemized supporting documentation)				Total (F) \$ _____
G. Material (attach itemized supporting documentation)				Total (G) \$ <u>335.72</u>
		<b>Sub Total</b>		\$ <u>2,219.40</u>
H. Contractor Overhead and Profit GC 7.7.2.10	x 15.00%			Total (H) \$ <u>332.91</u>
I. Subcontractor Tier Cost (attach itemized supporting documentation) GC 7.7.2.10.1				Total (I) \$ <u>2,467.17</u>
J. Subcontractor Tier Markup	x 5.00%			Total (J) \$ <u>123.36</u>
K. Miscellaneous				Total (K) \$ _____
		<b>Grand Total (Sub Total + H + I + J + K)</b>		\$ <b><u>5,142.84</u></b>



# Lake Erie Electric, Inc.

Contractors and Engineers • Dayton Office

OH Lic. # 2

360 Industrial Drive, Franklin, Ohio 45005 Phone: 937-743-1220 Fax: 937-743-1

Established 1952

## WARREN COUNTY JAIL MATERIAL COMPILATION

FROM TAKEOFF	\$	335.72
Structured	\$	<del>3,115.33</del> 2,467.17

NET MATERIAL TOTAL \$ 3,451.05

	Description	Quantity	Unit	Total Material	Labor	Unit	Total Hours
1	3/4" CONDUIT - EMT	130	C	110.50	5.28	C	6.86
2	3/4" CONN SS STL - EMT	12	C	2.46	15.00	C	1.80
3	3/4" COUPLING SS STL - EMT	11	C	2.36	0.00	C	0.00
4	3/4" CONN SS STL INSUL - EMT	6	C	1.62	15.00	C	0.90
5	3/4" 1-H STRAP - EMT - STEEL	8	C	1.43	8.10	C	0.65
6	1/2 OR 3/4" SNAP CLOSE CLIP - SIDE MNT TO MTL STUD SUPP	12	C	13.92	10.80	C	1.30
7	1/2 OR 3/4" SNAP CLOSE CLIP ON ANGLE BRKT	8	C	6.93	12.30	C	0.98
8	#12 THHN BLACK	301	M	43.65	7.73	M	2.33
9	#12 THHN GREEN	68	M	9.86	7.73	M	0.53
10	WIRE CONN RED	8	C	1.36	9.00	C	0.72
11	4x1 1/2" SQ BOX COMB KO	5	C	3.10	34.50	C	1.73
12	4x1 1/2" SQ BOX COMB KOW/FLUSH MTL STUD BRKT	6	C	8.10	34.50	C	2.07
13	4" SQ 1G PLSTR RING 5/8" RISE	6	C	2.53	3.75	C	0.23
14	4" SQ BLANK COVER	3	C	0.79	3.75	C	0.11
15	4" SQ 1x DUPLEX RECPT COVER	2	E	0.00	3.75	C	0.07
16	GROUND SCREW W/INSUL #12 LEAD	6	C	1.59	4.50	C	0.27
17	#8 TO #10x 7/8 PLAS ANCHOR (3/16)	34	C	2.30	9.00	C	3.06
18	#8x1 F/H SELF-TAP SCREW	16	C	2.40	4.20	C	0.67
19	#10x1 P/H SELF-TAP SCREW	18	C	0.96	4.50	C	0.81
20	#8x 1/2 WAFER HEAD SHEET MTL SCREW	28	C	1.15	2.25	C	0.63
21	1G DUPLEX REC PLATE - PLASTIC IVY	1	C	0.30	4.05	C	0.04
22	1G DUPLEX REC PLATE - 302 S/S	5	E	27.50	4.05	C	0.20
23	20A 125V DUP REC - IVY (SG)	3	C	14.52	30.00	C	0.90
24	20A 125V DUP REC - ISO GRD ORG (SG)	3	C	28.38	30.00	C	0.90
25	2" DIAM CORE 6" THICK WALL	4	E	0.00	0.75	E	3.00
26	SINGLE GANG WIRE MOLD BOX	4	E	28.00	0.25	E	1.00
27	TUBE OFF FIRE CAULK	4	E	20.00	0.25	E	1.00
	Totals	712		335.72			32.76

Presented By:



**Warren County Jail - RFI 177 & 178 - 56116**

**Structured Technology**  
 2611 Crescent Springs Rd.  
 Crescent Springs KY 41017  
 859-727-6320

SCOPE OF WORK

Warren County Jail - RFI 177 & 178 - 56116

Structured Technology will provide labor & materials for the following;

\*Structured Technology will provide labor & materials to install (2) cat 6 data cables in room E5-05 under the counter.

\*Structured Technology will provide labor & materials to install (1) cat 6 data cable & (1) RG6 coax for a TV location in room M3-03. to D9-22 .

\*Structured Technology will provide labor & materials to install (1) cat 6 data cable & (1) RG6 coax for a TV location in room M3-06. to D9-22

\*Structured Technology will provide labor to hang (2) TV monitors. No monitors or mounts included in pricing.

\*Structured Technology will terminate, test and label & newly installed cables.

<b>E5-05</b>	<b>Total:</b>	\$694.31
<b>M3-03</b>	<b>Total:</b>	\$886.43
<b>M3-06</b>	<b>Total:</b>	\$886.43
<b>Project Subtotal:</b>		\$2,467.17

**Project Summary**

<b>Total Installation Price:</b>	<b>\$2,467.17</b>
<b>Grand Total:</b>	<b>\$2,467.17</b>



# CHANGE ORDER REQUEST

DATE: 04/09/2021  
PCO#: 203

Granger Construction Company  
1822- 00 - Warren County Jail

**To:** Tiffany Zindel  
Warren County  
406 Justice Drive  
Lebanon, OH 45036  
**Phone:** 513-695-1241  
**Fax:**  
**Email:** Tiffany.Zindel@co.warren.oh.us  
**CC:**

**From:** Jason Woehrle  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
**Phone:**  
**Fax:**  
**Email:** jwoehrle@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Default for PCO: Final FEAR Integration Changes**  
**Proposed Scope of Work:** Final FEAR Integration Changes

The prices below are valid until **04/20/2021**.

Funding Source for Change Order:  
Granger/Megen GMP: \$10,807.21  
Owner Contingency: (\$10,807.21)

PCO Item	Status	Change (in Days)	Contract Line	Notes	Amount
1 : Final FEAR Integration Changes Bond	New		0000610-00		\$62.08
2 : Final FEAR Integration Changes Sub Bond Risk	New		0000620-00		\$103.47
3 : Final FEAR Integration Changes CM Fee	New		0000620-01		\$263.59
4 : Final FEAR Integration Changes Insurance	New		0000620-02		\$31.04
5 : Final FEAR Integration Changes Pauly Jail	New		0011190-00		\$10,347.10
<b>Total:</b>					<b>\$10,807.28</b>

Submitted By:

Jason Woehrle

04/09/2021

Date

Approved By:

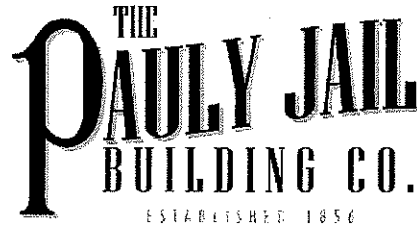
Tiffany Zindel  
Warren County

Date



**Warren County Jail & Sheriff's Admin. Office  
Final FEAR Intergration Rev 1**

Date: 3/29/2021  
 To: Megen Construction  
 Co: Jason Kaminski  
 Fax: via email  
 Pgs: 4  
 Re: Final FEAR Intergration Rev 1



Please find the following summary of changes to the contract for this project: Changes per Bulletin #10 & #10R \*\*Please see accompanying quote from Accurate Controls, Inc. for a detailed breakdown of pricing and scope of work including specific inclusions and exceptions\*\*

Subcontractor	\$ 9,514.46
Subcontractor Mark-up	\$ 475.72
Subtotal (Subcontractor Portion)	\$ 9,990.18
Net Material Cost	\$ -
Tax (on Material)	\$ -
Subtotal (Subcontractor & Material)	\$ 9,990.18
Labor & General Conditions	\$ 310.36
Overhead/Profit	\$ 46.55
Bond	\$ -
<b>Total Requested Change Order - ADD Amount</b>	<b>\$ 10,347</b>

**Notice** - Pauly Jail Building Co. respectfully declines to proceed with material procurement and or installations without receipt of change order or change directive per contract documents. Please note: Pricing is valid for 30 days.

Thank you,

Colin Eacret

**Main Office**  
 Pauly Jail Building Co., Inc.  
 17515 Bataan Court  
 Noblesville, IN 46062  
 PH: 317-580-0833  
 FX: 317-705-2093

**Missouri Office**  
 Pauly Jail Building Co., Inc.  
 1530 S. Big Bend Blvd, 1st Fl  
 St. Louis, MO 63117  
 PH: 614-240-5655  
 FX: 314-240-5567

**Missouri Office #2**  
 Pauly Jail Building Co., Inc.  
 500 Huber Park Ct, Suite 206  
 Weldon Springs, MO 63304  
 PH: 636-329-8036  
 FX: 636-329-8056

Where EXCELLENCE in Jail Building is the TRADITION



# CHANGE ORDER PROPOSAL

Project: **Warren County Jail & Sheriff's Admin. Office**  
 PJBC#: **554** PR# **Bulletin #10 & #10R**

Date: 3/29/2021

SUMMARY OF DETAILED BREAKDOWN	ADDITIONS	DELETIONS	NET TOTAL
A. MATERIAL (Including Taxes)	\$ -	\$ -	\$ -
B. LABOR	\$ -	\$ -	\$ -
C. OTHER COSTS	\$ 310.36	\$ -	\$ 310.36
D. SUBCONTRACTOR COSTS (Including Markup)	\$ 9,990.18	\$ -	\$ 9,990.18
E. NET TOTAL (A+B+C)			\$ 310.36
F. OVERHEAD & PROFIT			\$ 46.55
G. BOND			\$ -
			<b>TOTAL PROPOSAL</b>
			<b>\$ 10,347.10</b>

CONTRACTOR'S MARK-UP ON WORK OF SUBCONTRACTORS		PROPOSAL
SUBCONTRACTOR:	CONTRACT WORK DESCRIPTION	
Accurate Controls	See attached quote	\$ 9,514.46
		\$ -
		\$ -
H. SUBTOTAL OF ALL WORK PERFORMED BY SUBCONTRACTORS		\$ 9,514.46
I. CONTRACTOR'S MARK-UP		\$ 475.72
		<b>MARKUP COST</b>
		<b>\$ 9,990.18</b>

MATERIALS/ADD			
	\$ -	ROUGH MAT./ADD	\$ -
	\$ -		
	\$ -		
	\$ -	SALES TAX	\$ -
	\$ -		
			<b>MATERIAL COST</b>
			<b>\$ -</b>

MATERIALS/DELETE			
	\$ -	ROUGH MAT./DELETE	\$ -
	\$ -		
	\$ -	SALES TAX	\$ -
	\$ -		
			<b>MATERIAL COST</b>
			<b>\$ -</b>

LABOR				RATE	TOTAL
Trade	<u>Labor</u>	Journeyman	0	x \$ 86.48	\$ -
		Foreman	0	x \$ 105.94	\$ -
		Superintendent	0	x	\$ -
		Project Manager	0	x	\$ -
Trade	<u>Travel</u>	Foreman	0	x \$ -	\$ -
		Superintendent	0	x \$ -	\$ -
		Project Manager	0	x \$ -	\$ -
					<b>LABOR COST</b>

Wage Breakdown		Journeyman	Foreman	Superintendent	Other
Tax/Wages	0.00	0.00	0.00	0.00	
Benefits	0.00	0.00	0.00	0.00	
Payroll Taxes	0.00	0.00	0.00	0.00	
Workers Comp	0.00	0.00	0.00	0.00	

GENERAL CONDITIONS	AMOUNT	OTHER COSTS	AMOUNT
1. MISC COST (Vehicle/Travel)	\$ -		
2. GEN. LIA. INS./INST FLTR	\$ 10.66	6. COORD/JOB INCL	\$ 299.71
3. GEN. LIA.	\$ -	7. PER DIEM	\$ -
4. EQUIPMENT	\$ -	<b>G/C COST</b>	
		<b>\$ 310.36</b>	

CONTRACT: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ TITLE: \_\_\_\_\_

(PRINT)

(SIGNATURE)

DATE: \_\_\_\_\_



# ACCURATE CONTROLS, INC.

326 BLACKBURN ST. - RIPON, WISCONSIN - 54971

PHONE: 920-748-6603 FAX: 920-748-9397

3.29.21

**Description: Bulletin #10 and 10R pricing and FEAR integration**

## E302

D3-01A Remove card readers both sides

D3-01B Remove Card Readers both sides

Move Control and Card reader from D1-08 to D3-13

## E303

A9-10 Add card readers both sides

A9-11 Add card readers both sides

## E304 and 304A

B9-05 Add card readers both sides

B9-12 Add card readers both sides

## E305

C9-16 Add card readers both sides

Add PLC processor BMX P34 2000 in PLC rack 5 to support fear running as 5 separate jails.

Qty	Description	Rate	Ext
1.0	Project Management	\$106.00	\$106.00
4.0	Engineering	\$118.00	\$472.00
8.0	Programming	\$118.00	\$944.00
4.0	Field Tech Labor (head end)	\$94.00	\$376.00
10.0	Add Card Reader	\$234.00	\$2,340.00
1.0	ADD BMX P34 2000 processor to PLC rack 5	\$1,185.80	\$1,185.80
5.0	Add two card reader control board	\$763.00	\$3,815.00
-2.0	Remove Card Reader	\$234.00	-\$468.00
-1.0	Remove two card reader control board	\$763.00	-\$763.00
5%	shipping	\$6,109.80	\$305.49
15%	Overhead & Profit	\$8,007.80	\$1,201.17
	<b>Total</b>		<b>\$9,514.46</b>

### Exclusions:

Our quotation assumes that the following will be supplied by others:

- Inmate Phones provided by the others. Relays for control by Accurate Controls.
- Field devices installed by others, Head end terminations by Accurate Controls.
- A complete raceway system for the entire security electronics system including wiring and cable trays.
- Equipment grounding system
- All 120/208/240VAC branch circuits including conduit/circuit breaker panels
- Door hardware and door position switches.
- All lighting fixtures

Accurate Controls, Inc. shall guarantee our equipment to be free from defects for a minimum period of one year. We shall send replacements of defective equipment in a timely fashion after diagnosis by our technical assistance department and a purchase order is issued. If it is determined that the equipment replaced is determined to be defective, no invoice will be sent. Accurate Controls, Inc. does not warrant equipment, which is damaged due to negligence, acts of god or vandalism; if the equipment is so damaged, an invoice for the purchase order will be sent.

Summary:

I trust that this gives you a good indication as to what Accurate Controls, Inc. will provide to you. If you have any questions, comments or suggestions, please feel free to call me at 920-748-6603 ext 262.

Respectfully,

*Bob Nelson*

Bob Nelson

Project Manager

Accurate Controls, Inc.

[bnelson@accuratecontrols.com](mailto:bnelson@accuratecontrols.com)

(920) 748-6603 ext 262



ADVANCE THE ART OF BUILDING

# CHANGE ORDER REQUEST

DATE: 04/13/2021

PCO#: 209

Granger Construction Company  
1822- 00 - Warren County Jail

**To:** Tiffany Zindel  
Warren County  
406 Justice Drive  
Lebanon, OH 45036  
**Phone:** 513-695-1241  
**Fax:**  
**Email:** Tiffany.Zindel@co.warren.oh.us  
**CC:**

**From:** Jason Woehrle  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
**Phone:**  
**Fax:**  
**Email:** jwoehrle@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Default for PCO: RFI 181 Power to Hot Water Recirculating Pumps**  
**Proposed Scope of Work: RFI 181 Power to Hot Water Recirculating Pumps**

The prices below are valid until **04/22/2021**.

Funding Source for Change Order:

Granger/Megen GMP: \$4,427.59  
Owner Contingency: (\$4,427.59)

PCO Item	Status	Change (in Days)	Contract Line	Notes	Amount
1 : RFI 181 Power to HW Recirculating Pumps Bond	New		0000610-00		\$25.43
2 : RFI 181 Power to HW Recirculating Pumps Sub Bond Risk	New		0000620-00		\$42.39
3 : RFI 181 Power to HW Recirculating Pumps CM Fee	New		0000092-00		\$107.99
4 : RFI 181 Power to HW Recirculating Pumps Insurance	New		0000620-02		\$12.72
5 : RFI 181 Power to HW Recirculating Pumps LEE	New		0016000-00		\$4,239.06
<b>Total:</b>					<b>\$4,427.59</b>

Submitted By:

04/13/2021

Date

Jason Woehrle

Approved By:

Tiffany Zindel  
Warren County

Date



# Lake Erie Electric, Inc.

Contractors and Engineers • Dayton Office

OH Lic. # 26769

360 Industrial Drive, Franklin, Ohio 45005 Phone: 937-743-1220 Fax: 937-743-1227

*Established 1952*

Warren County Jail

3/26/21

LEE Job Number: 1019-1016

PO Number: 10658

Warren County

Justice Dr.

Lebanon, OH

Project:

Warren County Jail

LEE CO No.:TBD

Re :RFI 181 Power for Recirculating Pumps

Please find attached Lake Erie Electric, Inc. - Dayton Division's quotation for the project listed above for the referenced added scope. All associated breakdown is attached.

LEE Cost: \$4,239.00

Bond

CO Net: \$4,239.00

Please do not hesitate to call me if you have any questions regarding this change order.

Respectfully,

*Lake Erie Electric, Inc.*

Sean M. Mondello

Project Manager

CORPORATE OFFICE: 25730 First Street, PO Box 450859, Westlake, Ohio 44145 Phone: 440-835-5565 Fax: 440-835-5688

Project Warren County Jail  
 Name Lebanon, OH  
 County Montgomery  
 Subcontractor Name and Address  
LAKE ERIE ELECTRIC, INC.  
360 INDUSTRIAL DRIVE  
FRANKLIN, OH 45005

Contractor's  
 Contract No. 1822-000121  
 Project No. \_\_\_\_\_ Phase Contr. No. \_\_\_\_\_  
 Change Order No. TBD for Changes  
 I.D. No. \_\_\_\_\_ Phase Contr. No. \_\_\_\_\_  
 Type of Contract ELECTRICAL

A. Labor Summary (exclude fringes) - GC 7.7.2.2		Premium Portion <sup>1</sup>	
Personnel Classification	Regular Rate		
Journeyman	40.00 hours x 31.15 /hour	/hour	= <u>1,246.00</u>
Foreman	12.00 hours x 34.10 /hour	/hour	= <u>409.20</u>
Gen Fore	_____ hours x 36.58 /hour	/hour	= _____
PM	_____ hours x 80.00 /hour	/hour	= _____
			Total (B) \$ <u>1,655.20</u>
B. Fringes - GC 7.7.2.3			
Journeyman	40.00 hours x 20.39 /hour	/hour	= <u>815.60</u>
Foreman	12.00 hours x 20.55 /hour	/hour	= <u>246.60</u>
Gen Fore	_____ hours x 20.67 /hour	/hour	= _____
PM	_____ hours x _____ /hour	/hour	= _____
			Total (C) \$ <u>1,062.20</u>
C. Allowable Payroll Expenses - GC 7.7.2.4			
Journeyman	40.00 hours x 6.88 /hour	/hour	= <u>275.20</u>
Foreman	12.00 hours x 7.57 /hour	/hour	= <u>90.84</u>
Gen Fore	_____ hours x 8.12 /hour	/hour	= _____
PM	_____ hours x _____ /hour	/hour	= _____
			Total (D) \$ <u>366.04</u>
D. Equipment Rental (attach itemized quotes / invoices)			Total (D) \$ _____
E. Administrative and Processing fees			Total (E) \$ _____
F. Trucking (attach itemized supporting documentation)			Total (F) \$ _____
G. Material (attach itemized supporting documentation)			Total (G) \$ <u>602.70</u>
<b>Sub Total</b>			\$ <u>3,686.14</u>
H. Contractor Overhead and Profit GC 7.7.2.10	x 15.00%		Total (H) \$ <u>552.92</u>
I. Subcontractor Tier Cost (attach itemized supporting documentation) GC 7.7.2.10.1			Total (I) \$ _____
J. Subcontractor Tier Markup	x 5.00%		Total (J) \$ _____
K. Miscellaneous - GC 7.7.2.12			Total (K) \$ _____
1. Premium portion (labor and fringes) only for approved overtime - attach itemized supporting documentation <sup>2</sup>			
<b>Grand Total (Sub Total + H + I + J + K)</b>			\$ <b><u>4,239.06</u></b>

1. Premium portions are shown on Line (K), sub-totals are not shown. Premium portion is the difference between Overtime and Regular-time Rates

2. Not applicable to all change orders. Subject to review and acceptance of Contracting Authority.



# CHANGE ORDER REQUEST

DATE: 05/05/2021  
PCO#: 220

Granger Construction Company  
1822- 00 - Warren County Jail

**To:** Tiffany Zindel  
Warren County  
406 Justice Drive  
Lebanon, OH 45036  
**Phone:** 513-695-1241  
**Fax:**  
**Email:** Tiffany.Zindel@co.warren.oh.us  
**CC:**

**From:** Jason Woehrle  
Granger Construction Company  
6267 Aurelius Road  
Lansing, MI 48911  
**Phone:**  
**Fax:**  
**Email:** jwoehrle@grangerconstruction.com

Below is the detail for our proposal to complete the following changes in contract work:

**Default for PCO: Residential Appliances Allowance Credit**  
**Proposed Scope of Work: Residential Appliances Allowance Credit**

The prices below are valid until **05/05/2021**.

Funding Source for Change Order:  
Granger/Megen GMP: (\$15,667.13)  
Owner Contingency: \$15,667.13

PCO Item	Status	Change (in Days)	Contract Line	Notes	Amount
1 : Residential Appliances Allowance Credit Bonds	Closed		0000610-00		(\$90.00)
2 : Residential Appliances Allowance Credit Sub Bond Risk	Closed		0000620-00		(\$150.00)
3 : Residential Appliances Allowance Credit CM Fee	Closed		0000092-00		(\$382.13)
4 : Residential Appliances Allowance Credit Insurances	Closed		0000620-02		(\$45.00)
6 : Residential Appliances Allowance Credit Graybach	Closed		0006300-03		(\$15,000.00)
<b>Total:</b>					<b>(\$15,667.13)</b>

Submitted By:

Jason Woehrle

05/05/2021  
Date

Approved By:

Tiffany Zindel  
Warren County

Date



## Jason Kaminski

---

**From:** Jason Kaminski <jkaminski@megenconstruction.com>  
**Sent:** Wednesday, May 5, 2021 10:37 AM  
**To:** Jason Kaminski  
**Subject:** FW: FW Warren County Jail - Furnished appliances

Thanks,

Jason Kaminski  
Senior Project Manager  
Megen Construction Company, Inc.  
Celebrating 25 years of Delivering Encore Construction Experiences



11130 Ashburn Road, Cincinnati, Ohio 45240  
Office: 513.742.9191 Mobile: 513.375.4047  
[www.megenconstruction.com](http://www.megenconstruction.com)

**From:** Hearn, Trevor <Trevor.Hearn@co.warren.oh.us>  
**Sent:** Wednesday, March 31, 2021 3:07 PM  
**To:** Jason Kaminski <jkaminski@megenconstruction.com>  
**Cc:** Riley, Chief Deputy Barry K. <Barry.Riley@wcooh.org>; Sims, Sheriff Larry <Larry.Sims@wcooh.org>; Richardson, Major Brett M. <Brett.Richardson@wcooh.org>; Rick Smith <rsmith@wachtelmcannally.com>; Kyle Rosinski <krosinski@grangerconstruction.com>; Kent Staker <kstaker@wachtelmcannally.com>; Garry McAnally <gmcanally@wachtelmcannally.com>; Mark Marlow <mmarlow@grangerconstruction.com>; Jeff Wegrzynowski <jwegrzynowski@grangerconstruction.com>  
**Subject:** RE: FW Warren County Jail - Furnished appliances

Thank you sir.

**From:** Jason Kaminski [<mailto:jkaminski@megenconstruction.com>]  
**Sent:** Wednesday, March 31, 2021 2:51 PM  
**To:** Hearn, Trevor  
**Cc:** Riley, Chief Deputy Barry K.; Sims, Sheriff Larry; Richardson, Major Brett M.; Rick Smith; Kyle Rosinski; Kent Staker; Garry McAnally; Mark Marlow; Jeff Wegrzynowski  
**Subject:** FW: FW Warren County Jail - Furnished appliances

Hi Trevor,

Per our conversation, we will cancel the residential appliances and credit back the \$15,000 allowance. Please see attached reviewed submittal and below email on some changes that were in process. Please let us know if you need any additional information. Thank you!

Thanks,

Jason Kaminski  
Senior Project Manager  
Megen Construction Company, Inc.  
Celebrating 25 years of Delivering Encore Construction Experiences



11130 Ashburn Road, Cincinnati, Ohio 45240  
Office: 513.742.9191 Mobile: 513.375.4047  
[www.megenconstruction.com](http://www.megenconstruction.com)

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**From:** Kyle Rosinski <[krosinski@grangerconstruction.com](mailto:krosinski@grangerconstruction.com)>  
**Sent:** Thursday, March 11, 2021 2:52 PM  
**To:** Rick Smith <[rsmith@wachtelmcannally.com](mailto:rsmith@wachtelmcannally.com)>  
**Cc:** Jason Kaminski <[jkaminski@megenconstruction.com](mailto:jkaminski@megenconstruction.com)>; Mark Marlow <[mmarlow@grangerconstruction.com](mailto:mmarlow@grangerconstruction.com)>; Jeff Wegrzynowski <[jwegrzynowski@grangerconstruction.com](mailto:jwegrzynowski@grangerconstruction.com)>; Garry McAnally <[gmcanally@wachtelmcannally.com](mailto:gmcanally@wachtelmcannally.com)>; Kent Staker <[kstaker@wachtelmcannally.com](mailto:kstaker@wachtelmcannally.com)>  
**Subject:** FW Warren County Jail - Furnished appliances

Hey Rick,

Please see the attached approved submittal and the email chain below.

Just circling back on these residential appliances because I know you did some coordination with sheriff team on this, based on what was approved it looks like we have too many refrigerators. Indicated on the approved submittal are (3) 18 CU. FT. TOP MOUNT REFRIG ADA SS, (1) for E9-10, D9-07, & M2-09. Also indicated are (2) True Glass Door 27" Refrigerators (1) for E9-10 & D9-07 (per spec).

Dimensionally rooms E9-10 & D9-07 did not plan for (2) refrigerators in them.

I briefly spoke to Barry about this and he mentioned that they would like the 18 CU. FT. TOP MOUNT REFRIG ADA SS. in E9-10 & D9-07 in lieu of the True Glass 27". So we can remove the (2) True Glass Refrigerators from the quote which would save \$5856.00.

Can you please review and let us know your thoughts on how to proceed?

Respectfully,

Kyle Rosinski | Project Engineer

**GRANGER** | ADVANCE THE ART OF BUILDING  
6267 Aurelius Road | Lansing, MI 48911-4230  
m. 734.787.4391  
[grangerconstruction.com](http://grangerconstruction.com)

---

**From:** Rick Smith <[rsmith@wachtelmcannally.com](mailto:rsmith@wachtelmcannally.com)>  
**Sent:** Monday, March 30, 2020 8:40 AM  
**To:** Kyle Rosinski <[krosinski@grangerconstruction.com](mailto:krosinski@grangerconstruction.com)>; [jkaminski@megenconstruction.com](mailto:jkaminski@megenconstruction.com); Mark Marlow <[mmarlow@grangerconstruction.com](mailto:mmarlow@grangerconstruction.com)>  
**Subject:** FW: Furnished appliances

This is the email chain regarding the residential appliances for your records. I am working on the submittal return today and will clarify the end result in that.

Rick

**From:** Riley, Chief Deputy Barry K. <[Barry.Riley@wcsooh.org](mailto:Barry.Riley@wcsooh.org)>  
**Sent:** Wednesday, March 11, 2020 10:51 AM  
**To:** Rick Smith <[rsmith@wachtelmcannally.com](mailto:rsmith@wachtelmcannally.com)>  
**Cc:** Dickerson, Lisa M. <[Lisa.Dickerson@wcsooh.org](mailto:Lisa.Dickerson@wcsooh.org)>; Sims, Sheriff Larry <[Larry.Sims@wcsooh.org](mailto:Larry.Sims@wcsooh.org)>  
**Subject:** RE: Furnished appliances

This is awesome.

1. Yes, white on the washer and dryer is perfect in the
2. Yes, please eliminate the microwave from the Temporary Evidence and the Booking counter.

Thank you!

**From:** Rick Smith [<mailto:rsmith@wachtelmcannally.com>]  
**Sent:** Wednesday, March 11, 2020 9:24 AM  
**To:** Riley, Chief Deputy Barry K.  
**Subject:** RE: Furnished appliances

Barry,

Eliminating 2 washers, 2 dryers and a microwave. Adding 2 18 c.f. refrigerators. This results in enough savings to just about come within the allowance amount.

Top load washer with matching dryer, see attached for suggested appliance change. Going stainless here would put us back over the allowance, so going white would be recommended.

The MW in booking wasn't an oops, we have had it there since before 4/18/19. See A116 and the Booking elevations I sent you back on 4/18/19, elevation J. We have provisions there for putting a ref, coffee maker and MW below the counter at the center casework. I did miss providing a ref for this location in my spec. So eliminating the MW will help bring us into budget, and you can add these appliances any time in the future if you find the need. In Temp Evidence, I guess I assumed that with the sink and UC ref, this would be used as a break station there. So should we eliminate this one also, so you would get 4 of the 1.9 c.f. MW's?

Rick

**From:** Riley, Chief Deputy Barry K. <[Barry.Riley@wcsooh.org](mailto:Barry.Riley@wcsooh.org)>  
**Sent:** Friday, March 6, 2020 2:26 PM  
**To:** Rick Smith <[rsmith@wachtelmcannally.com](mailto:rsmith@wachtelmcannally.com)>  
**Subject:** RE: Furnished appliances

Rick,

I have to tell you, this was a pleasant surprise! We do have a couple of hopeful changes:

1. At this point in time we only want to put a residential washer and dryer in room D3-12. You can eliminate the washer/dryer in the locker rooms.
2. Is it possible to spec out a top load model for the washer vs. the front load?

3. We love the 18 cubic foot refrigerator that you put in the medical break room (M2-09). As a matter of fact, we would like to replace one of the True, glass front refrigerators with one of these in both the jail staff/break room (D9-07) and the sheriff's office break room (E9-10). If spacing allows of course. So we would have one True fridge in each room and one Frigidaire refrigerator in each room. Three total of the Frigidaire's. Does that make sense?
4. You can eliminate the microwave at Booking D3-02. You also had a microwave listed for Temporary Evidence (E5-03). I am thinking that was an oops?

Stainless/gray is preferred.

Super great job on this stuff too.

Barry

---

**From:** Rick Smith [<mailto:rsmith@wachtelmcanaly.com>]  
**Sent:** Thursday, March 5, 2020 2:06 PM  
**To:** Riley, Chief Deputy Barry K.  
**Subject:** Furnished appliances

Chief,

Attached are the cut sheets for the residential type appliances we picked for the job. We had an allowance set aside, and spec'ed these as the basis of pricing. We are \$1,000 over the allowance. I wanted to get these in front of you so you would know what was to be provided vs FF&E. Toaster ovens, coffee makers, toasters, etc are not part of construction budget and you need to either bring what you have, or buy with FF&E.

I can look at different models on some of the equipment to reduce the cost to within our allowance, or just go with these and absorb the \$1000 into a change order. I didn't pick Cadillac appliances, so I don't think we will get much lower than where we are without deleting from the list, which means you would need to pick up the deleted items in the FF&E budget.

I wrote the room numbers each item is in on the cut sheets. Please review and let me know if these are acceptable, or if you want to change anything.

Rick Smith  
Senior Project Manager  
Wachtel & McAnally Architects  
Office (740) 345-3500

To 1 reviewer

From  
 Kyle Rosinski  
 krosinski@grangerconstruction.com

**113100-1 PD-Residential Appliances**  
 Awaiting review - 0/1 reviews complete

Feb 1, 2020

Submittal No.	Version	Spec Section	Due date
113100-1	1	113100	Feb 15, 2020

Included Items

113100 Product Data

**Reviewers**

0/1 complete

Reviewer	Review Response	Date Reviewed
Rick Smith (Wachtel & McAnally Architects)	Awaiting review	

<b>WACHTEL &amp; McANALLY</b> ARCHITECTS/PLANNERS 35 S. PARK PLACE, SUITE 350 NEWARK, OHIO 43055	<input type="checkbox"/> Reviewed	BY: <u>RAS</u>
	<input checked="" type="checkbox"/> Reviewed with Changes Noted.	DATE: <u>4/13/20</u>
	<input type="checkbox"/> Revise and Resubmit.	
Reviewed for design conformity and general conformance to contract documents only. Contractor is responsible for dimension, quantities, installation practices, techniques or construction and coordination with other trades. Review is subject to all contract requirements and does not authorize any changes from the contract documents unless stated in a separate letter or change order.		

We understand that model numbers change faster than we can send emails back and forth. The models submitted fulfill the design intent, and the Owner's need. The washer control panel being silver, and the dryer being white is not an issue. It is my understanding that based on the attached quote, we are under our \$15k allowance, so get them ordered before something else changes.

RAS, WMA, 4/13/20

<b>GRANGER</b> ADVANCE THE ART OF BUILDING		400 LAZELLE ROAD, STE 18A COLUMBUS, OH 43240 PHONE: 614-705-2280
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APPROVED	APPROVED AS NOTED	REJECTED
BY krosinski	DATE 4/9/2020	
SUBMITTAL# 113100-1.1	SPEC 113100	

Rieman and Arszman  
**CUSTOM DISTRIBUTORS**  
Major Appliance Distributor

**Project** WARREN CO. JAIL & SHERIFF'S OFFICE OFFICE  
**Address** 406 JUSTICE DRIVE, LEBANON, OH 45039  
**Company** GRAYBACH, LLC  
**Address** 2416 CENTRAL PARKWAY, CINCINNATI, OH 45214

**Date:** 12/10/2019  
**Valid Until:** 6/30/2020

**Contact** ROBBIE KLEIN  
**Phone** 513-381-4868  
**E-mail** [robbie.klein@graybach.com](mailto:robbie.klein@graybach.com)

**Contact at Custom Distributors**  
**Name** ROB SAUNDERS  
**Phone** 513-874-5444  
**Cell** 513-616-0676  
**Fax** 513-870-5307  
**E-mail** [rsaunders@customdistributors.com](mailto:rsaunders@customdistributors.com)

BRAND	MODEL	DESCRIPTION	QTY	PRICE	EXT PRICE
SS	MS19M8000AS	1.9 CU. FT. COUNTER TOP MICRO. SS.	4	\$180.00	\$720.00
SS	MG11H2020CT	1.1 CU. FT. COUNTER TOP MICRO. SS.	3	\$180.00	\$540.00
	FREIGHT	DROP OFF MICRO IN BOX TO LOCATION.	7	\$15.00	\$105.00
FA	FFHT1835VS	18 CU. FT. TOP MOUNT REFRIG. ADA. SS.	3	\$856.00	\$2,568.00
	ESP-C2400	24 MONTH COMMERCIAL WARRANTY.	3	\$150.00	\$450.00
	FREIGHT	UNCRATE AND PLACE REFRIG.	3	\$75.00	\$225.00
FA	FFPE4533UM	4.5 CU. FT. REFRIG. SILVER MIST.	3	\$300.00	\$900.00
FA	FFPS3133UM	3.1 CU. FT. REFRIG. SILVER MIST.	1	\$300.00	\$300.00
	ESP-C2400	24 MONTH COMMERCIAL WARRANTY.	4	\$150.00	\$600.00
	FREIGHT	UNCRATE AND PLACE REFRIG.	4	\$55.00	\$220.00
TR	GDM-19T-HC-TSL01	27" REFRIGERATOR. SS.	2	\$2,928.00	\$5,856.00
	FREIGHT	UNCRATE AND PLACE REFRIG.	2	\$75.00	\$150.00
GE	GTW500ASNWS	4.6 CU. FT. WASHER. WHITE.	1	\$529.00	\$529.00
	ESP-C2400	24 MONTH COMMERCIAL WARRANTY.	1	\$150.00	\$450.00
	HOSES	FILL HOSES.	2	\$12.00	\$24.00
GE	GTD42EASJWW	7.2 CU. FT. ELEC DRYER. WHITE.	1	\$529.00	\$529.00
	ESP-C2400	24 MONTH COMMERCIAL WARRANTY.	1	\$150.00	\$150.00
	PT4D	FOUR PRONG DRYER CORD.	1	\$18.00	\$18.00
	VENT KIT	KIT FOR DRYER EXHAUST.	1	\$18.00	\$18.00
	FREIGHT	UNCRATE AND PLACE LAUNDRY.	1	\$75.00	\$75.00

**DELIVERY INCLUDES:**

DROP OFF MICROWAVES IN BOX TO LOCATIONS. UNCRATE AND PLACE REFRIGERATORS AND LAUNDRY.

<b>Sub Total</b>	\$14,427.00
<b>DELIVERY</b>	
<b>TAX 6.5%</b>	EXEMPT
<b>TOTAL</b>	\$14,427.00



**NOTES:**

**NO RETAINAGE. NOT SUBJECT TO PREVAILING WAGE. MICROWAVES DO NOT COME WITH A WARRANTY. THE FRIGIDAIRE AND SAMSUNG APPLIANCES DO NOT COME WITH A MANUFACTURERS WARRANTY IN A COMMERCIAL SETTING SO AN ADDITIONAL 24 MONTH WARRANTY WILL BE PROVIDED BY SAFEWARE.**

**Standard Quote Terms:**

This Quote is Project Specific and Confidential. Please DO NOT share it with anyone outside of your company.

2. This quote is for the items and services listed and not for a project or scope of work listed in a RFP (Request for Proposal) or on a project plan.
3. Price: Appliance manufactures have the right to raise prices at any time without notice. Custom Distributors will give you 30 day notice if a price increase occurs before your order has shipped. Appliances delivered after the quote has expired will be subject to a price increase not to exceed 10%.
4. WARRANTY: The applicable manufacturer's consumer product warranty constitutes the sole and exclusive warranty with respect to any products purchased by Buyer from CUSTOM DISTRIBUTORS
5. Delivery: Delivery is per terms listed on the quote. Appliances needed over the 2<sup>nd</sup> floor must have an elevator to move them up to the required floor. Any items needed for installation that are not on the quote will be an additional charge if not supplied by the contractor.

**RIEMAN & ARSZMAN CUSTOM DISTRIBUTORS, INC. (RACD) STANDARD TERMS AND CONDITIONS OF SALE**

All orders accepted by RACD are governed by, and subject to, these Standard Terms and Conditions of Sale. Buyer hereby agrees to these Standard Terms and Conditions

1. PRICES AND TERMS: RACD quoted prices do not include use, excise, value-added or similar taxes and where applicable, such taxes shall be billed as a separate item and paid by the Buyer. Prices contained in any CUSTOM DISTRIBUTORS quote are firm for 48 hours, unless the Quote expressly provides for a longer period.
2. NONPAYMENT: In the event of Buyer's default in the payment of the goods, RACD may retake the goods or may take advantage of any other remedies available to a secured party under the Uniform Commercial Code of the State in which delivery is made and Buyer further agrees to reimburse RACD for all expenses, including reasonable attorney fees arising as a result of RACD enforcement of Buyer's payment obligations. RACD will file liens on any past due accounts.
3. DELIVERY: RACD shall deliver the merchandise in accordance with the delivery schedule agreed to by the parties to this contract but RACD shall not be liable for delays in delivery if occasioned by accidents or disruptions, including but not limited to fires, explosions, breakdowns of essential machinery or equipment and power shortages, transportation or storage delays, labor difficulties, or failure or delay in its usual source of supply. In addition to such causes, RACD shall in no event be liable for delays caused by factors beyond its reasonable control. In the event that any merchandise called for in a purchase order becomes discontinued by the manufacturer, or otherwise unavailable, RACD may in its discretion and without liability to Buyer, substitute an available comparable model or merchandise therefor. However, Buyer may at any time within ten (10) days after being notified of such substitution cancel so much of any purchase order as relates to such discontinued or unavailable merchandise
4. WARRANTY: The applicable manufactory's consumer product warranty constitutes the sole and exclusive warranty with respect to any products purchased by Buyer from RACD.
5. LIMITATION OF LIABILITY: RACD liability on any claim for loss or damage arising out of the purchase, sale or use of products or merchandise or (ii) the performance or breach of these standard terms and conditions, regardless of whether such claim is based on contract, warranty, tort (including negligence), strict liability, or other grounds, shall not exceed the price Buyer paid to RACD for such goods or part thereof involved in the claim.



6. **INSPECTION:** Shall be Buyer's responsibility to promptly examine and inspect merchandise delivered and to notify RACD in writing within five (5) days of delivery of any complaint that relates to such merchandise, including shortage, nonconformance, or damage. Failure to notify RACD shall constitute a waiver of the condition objectionable to the Buyer.

7. **INSTALLATION:** In the event that RACD will provide installation or other services, Buyer agrees to prepare the premises to permit the installer to locate or place the merchandise in its proper location without obstacles or hindrances of any kind. If any RACD quote or other written agreement should provide for installation, hook-up or connection of a product, Buyer agrees that RACD is not obligated to furnish any material to complete such installation, hookup or connection except to the extent such materials are included with the product or the express provisions of a quote or written agreement. In the event that governmental regulations or actions or disputes of labor unions interfere with delivery or installation beyond the point of tailgate delivery at the designated project location, such tailgate delivery shall, without further obligation to RACD, constitute delivery and installation.

8. **RETURN & RESTOCKING POLICY:** A restocking charge of up to 50% (Fifty Percent) for product(s), returns or change orders will be enforced after the product has been ordered for a client's project under circumstances beyond our control. RACD does not accept the return of trim or accessory kits once they have been delivered. RACD is not responsible for expenses, fees or other cost incurred by customers as a result of defective or incompatible products. All merchandise will be inspected upon return to our warehouse. Credits will be issued within ten days of the date of actual return. RACD reserves the right to refuse return of any and all merchandise.

9. **DAMAGE POLICY:** RACD must be notified within five days of the delivery regarding any concealed damage. Any merchandise being returned must have its original carton. Any merchandise being returned to RACD must be complete. This includes all manuals, use and care guides, registration material, as well as anything else packed with the original product carton. Our delivery personnel will not knowingly leave damaged merchandise unless otherwise instructed by the purchaser or agent of purchaser. There will not be an additional freight charge to exchange or return any item meeting the above guidelines. RACD reserves the right to refuse a refund or exchange or assess a charge for used or incomplete merchandise returned or exchanged. Thank you for your corporation. If you have any questions please contact your sales representative or the customer care center at 1-800-704-6313.

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NAME

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DATE

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COMPANY



## GTW500ASN

### GE® 4.6 DOE Cu. Ft. Capacity Stainless Steel Basket Washer

#### DIMENSIONS AND INSTALLATION INFORMATION (IN INCHES)

**CIRCUIT REQUIREMENTS:** An individual, properly-grounded branch circuit, with a three-prong grounding-type receptacle, protected by a 15 or 20 amp circuit breaker or a time-delay fuse, is required.

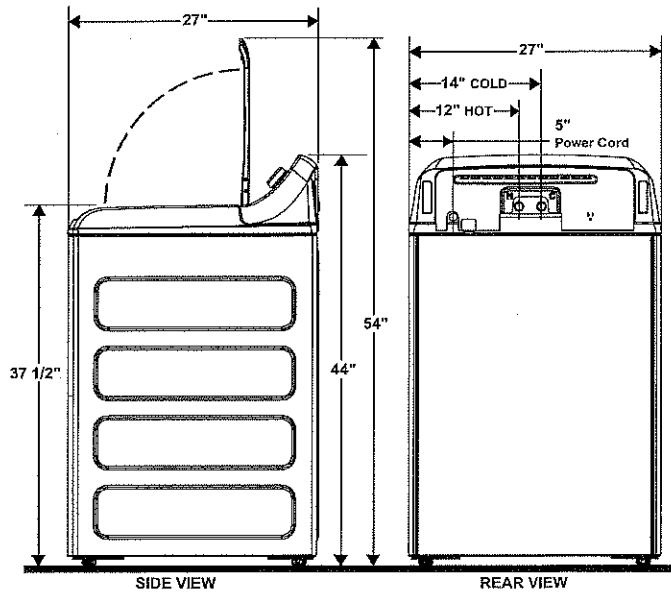
**ELECTRICAL RATING:**  
120V, 60Hz, 10A

**WASHER NOTE:**

Washer wall outlet must be located within 36" of service cord entry. Wall outlet must not be located behind dryer.

**INSTALLATION INFORMATION:**

Before installing, consult installation instructions packed with your washer.



For answers to your Monogram, GE Café™ Series, GE Profile™ Series or GE Appliances product questions, visit our website at [geappliances.com](http://geappliances.com) or call GE Answer Center® Service, 800.626.2000.



Specification Created 1/19

## GTW500ASN

### GE® 4.6 DOE Cu. Ft. Capacity Stainless Steel Basket Washer

#### FEATURES AND BENEFITS

**Stain PreTreat** – Easily remove four common stains with preprogrammed settings that do the work for you.

**Deep Clean Cycle** – Achieve the ultimate deep clean for your toughest laundry loads with 67% more cleaning power than the most commonly used cycle\*. \*Colors, Normal cycle

**Deep Fill** – Enjoy total control and customization of your water levels with the touch of a button that lets you add just a little extra water or fill the tub.

**Speed Wash** – Save time when you're in a hurry with a quick wash for lightly soiled items.

**Deep Rinse** – Ensure clothes are thoroughly rinsed free of detergent, fabric softener and other additives.

**2nd Rinse** – Ensure removal of detergent, bleach and other additives with an optional extra rinse after the wash cycle.

**Efficient Infusor** – Optimize energy efficiency without sacrificing wash performance.

**ENERGY STAR® Qualified** – Meets or exceeds federal guidelines for energy efficiency for year-round energy and money savings.

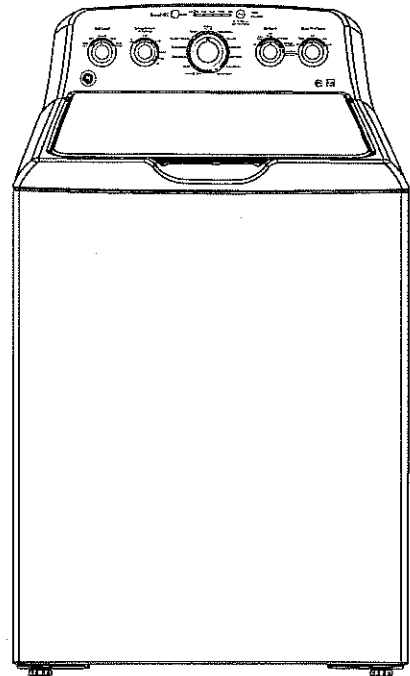
**Made in America** – This appliance is made in America and contains 70 to 90% U.S. content.

**5 Soil Levels** – Take full control of your wash cycle with five soil levels to choose from.

**13 Wash Cycles** – Choose from 13 wash cycles to accommodate any load type.

**6 Water Temperatures** – Pick the water temperature you prefer and wash your way.

Model GTW500ASNWS – White with silver backslash



# GTD42EASJ

## GE Appliances Series 7.2 Cu. Ft. Capacity Electric Dryer

### DIMENSIONS AND INSTALLATION INFORMATION (IN INCHES)

ELECTRIC DRYER RATING:			
240V	5600W	24A	60Hz
208V	4400W	22A	60Hz

**EXHAUST OPTION:** 4-way rear, right, left and bottom.

**CIRCUIT REQUIREMENTS:** An individual, properly-grounded branch circuit, protected by a 30-amp circuit breaker or a time-delay fuse, is required.

**NOTE:** Dryer wall outlet must be located within 36" of service cord entry and accessible when dryer is mounted in position.

**INSTALLATION INFORMATION:** For complete information, see installation instructions packed with your dryer.

#### SPECIAL INSTALLATION REQUIREMENTS

##### ALCOVE OR CLOSET INSTALLATION:

- If your dryer is approved for installation in an alcove or closet, it will be stated on a label on the dryer back.
- The dryer **MUST** be exhausted to the outside.
- Minimum clearances between dryer cabinet and adjacent walls or other surfaces are: 0" either side; 1" front, top and rear.
- Closet doors must be louvered or otherwise ventilated and must contain a minimum of 60 sq. in. of open area equally distributed. If this closet contains both a washer and a dryer, doors must contain a minimum of 120 sq. in. of open area equally distributed.
- No other fuel-burning appliance shall be installed in the same closet with a gas dryer.

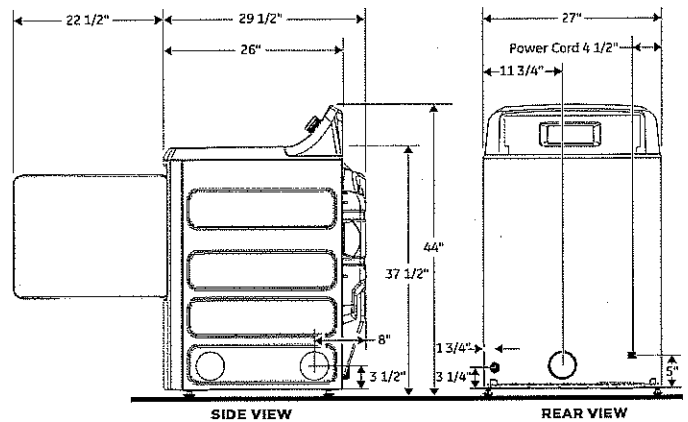
##### BATHROOM OR BEDROOM INSTALLATION:

- The dryer **MUST** be exhausted to the outdoors.
- The installation must conform with the local codes, or in the absence of local codes, with the National Electric Code and National Fuel Gas Code, ANSI Z223 for gas dryers.

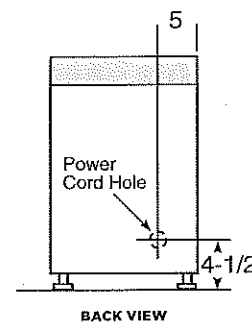
##### MINIMUM CLEARANCES OTHER THAN ALCOVE OR CLOSET INSTALLATION:

- Minimum clearances to combustible surfaces are: 0" both sides; 1" rear.

**DRYER EXHAUSTING INFORMATION:** Use metal duct only, vertical and horizontal ducting.



#### POWER CORD LOCATIONS



For answers to your Monogram, GE Café® Series, GE Profile® Series or GE Appliances product questions, visit our website at [geappliances.com](http://geappliances.com) or call GE Answer Center® Service, 800.626.2000.



Specification Revised 5/16

## **GTD42EASJ**

### *GE Appliances Series 7.2 Cu. Ft. Capacity Electric Dryer*

#### **FEATURES AND BENEFITS**

**Auto Dry** – For clothes that come out feeling and looking great, this setting monitors air temperature to set the optimal drying time

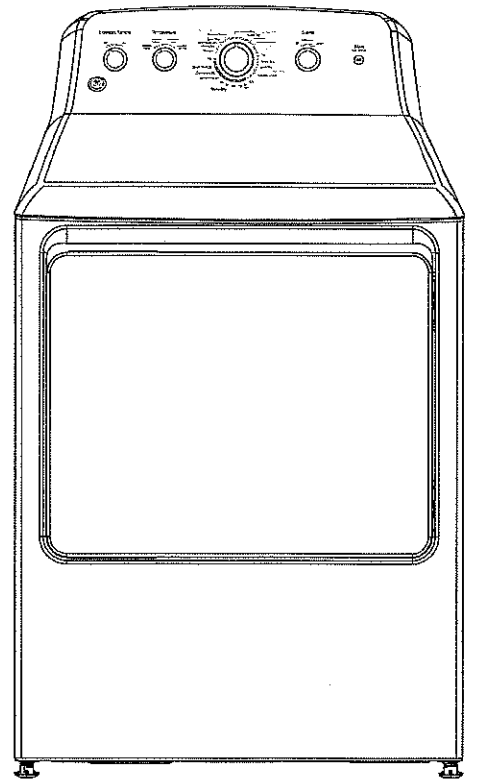
**WrinkleCare Extended Tumble** – Reduces wrinkling and creasing

**End-of-Cycle Signal** – Alerts you when the load is done, so clothes can be removed before wrinkles set in

**4 heat selections** – Provide the right temperatures for your clothes-drying needs

**Up to 120-ft. venting capability** – Provides flexible installation

Model GTD42EASJWW – White



# GTD42EASJ

## GE Appliances Series 7.2 Cu. Ft. Capacity Electric Dryer

**FOR COMPLETE INFORMATION, SEE INSTALLATION INSTRUCTIONS PACKED WITH YOUR DRYER.**

### DUCTING MATERIALS:

For best performance, this dryer should be vented with 4" diameter all rigid metal exhaust duct. If rigid metal duct cannot be used, then UL-listed flexible metal (semi-rigid) ducting can be used (Kit WX08X10077). In special installations, it may be necessary to connect the dryer to the house vent using a flexible metal (foil-type) duct. A UL-listed flexible metal (foil-type) duct may be used **ONLY** in installations where rigid metal or flexible metal (semi-rigid) ducting cannot be used **AND** where a 4" diameter can be maintained throughout the entire length of the transition duct. Please see installation instruction packed with your dryer for complete instructions when using flexible metal (foil type) ducting.

### EXHAUST LENGTH CALCULATION:

1. Determine the number of 90° turns needed for your installation. If you exhaust to the side or bottom of dryer, add one turn.
2. The maximum length of 4" rigid (aluminum or galvanized) duct which can be tolerated is shown in the table. A turn of 45° or less may be ignored. Two 45° turns within the duct length should be treated as a 90° elbow. A turn over 45° should be treated as a 90° elbow.

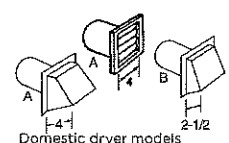
Dryers must be exhausted to the outside.

**CAUTION:** For personal safety do not terminate exhaust into a chimney, under any enclosed house floor (crawl space), or into an attic, since the accumulated lint could create a fire hazard or moisture could cause damage. Never terminate the exhaust into a common duct or plenum with a kitchen exhaust, since the combination of lint and grease could create a fire hazard.

Exhaust ducts should be terminated in a dampered wall cap to prevent back drafts, bird nesting, etc. The wall cap must also be located at least 12" above the ground or any other obstruction with the opening pointed down.

**FOR MORE INFORMATION ON VENTING KITS AND ACCESSORIES, PLEASE CALL 1-800-GE-CARES.**

### DRYER EXHAUSTING INFORMATION— USE METAL DUCT ONLY VERTICAL AND HORIZONTAL DUCTING



	Number of 90° turns	BEST PERFORMANCE	
		Maximum length of 4" dia rigid metal duct	
Domestic dryer models		Exhaust hood type	
		A 4" opening	B 2-1/2" opening
Long Vent 6.1-7.4 cu. ft. capacity electric & gas (GTD33, GTD42, GTD45, GTD65, GTX22, GTX33, GTX42 and GTX65)	0	120 ft.	90 ft.
	1	100 ft.	75 ft.
	2	85 ft.	65 ft.
	3	70 ft.	55 ft.
	4	60 ft.	45 ft.
	5	55 ft.	35 ft.

For every extra 90° elbow, reduce the allowable vent system length by 10 ft.  
Two 45° elbows will be treated like one 90° elbow.  
For the side exhaust installations, add one 90° elbow to the chart. When calculating the total vent system length, you must add all the straight portions and elbows of the system (including the transition duct).



For answers to your Monogram, GE Café™ Series, GE Profile™ Series or GE Appliances product questions, visit our website at [geappliances.com](http://geappliances.com) or call GE Answer Center® Service, 800.626.2000.



Specification Revised 5/16

# FRIGIDAIRE

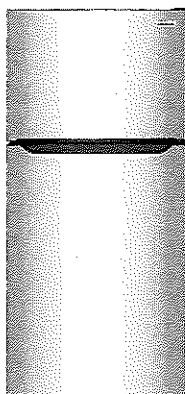
FFHT1835VW  
FFHT1835VB  
FFHT1835VS

Available Colors : White, Black, Stainless Steel

Version : 06/19

Top Freezer Refrigerator

18.3 Cu. Ft. Top Freezer Refrigerator



## Product Specifications

### Refrigerator

Gallon Door Bins	2 Full Width White
Adjustable Shelves	2 Glass
Crispers	2 Clear w/ Rollers
Half-Gallon Door Bins	1 Full Width White
Humidity Controls	2
Lighting Design	LED
Meat/Deli Drawer	Half Width Sliding

### Freezer

Adjustable Shelves	1 Glass
Defrost	Frost Free
Fixed Door Bins	2 White

## Electrical Specifications

Amps @ 120 Volts	3.0A
Connected Load @ 120V	0.36kW
Min Circuit Required	15A

## Dimensions: Exterior

Cabinet Depth	26-5/8"
Cabinet Depth (w/Handle)	30-3/8"
Depth	30-3/8"
Depth(w/ 90° Door Open)	57"
Height	65-7/8"
Height (Top of Door)	68-3/8"
Width	30"

## Controls

Control Location	Knob/Slider
Control Type	Electronic

## Exterior

Door and Handle Design	Integrated
Reversible Door	Yes

## Certifications & Approvals

ENERGY STAR® Certified	Yes
UL Listed	Yes
ADA Compliant	Yes

## Capacities

Freezer (Cu. Ft.)	4.9
Fresh Food Capacity (Cu Ft)	13.4

## Ice Maker

Ice Maker	Optional IM117000
-----------	-------------------

## General Specifications

Shipping Weight (lbs)	164
-----------------------	-----

Note: For planning purposes only. Always consult local and national electric, gas and plumbing codes. Refer to Product Installation Guide for detailed installation instructions on the web at [frigidaire.com/Eng\\_Estimate](http://frigidaire.com/Eng_Estimate). Specifications subject to change. Accessories information available on the web at [frigidaire.com/MyFridge.ca](http://frigidaire.com/MyFridge.ca)

# FRIGIDAIRE

FFHT1835VW  
FFHT1835VB  
FFHT1835VS

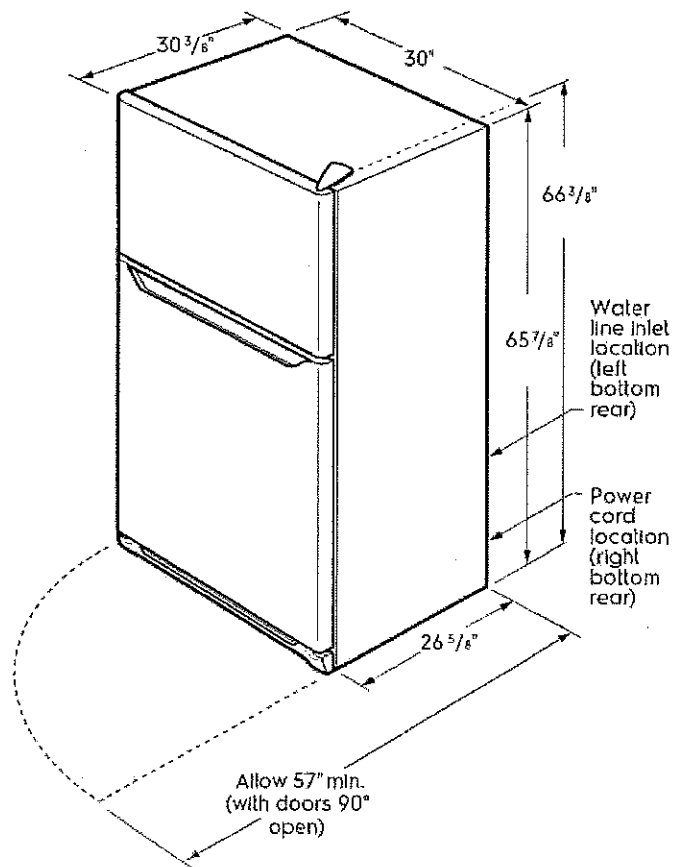
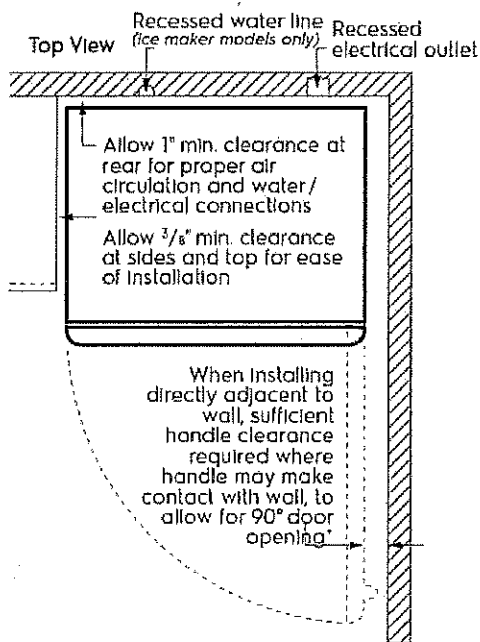
Available Colors : White, Black, Stainless Steel

Version : 06/19

Top Freezer Refrigerator

18.2 Cu. Ft. Top Freezer Refrigerator

## Installation Drawing



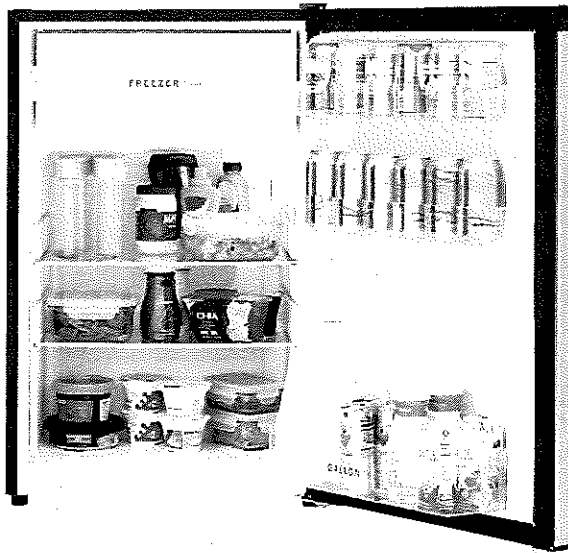
\* When installing refrigerator adjacent to wall, cabinet or other appliance that extends beyond front edge of unit, 20" minimum clearance recommended to allow for optimum 140° door swing, providing complete crisper access and removal. (Absolute 3" minimum clearance will ONLY allow for 90° door swing which will provide limited crisper access with restricted removal.)

Notes: For planning purposes only. Always consult local and national electric, gas and plumbing codes. Refer to Product Installation Guide for detailed installation instructions on the web at [frigidaire.com/frigidaire](http://frigidaire.com/frigidaire) or specifications subject to change. Accessories information available on the web at [frigidaire.com/frigidaire](http://frigidaire.com/frigidaire)

# FRIGIDAIRE

## FFPE4533UM

COMPACT  
REFRIGERATOR  
4.5 CU. FT.



### AVAILABLE COLORS



Silver  
Mist



### PRODUCT DIMENSIONS

Height	33-1/2"
Width	21-3/4"
Depth (Incl. Door)	23"
Depth with Door Open 90°	42-3/4"

### MORE EASY-TO-USE FEATURES

**Reversible Door Swing Option**  
Door can be installed to open left or right, based on your needs.

### CERTIFICATIONS

ENERGY STAR®



## SIGNATURE FEATURES

### Gallon Door Bin

In-door gallon storage bin provides convenient space for gallon containers and tall bottles.

### Adjustable Glass Shelves

Easily adjust shelves up and down to create more space for taller items.

### Full-Width Freezer Zone

True full-width freezer cools to -8°F.

### Interior Light

Our bright lighting makes it easy to see what's inside.



**FFPE4533UM**  
**COMPACT REFRIGERATOR**  
 4.5 CU. FT.

**FRIGIDAIRE**

**FEATURES**

Exterior -	
Door Color	Silver Mist
Cabinet Color	Black
Door Stops	Yes
Reversible Door	Yes
Leveling Legs	Yes
Interior -	
Defrost	Manual
Lighting	Bright
Refrigerator Shelves	Glass, 1 Removable/ 1 Adjustable
Door Bins	1 Gallon
Can Bins	2 Full-Width
Cabinet Liner	White

**CERTIFICATIONS**

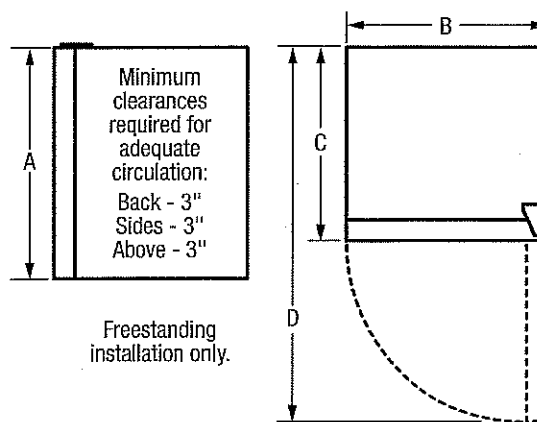
ENERGY STAR*	Yes
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**SPECIFICATIONS**

Total Capacity (Cu.Ft.)	4.5
Fresh Food Capacity (Cu.Ft.)	3.9
Freezer Capacity (Cu.Ft.)	0.6
Installation Type	Freestanding
Power Supply Connection Location	Right Bottom Rear
Voltage Rating	115V / 60Hz / 15A
Minimum Circuit Required (Amps)	15
Shipping Weight (Approx.)	63 Lbs.

**PRODUCT DIMENSIONS**

A-Height	33-1/2"
B-Width	21-3/4"
C-Depth (Incl. Door)	23"
D-Depth with Door Open 90°	42-3/4"



*Note: For planning purposes only. Always consult local and national electric, gas and plumbing codes. Refer to Product Installation Guide for detailed installation instructions on the web at [frigidaire.com](http://frigidaire.com) / [frigidaire.ca](http://frigidaire.ca). Specifications subject to change. Accessories information available on the web at [frigidaire.com](http://frigidaire.com) / [frigidaire.ca](http://frigidaire.ca)*

**FRIGIDAIRE**

USA • 10200 David Taylor Drive • Charlotte, NC 28262 • 1-800-FRIGIDAIRE • [frigidaire.com](http://frigidaire.com)  
 CANADA • 5855 Terry Fox Way • Mississauga, ON L5V 3E4 • 1-800-265-8352 • [frigidaire.ca](http://frigidaire.ca)

FFPE4533U 08/18  
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# FRIGIDAIRE

## FFPS3133UM

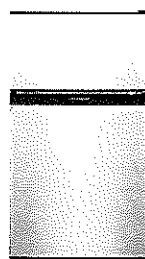
COMPACT  
REFRIGERATOR  
3.1 CU. FT.



### AVAILABLE COLORS



Silver  
Mist



### PRODUCT DIMENSIONS

Height	33-1/8"
Width	18-7/8"
Depth (Incl. Door)	20-1/2"
Depth with Door Open 90°	36-3/8"

### MORE EASY-TO-USE FEATURES

#### Tall Bottle Storage

Door storage provides room for taller items, such as 2-liter bottles.

#### Reversible Door Swing Option

Door can be installed to open left or right, based on your needs.

### CERTIFICATIONS

ENERGY STAR®



## SIGNATURE FEATURES

### Easy Access Can Holders

Make the most of your refrigerator space with our Easy Access Can Holders that offer faster and easier access than traditional in-door can dispensers.

### Full-Width Freezer

True full-width freezer cools to -8°F and includes a freezer shelf and door rack for maximum storage.

### Interior Light

Our bright lighting makes it easy to see what's inside.

### Clear Crisper Drawer

Your fruits and vegetables will stay fresher with our crisper drawer.

**FFPS3133UM**  
**COMPACT REFRIGERATOR**  
 3.1 CU. FT.

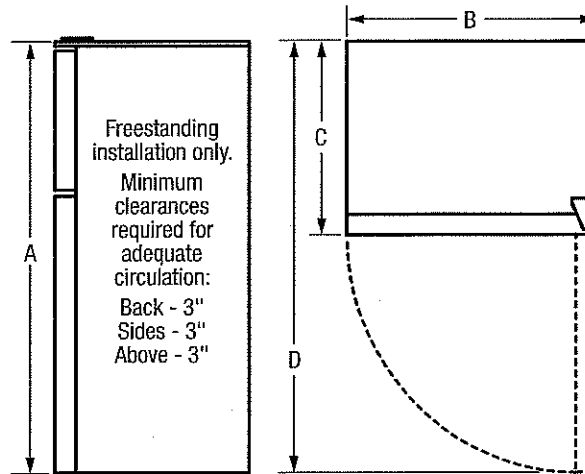
**FRIGIDAIRE**

**FEATURES**

<b>Exterior -</b>	
Door Color	Silver Mist
Cabinet Color	Black
Door Stops	Yes
Reversible Door	Yes
Leveling Legs	Yes
<b>Interior -</b>	
Defrost	Manual
Lighting	Bright
Refrigerator Shelves	2 Removable Glass
Store-More™ Crisper Drawers	1 Clear
Door Racks	1 Half-Width
Can Rack	6-Can Capacity
Tall Bottle Storage	Yes
Freezer Racks	1 Full-Width
Cabinet Liner	White
<b>CERTIFICATIONS</b>	
ENERGY STAR®	Yes
<b>SPECIFICATIONS</b>	
Total Capacity (Cu.Ft.)	3.1
Fresh Food Capacity (Cu.Ft.)	2.2
Freezer Capacity (Cu.Ft.)	0.9
Installation Type	Freestanding
Power Supply Connection Location	Right Bottom Rear
Voltage Rating	115V/60Hz/15A
Minimum Circuit Required (Amps)	15
Shipping Weight (Approx.)	54 Lbs.

**PRODUCT DIMENSIONS**

A-Height	33-1/8"
B-Width	19-7/8"
C-Depth (Incl. Door)	20-1/2"
D-Depth with Door Open 90°	36-3/8"



*Note: For planning purposes only. Always consult local and national electric, gas and plumbing codes. Refer to Product Installation Guide for detailed installation instructions on the web at [frigidaire.com](http://frigidaire.com) / [frigidaire.ca](http://frigidaire.ca). Specifications subject to change. Accessories information available on the web at [frigidaire.com](http://frigidaire.com) / [frigidaire.ca](http://frigidaire.ca)*



**TRUE MANUFACTURING CO., INC.**  
**U.S.A. FOODSERVICE DIVISION**

2001 East Terra Lane • O'Fallon, Missouri 63366-4434 • (636)240-2400  
 Fax (636)272-2408 • Toll Free (800)325-6152 • Intl Fax# (001)636-272-7546  
 Parts Dept. (800)424-TRUE • Parts Dept. Fax# (636)272-9471 • www.truemfg.com

Project Name: \_\_\_\_\_

AIA #

Location: \_\_\_\_\_

SIS #

Item #: \_\_\_\_\_ Qty: \_\_\_\_\_

Model #: \_\_\_\_\_

Model:

**GDM-19T-HC-TSL01**

**Glass Door Merchandiser:**

*Swing Door Refrigerator with Hydro Carbon Refrigerant-True Standard Look Version 01*






**GDM-19T-HC-TSL01**

- ▶ The world's #1 manufacturer of glass door merchandisers.
- ▶ Factory engineered, self-contained, capillary tube system using environmentally friendly R290 hydrocarbon refrigerant that has zero (0) ozone depletion potential (ODP), & three (3) global warming potential (GWP).
- ▶ High capacity, factory balanced refrigeration system that maintains cabinet temperatures of 33°F to 38°F (5°C to 3.3°C) for the best in food preservation.
- ▶ Exterior - non-peel or chip black powder coated cold rolled steel; durable and permanent.
- ▶ Interior - attractive, NSF approved, white aluminum interior liner with stainless steel floor.
- ▶ Self closing door. Positive seal, torsion type closure system.
- ▶ LED interior lighting provides more even lighting throughout the cabinet. Safety shielded.
- ▶ "Low-E", double pane thermal insulated glass door assembly with extruded aluminum frame. The latest in energy efficient technology.
- ▶ Entire cabinet structure is foamed-in-place using a high density, polyurethane insulation that has zero ozone depletion potential (ODP) and zero global warming potential (GWP).

**Bottom mounted units feature**

- ▶ "No stoop" lower shelf to maximize product visibility.
- ▶ Storage on top of cabinet.
- ▶ Easily accessible condenser coil for cleaning.

Exterior Color Options		
		
Standard Black Exterior	Optional White Exterior	Optional Stainless Exterior







**ROUGH-IN DATA**

Specifications subject to change without notice.  
 Chart dimensions rounded up to the nearest 1/8" (millimeters rounded up to next whole number).

Model	Doors	Shelves	Cabinet Dimensions (inches) (mm)			HP	Voltage	Amps	NEMA Config.	Cord Length (total ft.) (total m)	Crated Weight (lbs.) (kg)
			W	D†	H						
GDM-19T-HC-TSL01	1	4	27	24 1/8	78 3/8	1/2	115/60/1	5.4	5-15P	9	315
			686	632	1998						

† Depth does not include 1 3/8" (42 mm) for door handles.

▲ Plug type varies by country.

9/18 Printed in U.S.A.

APPROVALS:

AVAILABLE AT:

Model:

**GDM-19T-HC-TSL01**

**Glass Door Merchandiser:**

*Swing Door Refrigerator with Hydro Carbon Refrigerant-True Standard Look Version 01*



**STANDARD FEATURES**

**DESIGN**

- True's commitment to using the highest quality materials and oversized refrigeration systems provides the user with colder product temperatures, and lower utility costs in an attractive merchandiser that brilliantly displays packaged food and beverages.

**REFRIGERATION SYSTEM**

- Factory engineered, self-contained, capillary tube system using environmentally friendly R290 hydrocarbon refrigerant that has zero (0) ozone depletion potential (ODP), & three (3) global warming potential (GWP).
- High capacity, factory balanced refrigeration system that maintains cabinet temperatures of 33°F to 38°F (.5°C to 3.3°C) for the best in food preservation.
- State of the art, electronically commutated evaporator and condenser fan motors. ECM motors operate at higher peak efficiencies and move a more consistent volume of air which produces less heat, reduces energy consumption and provides greater motor reliability.
- Bottom mounted condensing unit positioned for easy maintenance. "No stoop" lower shelf maximizes visibility by raising merchandised product to higher level.

**CABINET CONSTRUCTION**

- Exterior - non-peel or chip black powder coated cold rolled steel; durable and permanent.
- Interior - attractive, NSF approved, white aluminum liner with stainless steel floor.
- Insulation - entire cabinet structure is foamed-in-place using a high density, polyurethane insulation that has zero ozone depletion potential (ODP) and zero global warming potential (GWP).

- Welded, heavy duty steel frame rail, black powder coated for corrosion protection.
- Frame rail fitted with leg levelers.
- Illuminated exterior sign panel. Variety of sign options available.

**DOOR**

- "Low-E", double pane thermal insulated glass door assembly with extruded aluminum frame. The latest in energy efficient technology.
- Door fitted with 12" (305 mm) long extruded handle.
- Self closing door. Positive seal, torsion type closure system.
- Magnetic door gasket of one piece construction, removable without tools for ease of cleaning.

**SHELVING**

- Four (4) adjustable, heavy duty PVC coated wire shelves 22 5/8" L x 18 1/4" D (574 mm x 464 mm). Four (4) chrome plated shelf clips included per shelf.
- Shelf support pilasters made of same material as cabinet interior; shelves are adjustable on 1/2" (13 mm) increments.

**LIGHTING**

- LED interior lighting provides more even lighting throughout the cabinet. Safety shielded.

**MODEL FEATURES**

- Evaporator is epoxy coated to eliminate the potential of corrosion.
- See our website [www.truemfg.com](http://www.truemfg.com) for latest color and sign offerings.
- Convenient clean-out drain built in cabinet floor.
- Listed under NSF/ANSI Standard 7 for the storage and/or display of packaged or bottled product.

**ELECTRICAL**

- Unit completely pre-wired at factory and ready for final connection to a 115/60/1 phase, 15 amp dedicated outlet. Cord and plug set included.



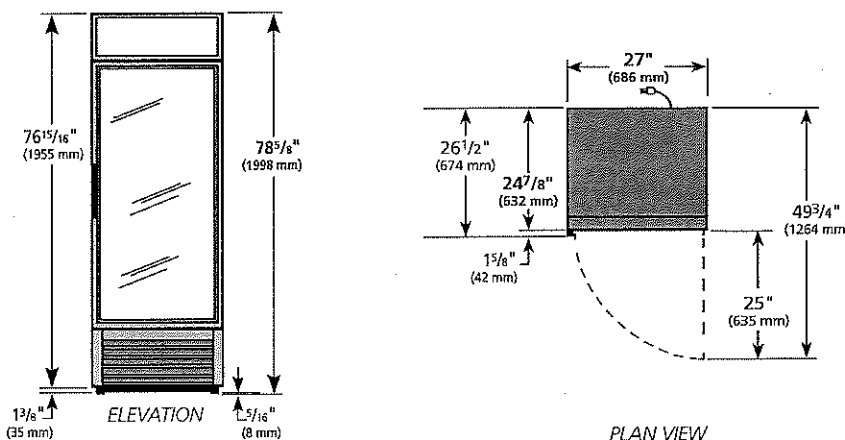
115/60/1  
NEMA-5-15R

**OPTIONAL FEATURES/ACCESSORIES**

Upcharge and lead times may apply.

- 230 - 240V / 50 Hz.
- White exterior.
- Stainless steel exterior.
- Black aluminum interior liner with black shelving.
- Stainless steel interior liner.
- 6" (153 mm) standard legs.
- 6" (153 mm) seismic/flanged legs.
- 2 1/2" (64 mm) diameter castors.
- Red wine thermostat.
- White wine thermostat.
- Chocolate thermostat.
- Barrel Locks - located in grill assembly (requires one per door)
- Additional shelves.
- TrueFlex/TrueTrac gravity feed organizers.
- Pricing strips.

**PLAN VIEW**



**WARRANTY**  
Three year warranty on all parts and labor and an additional 2 year warranty on compressor. (U.S.A. only)

METRIC DIMENSIONS ROUNDED UP TO THE NEAREST WHOLE MILLIMETER  
SPECIFICATIONS SUBJECT TO CHANGE WITHOUT NOTICE

	Model	Elevation	Right	Plan	3D	Back
	GDM-19T-HC-TSL01					

**TRUE MANUFACTURING CO., INC.**

# MG11H2020CT

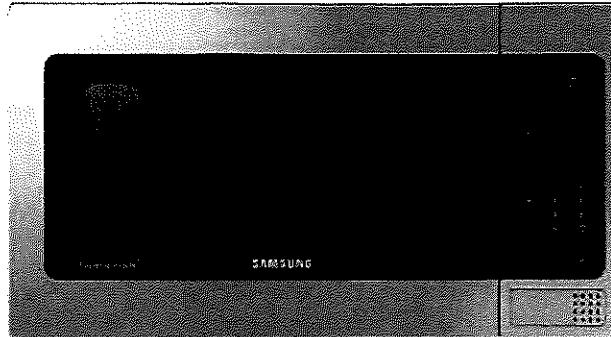
1.1 cu. ft. Counter Top Microwave

## Features

- 1.1 cu. ft. Oven Capacity
- 1000 Watts Microwave Cooking Power
- Ceramic Enamel Interior
- 10 Power Levels
- Various Cooking Mode
- Weight/Serving Control
- 2 Stage Cooking
- Auto Cook Plus
- Auto Defrost
- Grilling Element
- High Rack
- Ceramic Plate

## Convenience

- Push Type Door
- Child Safety Lock
- Clock (12hr)
- Reminder End Signal
- Sound Option



Grilling Element with Ceramic Plate



Ceramic Enamel Interior

## Available Color



Stainless Steel

## Signature Features

### EASY CRISP WITH CERAMIC PLATE AND RACK

- Grilling element is great for crispy favorites like pizza.
- Ceramic plate allows for easier cleaning.

### SCRATCH RESISTANT AND EASY TO CLEAN

- Durable ceramic enamel interior provides a polished surface that's easy to maintain.
- Effortlessly remove grease or oil from surfaces.
- Protects against scratches that occur from daily use.

### AUTO COOK PLUS

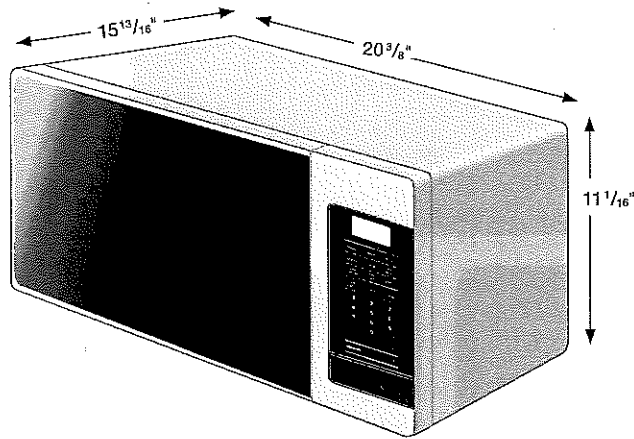
- Multiple auto cook options for your favorite foods and snacks.

**SAMSUNG**

# MG11H2020CT

1.1 cu. ft. Counter Top Microwave

## Dimensions



## Specifications

- Oven Cavity: 1.1 cu. ft.
- Power Output: 1000 W
- Power Consumption: 1600 W/14.5 A
- Power Source: 120 V/60 Hz
- Control Method: Electronic
- Display: LED (Ice Blue) Display
- Cooking Control: 10 Power Levels
- Cooking Timer: Digital, up to 99 Minutes, 99 Seconds
- Microwave Distribution System: Turntable

## Warranty

- One (1) Year Parts and Labor
- Ten (10) Years Parts Warranty for Magnetron

## Product Dimensions & Weight (WxHxD)

Cavity Dimensions:  
 $14\frac{3}{4}'' \times 10\frac{1}{16}'' \times 14\frac{3}{4}''$

Outside Net Dimensions:  
 $20\frac{3}{8}'' \times 11\frac{1}{16}'' \times 15\frac{13}{16}''$

Weight: 35.3 lbs.

## Shipping Dimensions & Weight (WxHxD)

Dimensions:  
 $22\frac{7}{16}'' \times 14\frac{1}{4}'' \times 18\frac{5}{16}''$

Weight: 38.6 lbs.

Color	Model #	UPC Code
Stainless Steel	MG11H12020CT	887276045917

**SAMSUNG**

Actual color may vary. Design, specifications, and color availability are subject to change without notice.  
Non-metric weights and measurements are approximate.

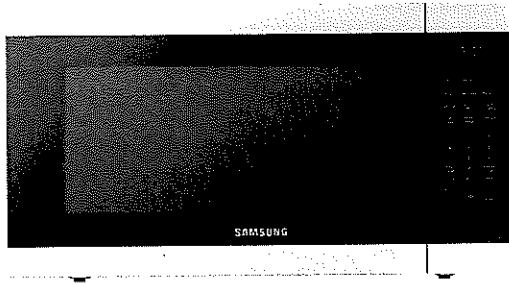
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Samsung is a registered trademark of Samsung Electronics Co., Ltd.

# MS19M8000A

**SAMSUNG**

## Samsung Countertop Microwave

1.9 cu. ft. Capacity



### Signature Features

#### 1.9 cu. ft. Capacity

- Accommodates a variety of dishes so you can prep large meals quickly.

#### Sensor Cook

- Automatically adjusts cooking time for optimal results.

#### Ceramic Enamel Interior

- Makes removing grease or oil effortless and protects against scratches from daily use.

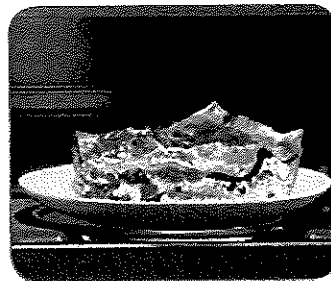
### Available Colors



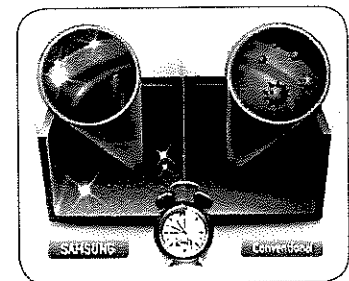
Stainless Steel (shown)



Black Stainless Steel



Sensor Cook



Ceramic Enamel Interior

### Features

- Eco Mode
- Cooking Presets
- 950W of Cooking Power
- 10 Power Levels
- Auto Defrost
- LED Display
- 30" Trim Kit Options Available (see next page for details.)

### Convenience

- Kitchen Timer
- Clock (12hr/24hr) with Daylight Saving Time Adjustment
- Child Safety Lock
- Reminder End Signal



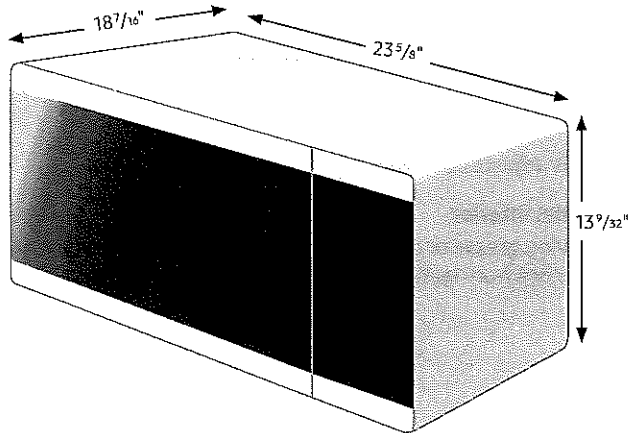
# MS19M8000A

# SAMSUNG

## Samsung Countertop Microwave

1.9 cu. ft. Capacity

### Dimensions



### Specifications

- Oven Cavity: 1.9 cu. ft.
- Power Output: 950W
- Power Consumption: 1600W/13.3 A
- Power Source: 120V / 60 Hz
- Control Method: Electronic Touch
- Display: LED (Ice Blue)
- Cooking Control: 10 Power Levels Including Defrost
- Cooking Timer: Digital, up to 99 Minutes, 99 Seconds
- Microwave Distribution System: Turntable

### Warranty

One (1) Year Parts and Labor  
Ten (10) Years on Magnetron Microwave Technology

### Product Dimensions & Weight (WxHxD)

Outside Dimensions: 23<sup>5</sup>/<sub>8</sub>" x 13<sup>9</sup>/<sub>32</sub>" x 18<sup>7</sup>/<sub>16</sub>"

Interior Cavity Dimensions: 17<sup>3</sup>/<sub>8</sub>" x 10<sup>5</sup>/<sub>8</sub>" x 17<sup>13</sup>/<sub>16</sub>"

Weight: 43.03 lbs.

### Shipping Dimensions & Weight (WxHxD)

Dimensions: 26<sup>1</sup>/<sub>4</sub>" x 16<sup>13</sup>/<sub>32</sub>" x 20<sup>1</sup>/<sub>4</sub>"

Weight: 47.97 lbs.

Microwave Color	Model #	UPC Code
Stainless Steel	MS19M8000AS	887276212050
Black Stainless Steel	MS19M8000AG	887276212043

### Countertop Microwave and Trim Kit for Built-in Applications

For installation with Wall Ovens, respective codes must be paired together:


Color:	Product:	Model #:	UPC Code:
Stainless Steel	Microwave	MS19M8000AS	887276212050
Stainless Steel	Trim Kit	MA-TK8020TS	887276224466
Black Stainless Steel	Microwave	MS19M8020TG	887276212067
Black Stainless Steel	Trim Kit	MA-TK8020TG	887276224459

Actual color may vary. Design, specifications, and color availability are subject to change without notice. Non-metric weights and measurements are approximate.

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## History

Date  
Feb 1, 2020

10:48 AM  
Kyle Rosinski submitted 1 file  
 Appliances Combined.pdf

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0664

Adopted Date May 18, 2021

APPROVE AND AUTHORIZE THE WARREN COUNTY PRESIDENT OR VICE PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO ESIGN THE RIDES TO COMMUNITY IMMUNITY PROGRAM AGREEMENT BETWEEN THE OHIO DEPARTMENT OF TRANSPORTATION AND THE WARREN COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE BOARD OF COUNTY COMMISSIONERS

WHEREAS, an electronic signature is required to participate in the Rides to Community Immunity Program Grant Contract No. GRFV-4123-GRV-210 with the Ohio Department of Transportation; and

NOW THEREFORE BE IT RESOLVED, to approve and authorize the President or Vice President of the Board of County Commissioners to esign the Rides to Community Immunity Program Grant Contract No. GRFV-4123-GRV-210 with the Ohio Department of Transportation, as attached and made a part hereof; and

BE IT FURTHER RESOLVED, in the event funding is not available from the Ohio Department of Transportation, the Warren County Board of Commissioners has no further obligation to fund this project.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/sm

cc: C/A—ODOT  
Transit (file)  
ODOT



# OHIO DEPARTMENT OF TRANSPORTATION

Rides to Community Immunity Program  
SFY 2021 Program Year

## Grant Agreement

Awarding Agency:

State of Ohio

Department of Transportation

Recipient:

Warren County Commissioners

ODOT FAN Number:

GRFV-4123-GRV-210

ODOT PID:

114970

## Contract Data Sheet

<b>Data Field #</b>	<b>Data Field Name</b>	<b>Data Information</b>
1	ODOT - BlackCat Contract Number	N/A
2	Recipient Name	Warren County Commissioners
3	Recipient's Unique Entity Identifier (DUNS #)	083375402
4	Recipient OAKS Vendor #	0000052991
5	Recipient OAKS ADDR CD #	004
6	Recipient Street Address 1	406 Justice Drive
7	Recipient Street Address 2	
8	Recipient City, State, and ZIP Code	Lebanon, OH 45036
9	Recipient County	Warren
10	ORC Section #	3709.283 and 5501.07
11	ODOT Date of award to the Recipient	April 30, 2021
12	State Award Period of Performance Start Date	January 1, 2021
13	State Award Period of Performance End Date	December 31, 2022
14	Total Amount of the State Award committed to the Recipient	\$40,025
15	State Award Project Description	Operating Assistance
16	Name of State Awarding Agency	Ohio Department of Transportation
17	Contact Information for State	Juana Hostin <a href="mailto:Juana.hostin@dot.ohio.gov">Juana.hostin@dot.ohio.gov</a> 614-644-0304
18	ODOT Grant Program Name	Rides to Community Immunity
19	ODOT Grant Program Year	SFY2021
20	Identification of whether the award is R&D	N/A
21	ODOT PID #	114970

## Project Data Sheet

<b>ODOT FAN Code</b>	<b>ODOT FAN Project Description</b>	<b>FTA ALI Code</b>	<b>State Share \$</b>	<b>State Share %</b>
GRFV-4123-GRV-210	Ride to Community Immunity	30.09.01	\$40,025	100%
<b>Total Project Cost</b>	<b>Federal Share \$</b>	<b>Federal Share %</b>	<b>Local Share \$</b>	<b>Local Share %</b>
\$40,025	N/A	N/A	N/A	N/A

<b>Internal Use Only</b>			
<b>Federal Share SAC</b>	<b>State Share SAC</b>	<b>Local Share SAC</b>	<b>State Job Number</b>
N/A	4TV7	N/A	

STATE OF OHIO, DEPARTMENT OF TRANSPORTATION  
OFFICE OF TRANSIT  
1980 W. BROAD ST., COLUMBUS, OH 43223  
Mail Stop 3110  
OHIO REVISED CODE SECTIONS 3709.283 and 5501.07  
OPERATING ASSISTANCE

In consideration of the mutual covenants, promises, representations and warranties set forth herein, the State of Ohio, Department of Transportation and the Warren County Commissioners agree as follows:

ARTICLE 1

DEFINITIONS

ADA: Americans with Disabilities Act, as amended, civil rights legislation which guarantees access to public services and facilities, including transportation, to ADA-eligible persons.

Administrator: the Administrator of the Office of Transit.

Application: a request by an Eligible Applicant for funding under the Ohio Revised Code Sections 3709.283 and 5501.07 – Rides to Community Immunity Program containing all necessary information and meeting all requirements set forth in the Program and submitted to ODOT.

Audit Finding: the deficiencies which the auditor is required by 2 C.F.R. 200.516 paragraph (a) to report in the schedule of findings and questioned costs.

Auditee: any non-Federal entity that expends Federal awards which must be audited under 2 C.F.R. 200 Subpart F

Auditor: an auditor who is a public accountant or a Federal, state, local government, or Indian tribe audit organization, which meets the general standards specified for external auditors in generally accepted government auditing standards.

CFDA: the Catalog of Federal Domestic Assistance.

C.F.R.: the Code of Federal Regulations.

Capital Assets: the tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with generally accepted accounting principles.

Capital Expenditures: the expenditures to acquire capital assets or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations,

renovations, or alterations to capital assets that materially increase their value or useful life. This may include leasing a vehicle to provide transportation.

Contract: a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award.

Contractor: an entity that receives a contract; including any private, for profit operator, including but not limited to taxi companies, bus companies, and paratransit operators.

Corrective Action: any action taken by the auditee that: corrects identified deficiencies; produces recommended improvements; or demonstrates that audit findings are either invalid or do not warrant auditee action.

Cost Allocation Plan: the documentation identifying, accumulating, and allocating or developing billing rates based on the allowable costs of services provided by a state, local government, or Indian tribe on a centralized basis to its departments and agencies. See Appendices IV, V, or VII in 2 C.F.R. 200 for guidance.

Cost Sharing or Matching: the portion of project costs not paid by Federal funds (i.e.: local match)

Criteria: The Rides to Community Immunity Program Criteria, Application Instructions and Application.

DBE: a Disadvantaged Business Enterprise whose small business is at least 51 percent owned by one or more socially and economically disadvantaged individuals and whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

DUNS: the Data Universal Numbering System

Eligible Applicant: an Ohio private Nonprofit Organization registered with Ohio's Secretary of State as defined in the Ohio Revised Code; a current participant in Ohio's Coordination Program; or a public body which certifies that there are no private nonprofit corporations in the area able to provide the service; an agency which provides public transportation as defined in the Ohio Revised Code Sections 3709.283 and 5501.07.

Eligible Assistance: expenditure categories that may be reimbursed through the Program including Capital and Operating Expenses.

Federal Award: the Federal financial assistance that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity (Program funds awarded to the Recipient).

Federal Awarding Agency: the Federal agency that provides a Federal award directly to a non-Federal entity.



Federal Award Date: the date when the Federal award is signed by the authorized official of the Federal awarding agency.

Federal Interest: the dollar amount that is the product of the: Federal share of total project costs; and current fair market value of the property, improvements, or both to the extent the cost of acquiring or improving the property were included as project costs.

Federal Share: the portion of the total project costs that are paid by Federal funds.

Federal Transit Laws: The Mass Transportation Codified Laws as promulgated under 49 U.S.C. Chapter 53, Sections 5301-5338.

Final Audit: the financial and program statement of all funding sources used in the completion of the Project conducted in accordance with 2 C.F.R. Part 200 Subpart F as applicable.

FTA: the Federal Transit Administration of US DOT.

Grant Agreement: a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non-Federal entity including this Agreement. ("Agreement")

Indirect Costs: those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

Indirect Cost Rate Proposal: the documentation prepared by a non-Federal entity to substantiate its request for the establishment of an indirect cost rate.

Invoice: a request made by the Recipient for reimbursement of Project expenses.

Milestone Date: Goal date(s) which are set by the Recipient and monitored by FTA and ODOT for acquisition and project completion deadlines to measure progress of project. The date for award is when the purchase order is issued for a capital item. Other dates are based on the type of milestone that is tracked.

Non-Federal Entity: a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or Recipient.

Nonprofit Organization: an Ohio not-for-profit corporation as defined in the Ohio Revised Code.

ODOT: the Ohio Department of Transportation.

OMB: the Executive Office of the President, Office of Management and Budget.

Operating Expense: the costs directly related to system operations which may be broken down into operating and administration.

Pass-Through Entity: a non-Federal entity that provides a Award to a Recipient to carry out part of a Federal program.

Period of Performance: the time during which the non-Federal entity may incur new obligations to carry out work authorized under the Federal award.

Program: Rides to Community Immunity Program

Project Cost: the total allowable costs incurred under a Federal award and all required cost sharing and voluntary committed cost sharing, including third-party contributions.

Projects: The projects funded by this Contract identified in the Contract Data Sheet and Project Data Sheet defined above.

Public Transportation System: a publicly owned or operated transportation system using buses, rail vehicles, or other surface conveyances to provide a transportation service to the general public on a regular and continuing basis.

Questioned Cost: a cost that is questioned by the auditor because of an audit finding; which resulted from a violation or possible violation of a statute, regulation, or the terms and conditions of a Federal award, including for funds used to match Federal funds; where the costs, at the time of the audit, are not supported by adequate documentation; or where the costs incurred appear unreasonable and do not reflect the actions a prudent person would take in the circumstances.

Real Property: the land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.

Standard Assurances: the assurances enumerated in FTA Circular 9030.1 as may be amended.

State Award Date: the date when the State award is signed by the authorized official of the Ohio Department of Transportation.

State Fiscal Year: the State of Ohio fiscal year from July 1 to June 30.

State Interest: the dollar amount that is the product of the: State share of total project costs; and current fair market value of the property, improvements, or both to the extent the cost of acquiring or improving the property were included as project costs.

State Share: the portion of the total project costs that are paid by State funds.

Award: an award provided by a pass-through entity to a Recipient for the Recipient to

carry out part of a Federal or State award received by the pass-through entity. An Award may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Recipient: a non-Federal entity that receives a Award from a pass-through entity to carry out part of a Federal or State program; but does not include an individual that is a beneficiary of such program.

Termination: the ending of a Federal or State award, in whole or in part at any time prior to the planned end of period of performance.

Third-Party In-Kind Contributions: the value of non-cash contributions that: benefit a federally assisted project or program; and are contributed by non-Federal third parties, without charge, to a non-Federal entity under a Federal award.

Transit Service: The portion of service provided by Public Transportation Systems which is eligible for Grant Funds and for which a fare is charged. It must be operated primarily for, and advertised to, the general public over specifically designated routes or within a designated geographic area no less frequently than once each week. The service may be either Fixed-Route or Demand-Responsive and must be provided with vehicles designed for transporting nine or more seated adult passengers, or provided as part of a 49 USC Section 5307 or 5311 funded project.

US DOT: the United States Department of Transportation or any of its administrations.

## ARTICLE II

### SECTION 1: PURPOSE OF AGREEMENT

- 1.1 The purpose of this Agreement is to provide financial operating assistance from ODOT to the Recipient in accordance with Ohio Revised Code Sections 3709.283 and 5501.07.
- 1.2 The State Award obtained through this Agreement shall be applied toward the payment of the Project Cost for operating projects in accordance with Section 2 and the Contract Data Sheet of this Agreement.

### SECTION 2: SCOPE OF PROJECTS:

- 2.1 Operating: The Recipient shall apply all State Award funds provided under this Agreement to the Operating Expenses incurred in the provision of public transportation service within Ohio.
- 2.2 Eligible Operating Expenses: The operating assistance shall be applied toward the Eligible Operating Expenses incurred during the period of performance as specified in the Contract Data Sheet.

### SECTION 3: STATE AWARD

- 3.1 Operating: ODOT agrees that the operating State Award funds paid to the Recipient in accordance with this Agreement shall consist of a State share in an amount not to exceed the amount specified on the Contract Data Sheet and a local share in an amount not to exceed the amount specified on the Project Data Sheet.
- 3.5 The total amount of State Award funds the Recipient will receive shall be determined on the basis of Invoices for Operating Expenses submitted to ODOT, as allowed under Eligible Assistance in the Rides to Community Immunity Program Application.
- 3.6 Legislative or administrative action may reduce Program funds available to ODOT for administration of this Agreement. In the event such action occurs at any time before ODOT has made final payment under this Agreement, ODOT shall be relieved of its obligation to pay the amounts stated in paragraphs 3.1 and 3.4 and shall be required to pay only such amount as it may determine available.
- 3.7 This Agreement is subject to prior certification by the Director of the Office of Budget and Management that there is a balance in the funds appropriated sufficient to meet the state's obligations under this agreement, and that said balance is not already obligated to pay existing obligations. Payments of State Award funds are subject to an appropriation and certification in accordance with requirements of ORC Section 126.07.
- 3.8 ODOT reserves the right to make partial payments on any Grant Agreement when necessary to conform with appropriate levels and cash availability.

### SECTION 4: METHOD OF PAYMENT

- 4.1 Reimbursement to the Recipient shall not constitute a final determination by ODOT of the eligibility of any expense incurred by the Recipient and shall not constitute a waiver of any breach of this Agreement by the Recipient or any Project Contractor. ODOT will make a final determination of the eligibility of any cost charged to the Projects after completion of the Final Audit and/or project closeout.

### SECTION 5: COMPLIANCE WITH STATE AND LOCAL REQUIREMENTS

- 5.1 The Recipient and all Project Contractors shall fully comply with all state and local laws, rules, ordinances, executive orders, and other legal requirements as they apply to Public Transportation Systems and Transit Service.
- 5.2 The Recipient shall comply with all existing and future state, and municipal laws, ordinances, rules, regulations, and orders of any public authority bearing on the performance of the agreement, including but not limited to, the laws referred to in these provisions of the agreement and the other agreement documents. If the

agreement documents are at variance therewith in any respect, any necessary changes shall be incorporated by appropriate modification. Upon request, the Recipient shall furnish to ODOT, Office of Transit, certificates of compliance with all such laws, orders and regulations.

- 5.3 Recipient agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.
- 5.4 Recipient affirms that, as applicable to it, no party listed in Division (I) or (J) of Section 3517.13 of the Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committees.
- 5.5 The Recipient shall immediately notify ODOT of any change in conditions or of local law or of any other event which may significantly affect its ability to perform the Projects in accordance with the provisions of this Agreement.

**SECTION 6: BANNING THE EXPENDITURE OF PUBLIC FUNDS ON OFFSHORE SERVICES:**

- 6.1 Banning the Expenditure of Public Funds on Offshore Services: The Recipient affirms to have read and understands Executive Order 2019-12D issued by Ohio Governor Mike Dewine and shall abide by those requirements in the performance of this Agreement, and shall perform no services required under this Agreement outside of the United States. The Executive Order is provided as an attachment and also is available at the following website:

(<https://governor.ohio.gov/wps/portal/gov/governor/media/executive-orders/2019-12d>)

The Recipient also affirms, understands, and agrees to immediately notify the State of any change or shift in the location(s) of services performed by the Recipient or its subcontractors under this Agreement, and no services shall be changed or shifted to a location(s) that are outside of the United States.

- 6.2 Banning the Expenditure of Public Funds on Offshore Services - Termination. Sanction. Damages: If Recipient or any of its subcontractors perform services under this Agreement outside of the United States, the performance of such services shall be treated as a material breach of the Agreement. The State is not obligated to pay and shall not pay for such services. If Recipient or any of its subcontractors perform any such services, Recipient shall immediately return to the State all funds paid for those services. The State may also recover from the Recipient all costs associated with any corrective action the State may undertake,

including but not limited to an audit or a risk analysis, as a result of the Recipient performing services outside the United States.

The State may, at any time after the breach, terminate the Agreement, upon written notice to the Recipient. The State may recover all accounting, administrative, legal and other expenses reasonably necessary for the preparation of the termination of the Agreement and costs associated with the acquisition of substitute services from a third party.

If the State determines that actual and direct damages are uncertain or difficult to ascertain, the State in its sole discretion may recover a payment of liquidated damages in the amount of ten percent 10% of the value of the Agreement.

The State, in its sole discretion, may provide written notice to Recipient of a breach and permit the Recipient to cure the breach. Such cure period shall be no longer than 21 calendar days. During the cure period, the State may buy substitute services from a third party and recover from the Recipient any costs associated with acquiring those substitute services.

Notwithstanding the State permitting a period of time to cure the breach or the Recipient's cure of the breach, the State does not waive any of its rights and remedies provided the State in this Agreement, including but not limited to recovery of funds paid for services the Recipient performed outside of the United States, costs associated with corrective action, or liquidated damages.

- 6.3 Banning the Expenditure of Public Funds on Offshore Services - Assignment/Delegation. The Recipient will not assign any of its rights, nor delegate any of its duties and responsibilities under this Agreement, without prior written consent of the State. Any assignment or delegation not consented to may be deemed void by the State.

#### SECTION 7: REQUIRED INFORMATION AND DOCUMENTATION

- 7.1 The Recipient shall submit copies of all documents relating to this Agreement, including all bids and financial reports, to the Administrator or his or her agents upon request.
- 7.2 The Recipient shall:
- (a) Maintain and update a complete financial record of the Ohio Rides to Community Immunity Program;
  - (b) Submit progress reports as required by ODOT;
  - (c) Provide reports of any significant trends or developments during the period covered by the grant which have occurred as a result of the Program;

(d) Provide copies of all related documentation for operating expenses for the Ohio Rides to Community Immunity Program.

7.3 The Recipient shall establish and maintain accounts for the Projects in conformance with 2 C.F.R 200.302 *Financial management*. Each operating/capital Invoice shall be documented by, but not limited to, accurate and properly executed payrolls, time records, orders, contracts, and vouchers, evidencing in detail the nature and propriety of the costs incurred for the Projects. Retention of these documents must follow the retention requirements as stated in 2 C.F.R 200.333 *Retention requirements for records*. The Recipient shall maintain all such supporting documentation for each Invoice readily accessible and clearly identified for a period of three years following receipt of payment of the final Invoice or final audit for the Projects.

7.4 The Recipient shall submit all other information to the Administrator as requested by ODOT or its agents.

#### SECTION 8: PROJECT ADMINISTRATION

8.1 The Recipient shall return any overpayment of State Award funds, made to the Recipient or to a Project Contractor, to ODOT, Office of Transit, not later than forty-five days after the Final Audit which reveals such overpayment.

8.2 The Recipient shall have an audit performed in accordance with 2 C.F.R. 200 Subpart F, as applicable. If there are any management advisories on non-reportable findings issued as a result of the audit, a copy of the management letter and corrective action plan must be submitted in conjunction with the audit report, as applicable in 2 C.F.R. 200.511 *Audit findings follow-up*.

8.3 The Recipient shall permit ODOT or any of its agents to inquire into any agreements between the Recipient and any third party pertaining to the Projects.

8.4 The Recipient agrees that, in accordance with 2 C.F.R 200.336 *Access to records*, ODOT, or any of their duly authorized representatives, shall, for the purpose of audit and examination be permitted to inspect all work, offices, materials, payrolls, and other data and records with regard to the Projects, and to audit the books, records, and accounts with regard to the Projects.

#### SECTION 9: NO ADDITIONAL WAIVER IMPLIED

9.1 In the event of a dispute in the interpretation of the provisions of this Agreement, such dispute shall be settled through negotiation between the Administrator and the Recipient. If no agreement can be reached, the dispute will be referred for resolution to the Director of ODOT; legal questions will be referred to the State Attorney General for resolution.

#### SECTION 10: SEVERABILITY

- 10.1 If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such holding shall not affect the validity or enforceability of the remainder of this Agreement. All provisions of this Agreement shall be deemed severable.

**SECTION 11: INDEPENDENCE OF RECIPIENT**

- 11.1 In no event shall the Recipient or any of its employees, agents, contractors, subcontractors, or Project Contractors be considered agents or employees of ODOT, the State, or US DOT.
- 11.2 The Recipient agrees that none of its employees, agents, contractors, subcontractors, or Project Contractors will hold themselves out as, or claim to be, agents, officers, or employees of ODOT, the State, or US DOT and will not by reason of any relationship with ODOT make any claim, demand, or application to or for any right or privilege applicable, but not limited to, rights and privileges concerning workers' compensation and occupational diseases coverage, unemployment compensation benefits, social security coverage, or retirement membership or credit.

**SECTION 12: REPRESENTATIONS AND WARRANTIES MADE BY RECIPIENT**

- 12.1 The Recipient hereby represents and warrants that it is a county transit board or regional transit authority established pursuant to Chapter 306 of the Ohio Revised Code, a county or county department, a municipality or municipal department, or a private nonprofit organization and that it has full power and authority to enter into this Agreement and to perform its obligations hereunder.
- 12.2 The Recipient hereby restates and confirms all statements, representations, covenants, and agreements contained in the Recipient's application for the State Award funds awarded pursuant to this Agreement.

**SECTION 13: ASSIGNMENT OF AGREEMENT**

- 13.1 The Recipient shall not assign, transfer, convey, or subcontract in whole or in part, sublet or otherwise dispose of this Agreement without the express prior written consent of ODOT, and such written consent shall not release the Recipient from any obligations of this Agreement.

**SECTION 14: CONTRACTS OF THE RECIPIENT**

- 14.1 The Recipient shall not enter into any contract for assistance in the provision, operation, or management of transportation services for the Projects without the express prior written consent of ODOT.

**SECTION 15: CONTRACT DISPUTE RESOLUTION**

- 15.1 In the event of a dispute in the interpretation of the provisions of this Agreement,



such dispute shall be settled through negotiation between the Administrator and the Recipient. If no agreement is reached, the dispute will be referred to the Ohio Attorney General, Transportation Section, for final resolution.

- 15.2 The Recipient shall avail itself of all legal and equitable remedies under any third party contract which relates to the Projects and shall notify the Administrator of any current or prospective litigation pertaining to any such third party contract.
- 15.3 The Recipient hereby agrees that ODOT shall receive, the State share of any proceeds derived from any third party recovery.

#### SECTION 16: DEFAULT

- 16.1 Neglect or failure of the Recipient to comply with any of the terms, provisions, or conditions of this Agreement or any other Grant Agreement entered into between ODOT and the Recipient, whether or not payment of State Award funds has been fully or partially made, or failure of any representation made to ODOT in connection with any Grant Agreement by the Recipient to be true, shall be an event of default, provided, that if by reason of *force majeure* the Recipient is unable in whole or in part to carry out its covenants contained herein, the Recipient shall not be deemed in default during the continuance of such inability.
- 16.2 The term "*force majeure*" as used herein shall mean, without limitation: Acts of God, strikes, lockouts or other industrial disturbances; acts of public enemies; orders of any kind of the government of the United States or of the State or any of their political subdivisions or any of their departments, agencies, or officials, or any civil or military authority; insurrections; riots; epidemics; landslides; lightning; earthquake; fire; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions; partial or entire failure of utilities, or any other cause not reasonably in the control of the Recipient. The Recipient shall, however, remedy with all reasonable dispatch each cause preventing the Recipient from carrying out its covenants contained herein.
- 16.3 Whenever an event of default has occurred, ODOT may (a) direct the Recipient to comply with such orders of disposition of the Project Equipment as ODOT may issue, (b) direct the Recipient to return to ODOT the percentage of the State share of the remaining Fair Market Value, if any, which is realized from the Recipient's disposition of the Project Equipment, (c) refuse to pay any Invoices, and/or (d) require reimbursement from the Recipient of all or any portion of the State Award funds for any period of time that the Recipient has been in default.
- 16.4 No remedy herein conferred upon or reserved by ODOT is intended to be exclusive of any other available remedy, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this agreement or now or hereafter existing at law or in equity.

- 16.5 No delay or omission to exercise any right or option accruing to ODOT upon any default by the Recipient shall impair any such right or option or shall be construed to be a waiver thereof, but any such right or option may be exercised from time to time and as after as may be deemed expedient by ODOT.

#### SECTION 17: CAPTIONS

- 17.1 The section captions in this Agreement are for the convenience of reference only and in no way define, limit, or describe the scope or intent of this Agreement or any part hereof and shall not be considered in any construction hereof.

#### SECTION 18: OFFER: EFFECTIVE DATE

- 18.1 When transmitted by ODOT to the Recipient, this document shall constitute an offer which shall expire if it is not accepted, executed and returned to ODOT, Office of Transit, by the Recipient within *thirty* days of such transmittal, unless an extension is granted in writing by the Administrator at the request of the Recipient. After execution this Agreement shall become effective upon the Award period of performance start date stated in the Contract Data Sheet.

#### SECTION 19: DRUG-FREE WORK PLACE

- 19.1 Recipient agrees to comply with all applicable State laws regarding a drug-free work place. Recipient shall make a good faith effort to ensure that its employees will not purchase, transfer, use, or possess illegal drugs, or abuse prescription drugs in any way.

#### SECTION 20: NONDISCRIMINATION

During the performance of this agreement, the Recipient, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- 20.1 **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Transit Administration (FTA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this agreement.
- 20.2 **Non-discrimination:** The contractor, with regard to the work performed by it during the agreement, will not discriminate on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations as set forth below as the pertinent nondiscrimination authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

- 20.3 **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency.
- 20.4 **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Ohio Department of Transportation (hereinafter "ODOT") or FTA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor will so certify to ODOT or FTA, as appropriate, and will set forth what efforts it has made to obtain the information.
- 20.5 **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, ODOT will impose such agreement sanctions as it or FTA may determine to be appropriate, including, but not limited to:
- a. withholding payments to the contractor under the agreement until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part.
- 20.6 **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as ODOT or FTA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request ODOT to enter into any litigation to protect the interests of ODOT. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.
- 20.7 During the performance of this agreement, the Recipient, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor," which includes consultants) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

**Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-Aid programs and projects)
- Federal-Aid Highway Act of 1973 (23 U.S.C. § 324 *et seq.*) (prohibits discrimination on the basis of sex)
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability) and 49 CFR Part 27
- The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age)
- Airport and Airway Improvement Act of 1982 (49 U.S.C. § 471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex)
- The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of Federal-Aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not)
- Titles II and III of the Americans with Disabilities Act (42 U.S.C. §§ 12131-12189), as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38 (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities)
- The Federal Aviation Administration’s Non-Discrimination Statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex)
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations)
- Executive Order 13166, Improving Access to Services for People with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100)
- Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended (prohibits discrimination in the sale, rental, and financing of dwellings on the basis of race, color, religion, sex, national origin, disability, or familial status (presence of child under the age of 18 and pregnant women))

- Title IX of the Education Amendments Act of 1972, as amended (20 U.S.C. 1681 *et seq.*) (prohibits discrimination on the basis of sex in education programs or activities)

#### SECTION 21: EQUAL EMPLOYMENT OPPORTUNITY

- 21.1 In carrying out this agreement, Recipient shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, ancestry, age, or disability as that term is defined in the American with Disabilities Act. Recipient shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin, ancestry, age, or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. In addition, the Recipient will not deny anyone the benefits of participation in any federally funded program on account of race, color, or national origin.
- 21.2 Recipient agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause, and in all solicitations or advertisements for employees placed by it, state that all qualified applicants shall receive consideration for employment without regard to race, religion, color, sex, national origin, ancestry, age, or disability. Recipient shall incorporate this nondiscrimination requirement within all of its contracts for any of the work on the projects (other than subcontracts for standard commercial supplies or raw materials) and shall require all of its contractors to incorporate such requirements in all subcontracts for any part of such project work.
- 21.3 Recipient agrees to ensure that minority business enterprises, as such are defined in 49 CFR PART 23, will have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided in conjunction with this agreement.

#### SECTION 22: GOVERNING LAWS

- 22.1 This agreement and any claims arising out of this agreement shall be governed by the laws of the State of Ohio. Any provision of this agreement prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this agreement or the performance thereunder shall be brought only in the courts of Ohio, and the owner hereby irrevocably consents to such jurisdiction. To the extent that ODOT is a party to any litigation arising out of or relating in any way to this agreement or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.

#### SECTION 23: FINDINGS FOR RECOVERY

23.1 No state agency and no political subdivision shall award a contract for goods, services, or construction, paid for in whole or in part with state funds, to a person whom a finding for recovery has been issued by the Auditor of State, if the finding for recovery is unresolved as defined by the Attorney General.

SECTION 24: NOTICE

24.1 Notice under this Agreement shall be directed as follows:

IF TO RECIPIENT:

Warren County Commissioners  
406 Justice Drive  
  
Lebanon, OH 45036

IF TO ODOT:

Ohio Department of Transportation  
Office of Transit, 2nd Floor  
1980 W. Broad Street  
Mail Stop 3110  
Columbus, Ohio 43223

SECTION 25: MODIFICATIONS

26.1 This agreement and each of its provisions shall be binding upon the parties and may not be waived, modified, amended, or altered except by a writing signed by ODOT and the Recipient.

SECTION 26: SIGNATURES

26.1 Any person executing this Grant Agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this Grant Agreement on such principal's behalf.

**RECIPIENT**

Grantee Warren County Commissioners

By: E-SIGNED by David Young  
on 2021-05-17 14:22:31 GMT

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Title: Commissioner

**STATE OF OHIO  
DEPARTMENT OF TRANSPORTATION**

By: E-SIGNED by Tim McDonald  
on 2021-05-17 15:09:31 GMT

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Jack Marchbanks, Ph. D., Director

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0665

Adopted Date May 18, 2021

APPROVE AND AUTHORIZE MEMBER OF THE BOARD TO SIGN THE FISCAL YEAR 2022 RECLAIM GRANT APPLICATION THROUGH THE STATE OF OHIO DEPARTMENT OF YOUTH SERVICES ON BEHALF OF THE WARREN COUNTY JUVENILE COURT

BE IT RESOLVED, to approve and authorize the County Administrator to sign the FY 2022 RECLAIM grant application through the State of Ohio Department of Youth Services effective July 01, 2021 to June 30, 2022, on behalf of the Warren County Juvenile Court; and


BE IT FURTHER RESOLVED, in the event funding is not available from the State of Ohio Department of Youth Services, the Warren County Board of Commissioners has no further obligation to fund this program.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

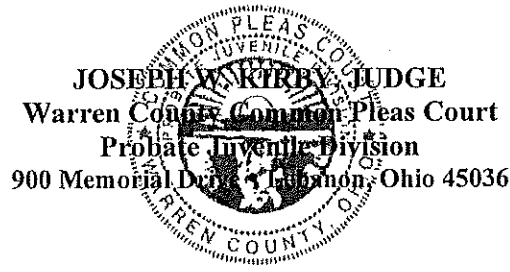
  
Tina Osborne, Clerk

cc: c/a—Ohio Department of Youth Services  
Juvenile (file)  
OGA



CAROLYN A. DUVELIUS  
Chief Magistrate

ANDREW L. SIEVERS  
JENNA L. SEITZ  
JEFFREY W. STUEVE  
Magistrates



LAURA A. SCHNECKER  
Court Administrator

MEGAN M. DAVENPORT  
Staff Attorney

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To: Board of Warren County Commissioners  
From: Laura Schneckner  
Re: FY22 RECLAIM Grant Application

Date: 5/10/21

Attached you will find the FY 2022 RECLAIM grant application from the Warren County Juvenile Court that requires your approval. There are no match dollars for this grant. Documents included for the application are:

- Juvenile Court Grant Agreement and Funding Application
- Attachment A, Page 1 – Fiscal Accountability
- Attachment A, Page 2
- Narratives for each program funded
- Budget Pages for programs that are funded

The following is a quick summary of the programs funded by these RECLAIM grant monies:

- 1. Residential Treatment-Mary Haven Youth Center**  
Expenses to cover Mary Haven Youth Center employees' salary and benefits  
Expenses to cover cost of summer school teachers
- 2. Evening Reporting Center**  
Expenses to cover cost of employees' salary & benefits as well as training and curriculum costs for staff to facilitate the program.
- 3. Day School Treatment**  
Expenses to cover cost of employees' salary and benefits
- 4. Truancy Education Group**  
Expenses to cover contract with ESC for facilitation of Truancy Education Groups
- 5. Parent Success**  
Expenses to cover contract with ESC to provide home based parenting education program.
- 6. YES Program**  
Expenses to pay the cost for youth to complete an education program for Theft offenses.
- 7. Truancy-Attend Service Coordination**  
Expenses to cover contract with ESC for ATTEND intensive case management services
- 8. GPS**  
Expenses to cover the cost of GPS house arrest.
- 9. Emergency Foster Care**  
Expenses to pay for foster homes as an alternative to JDC.
- 10. Community Service/Restitution**  
Expenses to pay staff to supervise structured community service for youth as well as expenses to pay victims of crime for hours that defendants work.

**11. Drug Testing**

Expenses to cover drug testing of youth on probation, admitted to JDC, or in our residential program.

**12. Detention Services**

Expenses to cover summer school and various educational and life skills activities for youth in JDC.

**13. Clinical Assessments**

Expenses to cover competency evaluations, restoration to competency, psychiatric and/or psychological evaluations

**14. Court Appointed Special Advocates**

Expenses to cover CASA employees who provide supervision to all of our CASA volunteers.

**15. Intensive Home Based**

Expenses to cover contract for Intensive Home Based Services.

**16. JDAI**

Expenses to cover training and travel.

**17. Online Interventions**

Expenses to pay for online education programs for diversion and low risk youth.

**18. Probation Transformation Trainings**

Expenses to pay for evidence based training.

Please feel free to contact me if you have any questions or concerns at 513-695-1615. Thank you in advance for your time and consideration.

## OHIO DEPARTMENT OF YOUTH SERVICES

### JUVENILE COURT GRANT AGREEMENT AND FUNDING APPLICATION

This Grant Agreement and Funding Application is made and entered into by and between the State of Ohio, Department of Youth Services (herein referred to as "Department"), and the Warren County Board of County Commissioners (herein referred to as "County") on behalf of the Warren County Juvenile Court (herein referred to as "Juvenile Court"). The Department will provide the base and variable allocations for each fiscal year for the biennial period beginning July 1, 2021, and ending June 30, 2023, subject to the terms and conditions of this agreement.

#### TERMS AND CONDITIONS

##### Eligibility

This Grant Agreement and Funding Application must be signed by the Administrative Judge and President of the County Commissioners or County Executive. A copy must be submitted to the local Ohio Family and Children First Council. The program shall include a method of assuring equal access for minority youth to the programs, care, and services provided through this grant.

##### Program Performance:

- 1) The Juvenile Court agrees to provide prevention, treatment, and rehabilitation programs for alleged or adjudicated unruly and delinquent children or children at risk of becoming unruly and delinquent children, inclusive of alternatives to commitment of youth to the Department.
- 2) The Juvenile Court agrees to provide early intervention, treatment and rehabilitation programs for youth adjudicated delinquent, unruly, or juvenile traffic offenders as outlined in this Agreement.
- 3) The Juvenile Court agrees to develop effective programs for youth, which preserve their rights and dignity. Program activities must be safe, productive, humane, and adequately supervised.
- 4) If funds are used to place youth in a detention facility or community rehabilitation center, the facility must meet the Ohio Department of Youth Services Standards for Detention Centers or Standards for Community Residential Centers; or be accredited by the American Correctional Association, or adhere to OJDPA standards.
- 5) If funds are used to place youth in a community corrections facility, the facility must meet the Ohio Department of Youth Services Standards for Community Residential Centers.
- 6) If funds are used to provide out of home placement of youth in a facility other than those identified in (4) or (5) above, the facility must be certified by a state agency with certification, licensure, or approval authority, including, but not limited to, the Department of Youth Services, Department of Job and Family Services, Department of Education,

Department of Mental Health, or Department of Mental Retardation and Developmental Disabilities, or be accredited by the American Correctional Association.

- 7) The Juvenile Court agrees to participate in any program and fiscal monitoring conducted by or on behalf of the Department.
- 8) The Juvenile Court agrees to monitor and evaluate all programs funded through this grant.
- 9) If the Juvenile Court fails to submit the required data reporting forms or other documentation, the Department shall not make base or variable allocation payments to the county until the required information is received.
- 10) If a variable allocation payment is withheld due to failure to submit required reports and those reports are not submitted within 180 days of the due date, then the payment shall not be made to the county.
- 11) The Juvenile Court shall complete and submit with the Funding Application the individual Program Performance Measures in Attachment B of this Agreement.
- 12) Describe the methods employed to ensure equal access of minority youth to grant programs:  
All children and families seen by our Court are treated fairly  
and have equal access to all services and programs.  

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- 13) First Year (FY 2022) Goals:
  - a) Projected number of admissions to DYS in FY 2022: 2
  - b) Projected number of admissions to a CCF in FY 2022: 2

### **Fiscal Accountability:**

1. The Juvenile Court shall complete Attachment A of this Agreement.
2. Funds shall be used only for the provision of direct services to youth and for administrative costs associated with the direct services provided.
3. Administrative costs charged to a program are limited to those essential to the administration of the program; indirect costs charged by the county are unallowable within the grant.
4. Funds shall be deposited into the county Felony Delinquent Care and Custody Fund.
5. Funds received by the Juvenile Court shall not be commingled with any other funds.
6. All expenditures must be directly related to the approved programs identified in this Agreement.
7. The Juvenile Court shall maintain files on all contracts funded with grant funds, which shall be made available to DYS upon request.
8. Funds shall not be used for capital construction projects in a total amount exceeding 15% of the base allocation for the current fiscal year. No variable funds may be used for capital construction projects.
9. If any cash balance exists at the end of the state fiscal year, it shall be carried over into the next fiscal year within the Felony Delinquent Care and Custody Fund and shall not be reverted to the county's general fund.
10. Funds shall be in addition to, and shall not be used to reduce, any usual annual increase in county funding that the Juvenile Court is eligible to receive, or the current level of county funding of the Juvenile Court, and of any programs or services for delinquent children, unruly children, juvenile traffic offenders, or non-adjudicated youth supported by county moneys.
11. Funds shall be in addition to, and shall not be used to supplant, any existing county funds.
12. Reimbursement for training and travel costs is limited to that which relates to court services to youth. Records for these expenses shall be maintained.
13. Should a county employee be employed and paid by the subsidy grant in addition to his/her full-time job, the work must be performed on the employee's own time outside of his/her core hours for the other job and compensation must be reasonable and consistent with fair market value. Hours worked for both jobs must be clearly documented.
14. Overtime premiums paid to court employees must be prorated among the various activities of the employee and may not be charged exclusively to grant funds unless the employee works full time on the grant. Overtime rates can be paid only if, and in proportion to the time, the employee worked on the grant during the relevant time period.

15. At the time of separation from employment, the Department will only recognize accrued vacation/sick leave expense liability in proportion to the percentage of the employment period during which the employee was employed in programs funded by the grant and paid from grant funds, pursuant to statutory and county policy limits.
16. All obligations must be incurred by June 30<sup>th</sup> of each State Fiscal Year and liquidated by September 30<sup>th</sup> of the following State Fiscal Year, excepting unemployment and worker's compensation expenses.
17. Expenditures shall not exceed an approved program or approved program line item by twenty percent or five thousand dollars, whichever is less. An amendment must be submitted for the Department's prior approval for any expense which would exceed these limits or which would alter the nature of the program.
18. Up to one thousand dollars may be moved between or within programs into an approved program line item. In such cases, the court shall submit amended budget forms to the Department. Transfers of more than one thousand dollars require that an amendment be submitted to the Department for approval prior to the transfer of funds.
19. Cost of equipment, property, services or any other budgeted items must be at fair market value, or that which would be paid by a prudent buyer in a given community.
20. All purchases are subject to county purchasing policies and procedures, except that purchases of direct service for youth do not have to be competitively bid. If no county purchasing procedures exist, state purchasing procedures as outlined in the Ohio Revised Code shall be followed.
21. Proper inventory schedules must be maintained for all equipment purchased with grant funds, including the following information for all equipment: number, purchase price, date of acquisition, vendor, condition and location.
22. County-established guidelines will be used for the salvage of unusable, damaged, and/or non-repairable equipment taken out of the juvenile court or programs funded by the grant. If no county guidelines exist, state guidelines shall be followed.
23. The Department shall suspend funding to a Subsidy Grant funded program if it finds failure to comply with the Ohio Revised Code or administrative rules promulgated by the Department.

### **Audits and Monitoring**

1. The Juvenile Court shall submit tracking forms, statistical information, and other reports on forms and according to the time frame established by the Department.
2. The Juvenile Court shall maintain records as needed to allow the Department or its designee to conduct program monitoring and evaluation.

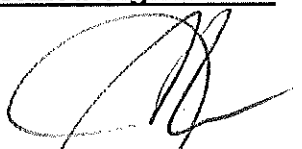
3. The Juvenile Court shall, in writing, request the Auditor of State to perform additional procedures as part of the audit performed under Section 117.11 of the Ohio Revised Code, and shall provide a copy of applicable sections of the audit report to the Department upon request. The cost of performing the additional audit procedures shall be paid from the Felony Delinquent Care and Custody Fund. The scope of the additional procedures shall include legal compliance with Sections 5139.34 and 5139.43 of the Ohio Revised Code and Chapter 5139-67 of the Ohio Administrative Code, and examination of revenues and expenditures, cash balance, outstanding obligations, and internal controls.
4. The Department may perform an audit of the county Felony Delinquency Care and Custody Fund. When a county is selected for audit, the Department will perform an audit of the fiscal records in accordance with generally accepted auditing standards, including such tests of the funding records and such auditing procedures considered necessary under the circumstances. The scope of the audit will encompass, but may not be limited to, an examination of the financial transactions, funds and reports pertaining to the approved programs and an evaluation of compliance with the established rules and Grant Agreement.
5. Upon completion of the audit examinations, the Department shall issue an audit report which shall include a statement regarding the expenditures of funds and compliance with applicable regulations and the Grant Agreement, and with approved program amendments.
6. Within one hundred twenty (120) days of the date the Department conducts an audit, the Department shall, in writing, notify the Administrative Juvenile Judge of its intention to take exception to any of the actual costs therein reported. The County Fiscal Agent shall be required to refund to the Department from the county general revenue fund the amount of the exception to the reported costs within forty-five (45) days unless an appeal of the exception is filed.
7. If, within forty-five (45) days of the date of the Department's notification to take exception, the Administrative Juvenile Judge or Board of County Commissioners does not file with the Department a request for appeal, the action proposed in the Department's notification shall be final and binding. If an appeal is filed, the Director of the Department shall notify the juvenile court regarding the decision of the appeal within forty-five (45) days from its receipt. The actions proposed in the Department's notifications may be made final and binding before the expiration of the forty-five days within which the county may appeal if the Administrative Juvenile Judge and the Board of County Commissioners waive, in writing, the provisions of this paragraph. If the determination is made that the appeal of the exception is denied, the County Fiscal Agent shall be required to refund to the Department from the county general revenue fund the amount of the exception to the reported costs within thirty (30) days of notification of the appeal decision.
8. If the County Fiscal Agent fails to repay the amount of the exception as provided in numbers (6) and/or (7) above, the amount will be deducted from the Juvenile Court's future base or variable payments.
9. The Juvenile Court shall, with reasonable advance notice, provide the Department or its designee with access to records, including any or all documents related to the Felony Delinquent Care and Custody Fund.

- 10. The Juvenile Court shall maintain accurate, legible and current fund records which indicate all income and expenditures related to the Felony Delinquent Care and Custody Fund.
- 11. The Juvenile Court shall support all income and expenditures with documentation to provide a clear audit trail for every transaction.
- 12. The Juvenile Court shall maintain all records related to this Agreement until the Department has accepted a final closing expenditures report for the last year for which the record documents or supports a cost or expenditure, or for three years, whichever is longer.

**Certification of Program Compliance and Non-Supplanting of Funds:**

We certify that this program is in compliance with applicable sections of Ohio Revised Code, Sections 5139.34 and 5139.41 - 5139.44, and the Administrative Rules promulgated by the Department and will comply with all laws, including those involving ethics and all executive orders. A copy of this agreement has been submitted to the local Ohio Family and Children First Council.

**Authorized Signatures:**



\_\_\_\_\_  
Administrative Judge

5-10-21

\_\_\_\_\_  
Date



\_\_\_\_\_  
Member, President, Board of County Commissioners  
or County Executive

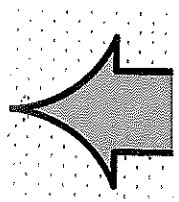
5/18/21

\_\_\_\_\_  
Date

**Approval:**

\_\_\_\_\_  
Director, Department of Youth Services

\_\_\_\_\_  
Date





**Fiscal Accountability  
Attachment A Page 1**

<b>County:</b> <u>Warren</u>	
<b>Allocations</b>	
FY 2022 Tentative Base Allocation (YSG/510)	(1A) \$ 295,735.00
FY 2022 Tentative Variable Allocation (RECLAIM/401)	(2A) \$ 751,745.21
FY 2022 Supplemental RECLAIM Allocation	(3A) \$ _____
FY 2022 Targeted RECLAIM Allocation	(4A) \$ _____
FY 2022 Competitive RECLAIM Allocation	(5A) \$ _____
FY 2022 JDAI Allocation	(6A) \$ _____
FY 2022 Y/E EVB Program Development Allocation	(7A) \$ _____
FY 2022 Behavioral Health Juvenile Justice (BHJJ)	(8A) \$ _____
<b>Allocations Subtotal</b>	<b>(A) \$ 1,047,480.21</b>
<b>Tentative Carryover Balance as of 6/30/21 and Carryover Limit</b>	
Subsidy Grant Carryover (YSG + RECLAIM)*	(1B) \$ 279,615.73
Targeted RECLAIM Carryover	(2B) \$ _____
Competitive RECLAIM Carryover	(3B) \$ _____
JDAI Carryover	(4B) \$ 49,150.02
Y/E EVB Program Development Carryover (include any former HB-153 Funds)	(5B) \$ 863.45
Behavioral Health Juvenile Justice (BHJJ)	(6B) \$ _____
<b>Tentative Carryover Subtotal</b>	<b>(B) \$ 329,629.20</b>
<b>Carryover Limit</b>	<b>(C) \$ 261,049.66</b>
<i>(25% of Total FY 2020 RECLAIM and Youth Services Grant Allocations)</i>	
<b>Exemptions</b>	
Subsidy Grant Carryover Exemption (YSG + RECLAIM)*	(1D) \$ _____
Targeted RECLAIM Exemption	(2D) \$ _____
Competitive RECLAIM Exemption	(3D) \$ _____
JDAI Exemption	(4D) \$ 49,150.02
Y/E EVB Program Development	(5D) \$ 863.45
Behavioral Health Juvenile Justice (BHJJ)	(6D) \$ _____
<b>Total Exemptions</b>	<b>(D) \$ 50,013.47</b>
<b>Withholdings</b>	
Subsidy Grant (YSG + RECLAIM)*	(1E) \$ _____
Targeted RECLAIM	(2E) \$ _____
Competitive RECLAIM	(3E) \$ _____
JDAI	(4E) \$ _____
Y/E EVB Program Development	(5E) \$ _____
Behavioral Health Juvenile Justice (BHJJ)	(6E) \$ _____
<b>Withholding Estimate (to be withheld from FY 2022 payments)</b>	<b>(E) \$ -</b>
<b>Available Program Funds</b>	
Subsidy Grant (YSG + RECLAIM)*	(1F) \$ 1,327,095.94
Targeted RECLAIM	(2F) \$ _____
Competitive RECLAIM	(3F) \$ _____
JDAI	(4F) \$ 49,150.02
Y/E EVB Program Development	(5F) \$ 863.45
Behavioral Health Juvenile Justice (BHJJ)	(6F) \$ _____
<b>Total Available FY 2022 Program Funds</b>	<b>(F) \$ 1,377,109.41</b>
<b>Estimated Program Costs</b>	
Subsidy Grant Estimated Program Costs (YSG & RECLAIM)*	(1G) \$ 1,164,522.33
Targeted RECLAIM Estimated Program Costs	(2G) \$ _____
Competitive RECLAIM Estimated Program Costs	(3G) \$ _____
JDAI Estimated Program Costs	(4G) \$ 31,100.00
Y/E EVB Program Development Costs	(5G) \$ 863.45
Behavioral Health Juvenile Justice (BHJJ)	(6G) \$ _____
<b>Total Estimated FY 2022 Expenditures</b>	<b>(G) \$ 1,196,485.78</b>
<b>Unallocated Funds</b>	
Subsidy Grant Unallocated (YSG & RECLAIM)*	(1H) \$ 162,573.61
Targeted RECLAIM Unallocated	(2H) \$ _____
Competitive RECLAIM Unallocated	(3H) \$ _____
JDAI Unallocated	(4H) \$ 18,050.02
Y/E EVB Program Development Unallocated	(5H) \$ 0.00
Behavioral Health Juvenile Justice (BHJJ)	(6H) \$ _____
<b>Total Unallocated Funds</b>	<b>(H) \$ 180,623.63</b>

\* Supplemental Allocation included in RECLAIM amount

**ATTACHMENT A**  
**Page 2**

County: Warren

Prepared By: Laura Schnecker

FY: 2022

Phone # 513-695-1615

<b>Funding Category</b>	<b>Activity Purpose</b>	<b>Local Program Name</b>	<b>Program Funding</b>
Subsidy Grant	Behavioral Change	Residential-Mary Haven Youth Center	\$ 552,459.37
Subsidy Grant	Behavioral Change	Evening Reporting Center	\$ 143,298.56
Subsidy Grant	Skill Knowledge	Day School Treatment Program-SOS	\$ 167,858.43
Subsidy Grant	Skill Knowledge	Truancy Education Group	\$ 34,000.00
Subsidy Grant	Skill Knowledge	Parent Success	\$ 25,000.00
Subsidy Grant	Skill Knowledge	Y.E.S. Program	\$ 1,125.00
Subsidy Grant	Support Activity Tracking	Truancy-ATTEND Service Coordination	\$ 51,000.00
Subsidy Grant	Support Activity Tracking	GPS	\$ 10,002.00
Subsidy Grant	Support Activity Tracking	Emergency Foster Care	\$ 7,700.00
Subsidy Grant	Support Activity Tracking	Community Service/Restitution Program	\$ 34,600.00
Subsidy Grant	Support Activity Admission	Drug Testing	\$ 9,035.00
Subsidy Grant	Support Activity Admission	Detention Services	\$ 7,530.00
Subsidy Grant	Support Activity Admission	Clinical Assessments	\$ 6,500.00
Subsidy Grant	Support Activity Admission	Court Appointed Special Advocates	\$ 114,413.97
JDAI	Behavioral Change	Intensive Home Based	\$ 25,000.00
JDAI	Grant Administration	JDAI	\$ 2,500.00
JDAI	Support Activity Tracking	Online Interventions	\$ 3,600.00
Y/E EVB Program Development	Grant Administration	Probation Transformation Training	\$ 863.45
<b>Total Program Costs</b>			<b>\$ 1,196,485.78</b>

Note: For each program, indicate the Funding Source, Primary Purpose, Local Program Name, and the total budget for the program. Please list programs in order by funding source (Subsidy Grant, Targeted, JDAI, Competitive, DAEI, Y/E EVB Program Development) then by local program name.

Provide the Juvenile Court Budget for the Current Year:

**\$ 3,392,891.74**

Exclude the following:

1. Any state or federal funding
2. Operational costs of detention centers, rehabilitation centers, or other facilities

## SUBSIDY GRANT NARRATIVE

### BEHAVIORAL CHANGE

### INDIVIDUAL YOUTH TRACKING REQUIRED

BEHAVIORAL CHANGE PROGRAMS: RESEARCH SUPPORTED ACTIVITIES DESIGNED TO PREVENT PENETRATION/FURTHER PENETRATION INTO THE JUVENILE JUSTICE SYSTEM

#### REQUIREMENTS:

##### Behavioral Change Programs

- There are two categories of Behavioral Change Programs – **EvB** and **Hybrid**. Use the **EvB** designation if your behavioral change program is a model or evidenced-based program that is research-cited in at least one of the national registries of evidence-based programs like Crime Solutions, Blueprints, or SAMHSA. Use the **Hybrid** designation if your program is research-informed. These programs typically borrow from, or bundle research-cited programs modifying the developer(s) original model(s).
- Programs designated as **EvB** must adhere to the developers' program and quality assurances requirements.
- All **Hybrid** programs (typically homegrown) must develop and adhere to comparable program adherence expectations.
- Has pre-defined program completion expectations and measurable youth success outcomes minimally measured 12 months post program termination.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

#### PROGRAM INFORMATION

County Name	Warren County Juvenile Court	Projected Start Date	07/01/2021
Local Program Name	Residential Treatment - Mary Haven Youth Center		
Primary Service Location	Residential	Activity Purpose	Behavioral Change Program
Domain of Interest (Check All That Apply)	<input checked="" type="checkbox"/> Juvenile Justice <input type="checkbox"/> Low Risk Youth (Diversion or Adjudicated) <input checked="" type="checkbox"/> Behavioral Health <input type="checkbox"/> Human Trafficking		
Primary Intervention(s)	MATRIX, Pathways, Circle of Courage (Response Ability Pathways)		
Research Evidence	<input type="checkbox"/> EvB – Research Cited <input checked="" type="checkbox"/> Hybrid – Research Informed		
Research Source	If EVB, cite the source here. (Citing the source is required)		
Quality Assurance Provider	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

#### TARGET POPULATION

Sex	Males	Offense Level	Misdemeanor & Felony
Race/Ethnicity	All	Projected # Youth / Families to be Served	Youth/Families 25 Drop-Down Required Field Enter # Here

include Early Recovery/Coping Skills and Relapse Prevention modules. Trauma counseling is provided through Trauma and Grief Component treatment, a 12-16 week program established through NCTSN which highlights coping skills, trauma narrative and future planning. Treatment for problematic sexual behaviors is developed with a Pathways framework to include focus on: offending cycle, emotional identification and regulation, victim empathy, healthy relationships and reconciliation as warranted. Life Skills groups are also provided which include cooking, proteen group, finding a job, wages, budgeting, paying bills, finding an apartment, etc.

Each youth attends a full day of classroom education from onsite teachers, a total of 5.5 hours daily.

3. Each of the four stages of development will take a minimum of 35 days to complete. The average length of stay in the program is 5 months for general delinquency, and 6-8 months for youth in the track for problem sexual behaviors. Youth receiving treatment for problem sexual behaviors are maintained in an aftercare group for six months post-release from the residential program. Classroom education is provided Monday-Friday from 7:25am-2:55pm. Each afternoon youth receive between 2-4 hours of programming as well 1-2 hours of physical education and are provided three meals a day as well as a snack.

4. Youth are expected to maintain appropriate behavior through measurable objectives on daily reports: Youth will establish their own weekly treatment goals which may include enhanced participation in group settings, reduction of mental health symptoms, and improved quantity and quality of family interactions. Completion of daily objectives and goal achievement are awarded by Youth Care and Treatment Staff. Based upon weekly goal achievement, residents are eligible for a variety of rewards/incentives as they advance in levels. These include, but are not limited to, snacks/food & drink items, electronics, home passes, field trips, community service outings, and greater access to personal items (i.e. radio, clothing).

Depending on the treatment track assigned, Youth are expected to display knowledge of the fundamental concepts presented in their targeted curriculum (MATRIX model for AOD; Pathways for JSO). The MAYSI-2 is utilized to measure changes in several domains to include, but not limited to: AOD symptoms, Depression, and Anxiety; the BECK Youth Inventory is added if more detailed mental health measures are warranted. The URICA is utilized to assess the youth's stage of change in regards to their AOD use, which ideally has progressed to the Preparation stage or beyond. The JSOAP-II is utilized to measure a reduction in the dynamic scales – primarily the Intervention scale which targets an understanding and application of risk management decisions. Case reviews are utilized to measure the youth's progress and adherence to goals/objectives.

Family members complete an anonymous MHYC Satisfaction Survey post-graduation which measures quality of services provided during placement.

## QUALITY ASSURANCE

Superintendent and Director of Court Clinic monitor the completion of treatment components, which includes case monitoring through our case management system and tracking records. Daily group completion/participation is tracked, as well as adherence to standards of weekly individual sessions and biweekly family sessions. Within the treatment tracks, completion of sessions is also monitored through tracking sheets (TGCTA, Matrix, Pathways). Annual audits are completed through the Department of Youth Services and the DYS Juvenile Sex Offender Board, to uphold the standards to the OAC rules.

Family members complete an anonymous MHYC Satisfaction Survey post-graduation which measures quality of services provided during placement.

Additional behavioral changes will be measured throughout the program (at each treatment review) as documented through the MAYSI-2, JSOAP, URICA and BECK (aforementioned). Treatment reviews are conducted within 30-days after intake, and thereafter at three month intervals. The Ohio Youth Assessment System is utilized at intake and re-entry to examine criminogenic risk and level of care required for community integration. As both the JSOAP and OYAS include historical data which will not change, change reduction will be highlighted in the dynamic factors only. The JSOAP is re-evaluated every six months and reflected on the 6-month treatment review.

Annual statistics reflecting recidivism will be monitored. Residents' court involvement will be tracked one year post-release.

Team meetings occur that include program staff and probation officers when a youth is getting ready for release. Case notes are routinely completed by program staff and inputted into the Court's case management system. A discharge summary is also prepared for each youth that discusses their progress in the program and discharge needs.

## PROGRAM CONTACT INFORMATION

Name, Title	Mike Goodlett, Superintendent
Agency	Warren County Juvenile Court/Mary Haven Youth Center
Agency Address	900 Memorial Drive, Lebanon OH 45036
Phone Number	513-695-1613
E-mail	Mike.Goodlett@co.warren.oh.us

# Staff Positions Budget Form

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Residential-Mary Haven Youth Center

Name	Title	New or Existing	Number of Hours	Hourly Rate	Total
Kim Ryan	Youth Care Specialist	Existing	1040	\$22.95	\$ 23,868.00
Kim Ryan	Youth Care Specialist	Existing	1040	\$23.64	\$ 24,584.04
Vicki Shaw-Hoskins	Youth Care Specialist	Existing	1040	\$22.95	\$ 23,868.00
Vicki Shaw-Hoskins	Youth Care Specialist	Existing	1040	\$23.64	\$ 24,584.04
Tina Ellis	Administrative Assistant	Existing	1040	\$16.00	\$ 16,640.00
Tina Ellis	Administrative Assistant	Existing	1040	\$16.48	\$ 17,139.20
<b>TOTAL STAFF POSTIONS</b>					<b>\$ 130,683.28</b>
<b>Fringe Benefits</b>					
Type	OPERS			\$ 18,295.66	
Type	Medicare			\$ 1,894.91	
Type	Worker's Compensation			\$ 2,613.67	
Type	Health/Life Insurance			\$ 38,082.79	
<b>TOTAL FRINGE BENEFITS</b>					<b>\$ 60,887.02</b>
<b>TOTAL STAFF and FRINGE BENEFITS</b>					<b>\$ 191,570.30</b>
<b>Budget Narrative - Describe the services that the positions will provide.</b>					
Youth Care Specialists administer the program offering correction and feedback as appropriate. They are considered "line staff" of the program.					
The Administrative Assistant offers supportive/clerical services for the Superintendent and other various administrative staff.					

## Staff Positions Budget Form

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Residential-Mary Haven Youth Center

Name	Title	New or Existing	Number of Hours	Hourly Rate	Total
Peter Highley	Youth Care Specialist	Existing	693	\$16.75	\$ 11,607.75
Peter Highley	Youth Care Specialist	Existing	1387	\$17.75	\$ 24,619.25
Ethan Green	Youth Care Specialist	Existing	693	\$16.75	\$ 11,607.75
Ethan Green	Youth Care Specialist	Existing	1387	\$17.75	\$ 24,619.25
Nick Hanselman	Youth Care Specialist	Existing	520	\$16.00	\$ 8,320.00
Nick Hanselman	Youth Care Specialist	Existing	1560	\$17.00	\$ 26,520.00
<b>TOTAL STAFF POSTIONS</b>					<b>\$ 107,294.00</b>

**Fringe Benefits**

Type	<u>OPERS</u>	\$ 15,021.16	
Type	<u>Medicare</u>	\$ 1,555.76	
Type	<u>Worker's Compensation</u>	\$ 2,145.88	
Type	<u>Health/Life Insurance</u>	\$ 28,752.37	
			<b>TOTAL FRINGE BENEFITS</b>
			<b>\$ 47,475.17</b>
			<b>TOTAL STAFF and FRINGE BENEFITS</b>
			<b>\$ 154,769.17</b>

Budget Narrative - Describe the services that the positions will provide.

its administer the program offering correction and feedback as appropriate. They are considered "line staff" of the program. Some Youth Care Specialist are also trained to lead educational/p

## Staff Positions Budget Form

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Residential-Mary Haven Youth Center

Name	Title	New or Existing	Number of Hours	Hourly Rate	Total
James Deters	Youth Care Specialist	Existing	693	\$16.75	\$ 11,607.75
James Deters	Youth Care Specialist	Existing	1387	\$17.75	\$ 24,619.25
S. Joel Jacobs	Transition Coordinator	Existing	1040	\$21.38	\$ 22,235.20
S. Joel Jacobs	Transition Coordinator	Existing	1040	\$22.02	\$ 22,902.26
Harry Lyons	Youth Care Specialist	Existing	1040	\$18.91	\$ 19,666.40
Harry Lyons	Youth Care Specialist	Existing	1040	\$19.48	\$ 20,256.39
<b>TOTAL STAFF POSTIONS</b>					<b>\$ 121,287.25</b>

**Fringe Benefits**

Type	<u>OPERS</u>	\$ 16,980.21	
Type	<u>Medicare</u>	\$ 1,758.67	
Type	<u>Worker's Compensation</u>	\$ 2,425.74	
Type	<u>Health/Life Insurance</u>	\$ 34,787.03	
			<b>TOTAL FRINGE BENEFITS</b>
			<b>\$ 55,951.65</b>
			<b>TOTAL STAFF and FRINGE BENEFITS</b>
			<b>\$ 177,238.90</b>

Budget Narrative - Describe the services that the positions will provide.

Youth Care Specialists administer the programming offering correction and feedback as appropriate. They are considered "line staff" of the program.  
 The Transition Coordinator helps youth who are exiting residential placement back into the community, and provides intervention, support, and programming for the youth.  
 This person also completes various assessments for the Court Clinic as needed.





## Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Residential-Mary Haven Youth Center

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
Undetermined	Private	Summer School teacher	30	\$ 75.00	\$ 2,250.00
Undetermined	Private	Summer School teacher	30	\$ 75.00	\$ 2,250.00
<b>Total Purchased or Contract Services</b>					<b>\$ 4,500.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Behavioral Change Hybrid LOCAL PROGRAM / ACTIVITY Residential-Mary Haven Youth Center

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Materials for Programming of Life Skills groups	12	\$ 200.00	\$2,400.00	Supplies and materials for Life Skills/Independent Living groups. (estimate is to spend roughly \$200 a month)
Incentives/Rewards	12	\$ 100.00	\$1,200.00	Incentives and rewards will be given to youth to promote and reward appropriate behavior while in the program. (estimate is to spend roughly \$100 a month)
<b>Total Maintenance Costs</b>			<b>\$3,600.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

## SUBSIDY GRANT NARRATIVE BEHAVIORAL CHANGE INDIVIDUAL YOUTH TRACKING REQUIRED

BEHAVIORAL CHANGE PROGRAMS: RESEARCH SUPPORTED ACTIVITIES DESIGNED TO PREVENT PENETRATION/FURTHER PENETRATION INTO THE JUVENILE JUSTICE SYSTEM

### REQUIREMENTS:

#### Behavioral Change Programs

- There are two categories of Behavioral Change Programs – **EvB** and **Hybrid**. Use the **EvB** designation if your behavioral change program is a model or evidenced-based program that is research-cited in at least one of the national registries of evidence-based programs like Crime Solutions, Blueprints, or SAMHSA. Use the **Hybrid** designation if your program is research-informed. These programs typically borrow from, or bundle research-cited programs modifying the developer(s) original model(s).
- Programs designated as **EvB** must adhere to the developers' program and quality assurances requirements.
- All **Hybrid** programs (typically homegrown) must develop and adhere to comparable program adherence expectations.
- Has pre-defined program completion expectations and measureable youth success outcomes minimally measured 12 months post program termination.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

### PROGRAM INFORMATION

County Name	Warren County Juvenile Court	Projected Start Date	07/01/2021
Local Program Name	Evening Reporting Center		
Primary Service Location	Community	Activity Purpose	Behavioral Change Program
Domain of Interest (Check All That Apply)	<input checked="" type="checkbox"/> Juvenile Justice <input type="checkbox"/> Low Risk Youth (Diversion or Adjudicated) <input checked="" type="checkbox"/> Behavioral Health <input type="checkbox"/> Human Trafficking		
Primary Intervention(s)	Life Skills Curriculum, Aggression Replacement Therapy (ART)		
Research Evidence	<input checked="" type="checkbox"/> EvB – Research Cited <input type="checkbox"/> Hybrid – Research Informed		
Research Source	Blue Prints for Healthy Youth Development Criminal Thinking.net Florida Sourcebook of Delinquency Interventions University of Cincinnati Effective Programs List		
Quality Assurance Provider	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

### TARGET POPULATION

Sex	Males/Females	Offense Level	Misdemeanors/Felonies
Race/Ethnicity	All	Projected # Youth / Families to be Served	Youth 30 Family n/a

follow up to determine if the youth has acquired new charges. Regular face to face meetings will occur between ERC staff and Court staff where the youth's progress is discussed. Also daily programming by staff will be observed by a licensed clinician on the CC staff on a monthly basis.

### PROGRAM CONTACT INFORMATION

Name, Title	Ashley Young
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Ohio 45036
Phone Number	513 695-1939
E-mail	Ashley.Young@co.warren.oh.us

### QUALITY ASSURANCE CONTACT INFORMATION

Name, Title	Laura Schnecker, Court Administrator
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Ohio 45036
Phone Number	513 695-1615
E-mail	Laura.schnecker@co.warren.oh.us

## Staff Positions Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose: Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Evening Reporting Center

<u>Name</u>	<u>Title</u>	<u>New or Existing</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Ashley Young	Program Coordinator	Existing	1040	\$17.00	\$ 17,680.00
Ashley Young	Program Coordinator	Existing	1040	\$17.51	\$ 18,210.40
Justin Haldeman	Case Manager	Existing	1040	\$16.00	\$ 16,640.00
Justin Haldeman	Case Manager	Existing	1040	\$16.48	\$ 17,139.20
Michaela Burns	Case Manager	Existing	1040	\$16.00	\$ 16,640.00
Michaela Burns	Case Manager	Existing	1040	\$16.48	\$ 17,139.20
<b>TOTAL STAFF POSITIONS</b>					<b>\$ 103,448.80</b>

<b>Fringe Benefits</b>	
Type	OPERS \$ 14,482.83
Type	Medicare \$ 1,500.01
Type	Health Insurance \$ 18,347.94
Type	Workers Comp \$ 2,068.98
Type	
<b>TOTAL FRINGE BENEFITS</b>	
<b>\$ 36,399.76</b>	
<b>TOTAL STAFF and FRINGE BENEFITS</b>	
<b>\$ 139,848.56</b>	

**Budget Narrative - Describe the services that the positions will provide.**

Casemanagers will provide daily transportation to participants. They will facilitate daily programming groups and will provide daily feedback and direction to youth in regards to their behaviors. They will prepare written documentation of the youth and their participation. The Program Coordinator also assist with all listed duties as well as oversees the general functioning of the program.

# Program Maintenance Costs Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Evening Reporting Center

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
<u>Incentives</u>	<u>1</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>	<u>Reward for group/goal completion</u>
<u>Group Materials</u>	<u>1</u>	<u>\$ 1,500.00</u>	<u>\$ 1,500.00</u>	<u>Cooking group, crafts, games, school supplies</u>
<u>Rewards/Incentives for youth</u>	<u>1</u>	<u>\$ 200.00</u>	<u>\$ 200.00</u>	<u>Rewards/Incentives to be given to Youth in program</u>
<b>Total Maintenance Costs</b>			<b>\$ 2,700.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

# Program Equipment Budget Form

COUNTY: \_\_\_\_\_ FUNDING CATEGORY: \_\_\_\_\_ LOCAL PROGRAM / ACTIVITY NAME: \_\_\_\_\_

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Evening Reporting Center

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Cell Phone	1	\$ 750.00	\$ 750.00	For use during transporting youth to and from the program.
<b>Total Equipment Costs</b>			<b>\$ 750.00</b>	

Note: Equipment is defined as items that cost \$500.00 or more and have a useful life of more than one year.

**SUBSIDY GRANT NARRATIVE**  
**SKILLS / KNOWLEDGE**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

**SKILLS/KNOWLEDGE PROGRAMS: ACTIVITIES DESIGNED TO TEACH AND EDUCATE WHEN A DEFICIT IS NOTED AND/OR SKILL ACQUISITION IS NECESSARY FOR SUCCESS.**

**REQUIREMENTS:**

## Skills/Knowledge Activities

- These activities require systematic instruction that provides guidance, practice, feedback and experience.
- Requires an assessment and/or testing prior to, or at activity admission, and at activity completion – success is measured by skill attainment at program termination.
- These activities must contribute to reducing a criminogenic risk (e.g.; school, pro-social decision-making) or contribute to a need that reduces a youth's risk to offend or re-offend.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

**PROGRAM INFORMATION**

<b>County Name</b>	Warren County Juvenile Court	<b>Projected Start Date</b>	08/11/2021
<b>Local Program Name</b>	Day School Treatment Program ( S.O.S - Support, Oppurtunity, Success )		
<b>Primary Service Location</b>	Community	<b>Activity Purpose</b>	Skills / Knowledge Program
<b>Domain of interest</b> (Check All That Apply)	<input type="checkbox"/> Employment / Vocational Activities <input checked="" type="checkbox"/> Education Activities <input checked="" type="checkbox"/> Skill Acquisition Activities <input checked="" type="checkbox"/> Life Skills Activities		
<b>Primary Intervention(s)</b>	Day school treatment program Matrix Model of Recovery Strength to Change, What Got me Here		
<b>Recognized Curriculum or Service Model</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Source</b>	Matrix Model: Center for Substance Abuse Treatment (CSAT), National Institute on Drug Abuse (NIDA), Office of National Drug Control Policy and Department of Justice (National Synthetic Drugs Action Plan), Drug Strategies and Under review by the National Registry of Effective Programs and Practices (SAMHSA) What Got me Here: Journals from Change Companies: National Registry of Effective Programs and Practices (SAMSHA)		
<b>Quality Assurance Provider</b>	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

**TARGET POPULATION**

<b>Sex</b>	Males/Females	<b>Offense Level</b>	Misdemeanors
<b>Race/Ethnicity</b>	All	<b>Projected # Youth / Families to be Served</b>	Youth 30 Drop-Down Required Field Enter # Here



Age Range	11-18	Average # of Direct Service Hours per Youth/ Family	Youth 7 hours a week. Family 0 Average of 28 hours total in the program.
Risk Level(s) at Admission	Low-Moderate	Projected # of Completion Successes	Youth 24 Family n/a
Screens and Assessments	OYAS		

### EXPECTED PROGRAM OUTCOMES

**First Outcome (Outcome to be tracked for annual report):**

75% of youth participating in this program will not acquire new charges while in this program or three months following termination of the program.

**Second Outcome (Optional):**

Enter second outcome

**Additional Outcome (Optional):**

Enter additional outcome

### PROGRAM DESCRIPTION

At a minimum, the description should include:

- 1.) The quantifiable primary purpose(s) for the program and the expected short-term outcomes.
- 2.) How are youth admitted/referred, what are the primary services provided and/or skills taught, as well as the domain of interest(s) targeted. Describe the process from referral to termination.
- 3.) The length, frequency, and duration of services
- 4.) Measures of success - how does the program determine successful completion, how is youth progress monitored, what incentives or rewards are used.

1. The purpose of this program is provide skills and education to prevent future delinquency involvement and to improve youth's performance and attendance in school.

2. Youth will be court ordered into the program. This program will offer a structured classroom setting with teachers in the classroom to assist youth in completing school. A youthcare specialist is also present in the classroom to assist and guide youth's behavior. A variety of programming groups will be provided to the youth as well that consists of The Matrix Model's Early Recovery Skills, Strength to Change, What Got Me Here, Be An 11, Independent Living, and team building through various group exercises and games to enhance social relations and improve interpersonal communication. The MATRIX is an alcohol and drug treatment curriculum focused on early recovery skills and relapse prevention, and is offered only if the students have a known history of use. Both Strength to Change and What Got Me Here are cognitive-behavioral group treatments with elements of motivational interviewing to encourage changed behavior and propel the student through the stages of change. Real Money, Real World and Financial Peace are programs for financial literacy and independent living. And lastly, Be An 11 offers skill-building on communication and leadership traits. Rewards and incentives are also used with the youth.

Weekly Group Schedule (9:15-10:15am): Monday- What Got Me Here, 1:00pm-2:00pm Independent Living; Tuesday- Strength to Change; Wednesday- Matrix Model AOD; Thursday- Be An 11; Friday- Team/Group Building

These programming groups are facilitated by youth care specialists and Court Clinic staff. Individual counseling of at least one hour per week will also be provided. Transportation to the program/classroom is provided to the youth if necessary by youth care staff.

Youth in this program are completing school work that is obtained from their home school or they complete school work online if they are enrolled in an online program. Youth may remain enrolled in their existing school during their involvement in this program unless their home school has expelled them, or at minimum should receive credit for work completed.

3. This program is offered Monday-Friday 8am to 3:00pm. These hours can vary to accommodate a parent/custodian's work schedule if they are providing transportation to their youth. The number of days that a child participates in the program is determined by the jurist. For example a youth may spend as little as 10 days in the program while they are suspended from school or they could spend upwards of 90 days if necessary.

4. Success will be measured by evaluating if school attendance/performance has improved during their stay in this program as well as evaluating if the youth has occurred any further charges while in the program. Each case is continually reviewed to determine continued participation. This is done by daily progress sheets being completed and ongoing dialogue between staff, youth, and court staff.

### QUALITY ASSURANCE

The Court Administrator will evaluate whether youth have acquired a new charge while in the program and three months after their termination from the program. This person does not facilitate any service in the day school treatment program.

Regular face to face meetings occur between day treatment staff and Court staff where the youth's progress is discussed. Also daily progress sheets are completed by day treatment staff and those are given to court staff.

Daily groups will be observed on a quarterly basis by the Clinical Director to assure adherence of the schedule and quality of care, with subsequent feedback through clinical supervision.

### PROGRAM CONTACT INFORMATION

Name, Title	Mike Goodlett, Superintendent
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Ohio 45036
Phone Number	513-695-1613
E-mail	mike.goodlett@c0.warren.oh.us

### QUALITY ASSURANCE CONTACT INFORMATION

Name, Title	Laura Schneckner, Court Administrator
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Ohio 45036
Phone Number	513-695-1615
E-mail	laura.schneckner@co.warren.oh.us

## Staff Positions Budget Form

COUNTY: Warren

FUNDING SOURCE: Subsidy Grant

Activity Purpose Skill Knowledge

LOCAL PROGRAM / ACTIVITY NAME: Day School Treatment - SOS

Name	Title	New or Existing	Number of Hours	Hourly Rate	Total
Zachary McCormick	Youth Care Specialist	Existing	1040	\$20.17	\$ 20,976.80
Zachary McCormick	Youth Care Specialist	Existing	1040	\$20.78	\$ 21,606.10
Eric Coulter	Youth Care Specialist	Existing	1040	\$22.73	\$ 23,639.20
Eric Coulter	Youth Care Specialist	Existing	1040	\$23.41	\$ 24,348.38
Gordon Bell	Youth Care Specialist	Existing	1387	\$16.00	\$ 22,192.00
Gordon Bell	Youth Care Specialist	Existing	693	\$17.00	\$ 11,781.00
<b>TOTAL STAFF POSTIONS</b>					<b>\$ 124,543.48</b>
<b>Fringe Benefits</b>					
Type	<u>OPERS</u>				<u>\$17,436.09</u>
Type	<u>Medicare</u>				<u>\$1,805.88</u>
Type	<u>Worker's Compensation</u>				<u>\$2,490.87</u>
Type	<u>Health Insurance/Life Insurance</u>				<u>\$21,582.11</u>
<b>TOTAL FRINGE BENEFITS</b>					<b>\$ 43,314.95</b>
<b>TOTAL STAFF and FRINGE BENEFITS</b>					<b>\$ 167,858.43</b>
<b>Budget Narrative - Describe the services that the positions will provide.</b>					
transportation to and from the program as needed. They also provide daily feedback and direction in regards to youth's behaviors in the program, support for school coursework, and assist and facilitate daily programming groups.					

**SUBSIDY GRANT NARRATIVE**  
**SKILLS / KNOWLEDGE**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

**SKILLS/KNOWLEDGE PROGRAMS: ACTIVITIES DESIGNED TO TEACH AND EDUCATE WHEN A DEFICIT IS NOTED AND/OR SKILL ACQUISITION IS NECESSARY FOR SUCCESS.**

**REQUIREMENTS:**

## Skills/Knowledge Activities

- These activities require systematic instruction that provides guidance, practice, feedback and experience.
- Requires an assessment and/or testing prior to, or at activity admission, and at activity completion – success is measured by skill attainment at program termination.
- These activities must contribute to reducing a criminogenic risk (e.g.; school, pro-social decision-making) or contribute to a need that reduces a youth's risk to offend or re-offend.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

**PROGRAM INFORMATION**

<b>County Name</b>	Warren County Juvenile Court	<b>Projected Start Date</b>	07/01/2021
<b>Local Program Name</b>	Truancy Education Group		
<b>Primary Service Location</b>	Community	<b>Activity Purpose</b>	Skills / Knowledge Program
<b>Domain of interest</b> (Check All That Apply)	<input type="checkbox"/> Employment / Vocational Activities <input checked="" type="checkbox"/> Education Activities <input type="checkbox"/> Skill Acquisition Activities <input type="checkbox"/> Life Skills Activities		
<b>Primary Intervention(s)</b>	Truancy Education Group		
<b>Recognized Curriculum or Service Model</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Source</b>	If a recognized curriculum or model, cite the source here.		
<b>Quality Assurance Provider</b>	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

**TARGET POPULATION**

<b>Sex</b>	Males/Females	<b>Offense Level</b>	Truancy and status offenders
<b>Race/Ethnicity</b>	All	<b>Projected # Youth / Families to be Served</b>	Youth 100 Family N/A
<b>Age Range</b>	12 - 18	<b>Average # of Direct Service Hours per Youth/ Family</b>	Youth 8 hours    Family 8 hours

<b>Risk Level(s) at Admission</b>	OYAS not completed as it involves truancy/status offenders.	<b>Projected # of Completion Successes</b>	<b>Youth 75 Family 75</b>
<b>Screens and Assessments</b>	None		

### EXPECTED PROGRAM OUTCOMES

**First Outcome (Outcome to be tracked for annual report):**

75% of the youths that complete TEG group will not receive a new truancy related offense during the duration of that school year.

**Second Outcome (Optional):**

Enter second outcome

**Additional Outcome (Optional):**

Enter additional outcome

### PROGRAM DESCRIPTION

At a minimum, the description should include:

- 1.) The quantifiable primary purpose(s) for the program and the expected short-term outcomes.
- 2.) How are youth admitted/referred, what are the primary services provided and/or skills taught, as well as the domain of interest(s) targeted. Describe the process from referral to termination.
- 3.) The length, frequency, and duration of services
- 4.) Measures of success - how does the program determine successful completion, how is youth progress monitored, what incentives or rewards are used.

The purpose of this program is to improve school attendance.

Youth and families are referred to complete this education program after a truancy related charge has been filed with the Court. A parent/guardian is required to complete the program with their child. The Truancy Education Group is facilitated by the Educational Service Center. When custodians and youth arrive they are split into two separate groups which include a custodian directed group and a youth directed group. The two groups are then brought back together during each session. Court staff complete referrals to ESC and sign up youth for the program. The following topics are discussed in the program: lifetime earnings versus level of education, consequences for truancy, home rules and boundaries, energy of the household, chores, self concept, creating healthy family habits, building self esteem, love languages, risking behaviors, discipline, communication, active listening, budgeting, role models, goals, homework, reviewing past mistakes and current successes. Services that are provided by Ohio Means Jobs is also provided to custodians/youth during this program.

The program consists of 4 weekly sessions that are two hours in duration.

Success of the program is measured by youth/families attending each session with the long term success being measured by improved school attendance.

### QUALITY ASSURANCE

Documentation is provided to our Court that shows whether or not a youth/family has completed this program, as well as, attendance sheets. An exit evaluation is completed by the ESC staff that will be shared with the Court. There is also routine collaboration between TEG facilitators and Court truancy staff to discuss curriculum and if any changes need to be made.

Court staff will observe program sessions at least twice a year.

**PROGRAM CONTACT INFORMATION**

Name, Title	Shelly Brown, Prevention Specialist
Agency	Warren County Educational Service Center
Agency Address	1879 Deerfield Rd. Lebanon, Oh 45036
Phone Number	513-695-2900 ext 2993
E-mail	Shelley.brown@warrencountyesc.com

**QUALITY ASSURANCE CONTACT INFORMATION**

Name, Title	Chad Larson
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Dr. Lebanon, Oh 45036
Phone Number	513-695-1619
E-mail	chad.larson@co.warren.oh.us

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Skill Knowledge

LOCAL PROGRAM / ACTIVITY NAME: Truancy Education Group

Agency Name/Individual <small>(List all Providers by Name)</small>	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
Warren Co. ESC	Public	Facilitate Truancy Education Groups	1	\$ 34,000.00	\$ 34,000.00
<b>Total Purchased or Contract Services</b>					<b>\$ 34,000.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SKILLS / KNOWLEDGE**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

**SKILLS/KNOWLEDGE PROGRAMS: ACTIVITIES DESIGNED TO TEACH AND EDUCATE WHEN A DEFICIT IS NOTED AND/OR SKILL ACQUISITION IS NECESSARY FOR SUCCESS.**

**REQUIREMENTS:**

## Skills/Knowledge Activities

- These activities require systematic instruction that provides guidance, practice, feedback and experience.
- Requires an assessment and/or testing prior to, or at activity admission, and at activity completion – success is measured by skill attainment at program termination.
- These activities must contribute to reducing a criminogenic risk (e.g.; school, pro-social decision-making) or contribute to a need that reduces a youth's risk to offend or re-offend.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

**PROGRAM INFORMATION**

County Name	Warren	Projected Start Date	7/1/21
Local Program Name	Parent Success		
Primary Service Location	Community	Activity Purpose	Skills / Knowledge Program
Domain of interest (Check All That Apply)	<input type="checkbox"/> Employment / Vocational Activities <input checked="" type="checkbox"/> Education Activities <input checked="" type="checkbox"/> Skill Acquisition Activities <input type="checkbox"/> Life Skills Activities		
Primary Intervention(s)	Active Parenting Now, Active Parenting of Teens Curriculum		
Recognized Curriculum or Service Model	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Source	SAMSHA's National Registry of Evidenced Based Programs and Practices		
Quality Assurance Provider	<input type="checkbox"/> Court <input checked="" type="checkbox"/> Contracted		

**TARGET POPULATION**

Sex	Males/Females	Offense Level	All levels
Race/Ethnicity	All	Projected # Youth / Families to be Served	Youth/Families 20 Drop-Down Required Field Enter # Here
Age Range	APN ages 5-12 Active Parenting of Teens 13-18	Average # of Direct Service Hours per Youth/ Family	Youth 0 Family 12



Risk Level(s) at Admission	Low-Moderate	Projected # of Completion Successes	Youth 0 Family 18
Screens and Assessments	YOQ 30.2 Youth Outcome Questionnaire		

### EXPECTED PROGRAM OUTCOMES

**First Outcome (Outcome to be tracked for annual report):**

Atleast 70% of parents/custodians will report atleast a 30% improvement in youth behaviors through comparison of pre/post YOQ scores.

**Second Outcome (Optional):**

Atleast 70% of parents/custodians will report improved progress with their child from pre to post tes using the Client Satisfaction Survey.

**Additional Outcome (Optional):**

Enter additional outcome

### PROGRAM DESCRIPTION

At a minimum, the description should include:

- 1.) The quantifiable primary purpose(s) for the program and the expected short-term outcomes.
- 2.) How are youth admitted/referred, what are the primary services provided and/or skills taught, as well as the domain of interest(s) targeted. Describe the process from referral to termination.
- 3.) The length, frequency, and duration of services
- 4.) Measures of success - how does the program determine successful completion, how is youth progress monitored, what incentives or rewards are used.

The Parent Success Program provides intensive, home-based parenting support and education to parents/custodians of children with behavior problems. The goal of the program is to increase the protective factors of the parents/custodian and family while decreasing the negative youth behaviors. Parent Success will not only include parent training, but will help parents deal with everyday stresses and meet challenges of parenting a child with behavior problems. The Active Parenting curriculum is tailored to the individual needs of each family and deals with specific issues that the family may be struggling with. The Active Parenting curriculum teaches parents how to raise a child by using encouragement, building the child's self-esteem, creating a relationship with the child based on active listening, honest communication and problem solving. It also teaches parents to use natural and logical consequences to reduce irresponsible and unacceptable behaviors.

The target population will include youth ages 5-18 with all types of offenses. Youth will be referred to Parent Success by probation or other court staff.

The program will consist of a minimum of at least six home visits lasting at least two hours each. The time period of the program depends on the family's availability. Average length of time would be three months.

The YOQ 30.2 (Youth Outcome Questionnaire) will be used as both a pre-test and post test. The Youth Outcome Questionnaire® was implemented into the Coordinated Care Program in July 2008 and then subsequently Parent Success. The tool is designed to describe a wide range of situations, behaviors, and moods that are common to adolescents, similar to mental health "vital signs". The measures are designed to track change during the case management process with the family and to detect negative outcomes to prevent deterioration. Research indicates that feedback on individual client progress during involvement improves the eventual outcomes and produces more cost effective "treatment". The YOQ is composed of 30 items that comprise six subscales (somatic, social isolation, aggression, conduct problems, hyperactivity/distractibility and depression/anxiety) designed to tap several domains of children and adolescents experiencing mental health and behavioral difficulties.

Measures of success will take place through the use of the YOQ 30.2 instrument, as well as client feedback through the use of a Client Satisfaction Survey.

## QUALITY ASSURANCE

### YOQ 30.2 Youth Outcome Questionnaire

The questionnaires are administered to parents/custodians at intake to establish a baseline and are then administered at the conclusion of services. In July 2012, we began utilizing the OQ-Analyst Software program that allows for electronic administration and scoring of the YOQ family of mental health outcome measures through the use of computer entry (clients are emailed a link) or manual entry by the Case Manager. The program allows for instant feedback regarding client outcomes. The software will compare a patient's progress with the expected rate of improvement and use empirically based algorithms to predict treatment failures.

A Client Satisfaction Survey will also be used, administered as a post test. Quality assurance will take place by Coordinated Care Program Director. The staff that facilitates the program will distribute the pre-post test but those will be placed in a sealed envelope and returned to the Program Director.

A progress report will be provided to the Court on each case that is referred that discusses the youth/family's participation and progress in the program.

### PROGRAM CONTACT INFORMATION

<b>Name, Title</b>	Charrise Marnocha, Parent Education Specialist
<b>Agency</b>	Warren County Educational Service Center
<b>Agency Address</b>	1879 Deerfield Rd. Lebanon, Oh 45036
<b>Phone Number</b>	513-695-2900 ext 2968
<b>E-mail</b>	Charrise.Marnocha@warrencountyesc.com

### QUALITY ASSURANCE CONTACT INFORMATION

<b>Name, Title</b>	Kathy MacNeil, Director of Cognitive & Behavioral Health Programs
<b>Agency</b>	Warren County Educational Service Center
<b>Agency Address</b>	1879 Deerfield Rd. Lebanon, Oh 45036
<b>Phone Number</b>	513-695-2900
<b>E-mail</b>	Kathie.MacNeil@warrencountyesc.com

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Skill Knowledge

LOCAL PROGRAM / ACTIVITY NAME: Parent Success

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
<u>Warren Co. ESC</u>	<u>Public</u>	<u>Home based parenting education</u>	<u>1</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>
<b>Total Purchased or Contract Services</b>					<b>\$ 25,000.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SKILLS / KNOWLEDGE**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

**SKILLS/KNOWLEDGE PROGRAMS: ACTIVITIES DESIGNED TO TEACH AND EDUCATE WHEN A DEFICIT IS NOTED AND/OR SKILL ACQUISITION IS NECESSARY FOR SUCCESS.**

**REQUIREMENTS:****Skills/Knowledge Activities**

- These activities require systematic instruction that provides guidance, practice, feedback and experience.
- Requires an assessment and/or testing prior to, or at activity admission, and at activity completion – success is measured by skill attainment at program termination.
- These activities must contribute to reducing a criminogenic risk (e.g.; school, pro-social decision-making) or contribute to a need that reduces a youth's risk to offend or re-offend.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

**PROGRAM INFORMATION**

<b>County Name</b>	Warren County	<b>Projected Start Date</b>	7/1/21
<b>Local Program Name</b>	YES Program (Youth Educational Shoplifting Program)		
<b>Primary Service Location</b>	Community	<b>Activity Purpose</b>	Skills / Knowledge Program
<b>Domain of interest</b> (Check All That Apply)	<input type="checkbox"/> Employment / Vocational Activities <input checked="" type="checkbox"/> Education Activities <input type="checkbox"/> Skill Acquisition Activities <input type="checkbox"/> Life Skills Activities		
<b>Primary Intervention(s)</b>	Enter Primary Intervention(s)		
<b>Recognized Curriculum or Service Model</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Source</b>	National Association for Shoplifting Prevention		
<b>Quality Assurance Provider</b>	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

**TARGET POPULATION**

<b>Sex</b>	Males/Females	<b>Offense Level</b>	Misdemeanor
<b>Race/Ethnicity</b>	All	<b>Projected # Youth / Families to be Served</b>	Youth 20 Drop-Down Required Field Enter # Here
<b>Age Range</b>	12-18	<b>Average # of Direct Service Hours per Youth/ Family</b>	Youth 5 Family n/a

<b>Risk Level(s) at Admission</b>	Low, Moderate	<b>Projected # of Completion Successes</b>	<b>Youth 18 Family n/a</b>
<b>Screens and Assessments</b>	Post test risk assessment is used to determine re-offending level		

### EXPECTED PROGRAM OUTCOMES

**First Outcome (Outcome to be tracked for annual report):**

80% of the youth that complete the YES program will not receive any additional theft related offenses within six month of completing the program.

**Second Outcome (Optional):**

Enter second outcome

**Additional Outcome (Optional):**

Enter additional outcome

### PROGRAM DESCRIPTION

At a minimum, the description should include:

- 1.) The quantifiable primary purpose(s) for the program and the expected short-term outcomes.
- 2.) How are youth admitted/referred, what are the primary services provided and/or skills taught, as well as the domain of interest(s) targeted. Describe the process from referral to termination.
- 3.) The length, frequency, and duration of services
- 4.) Measures of success - how does the program determine successful completion, how is youth progress monitored, what incentives or rewards are used.

The Interactive Online Y.E.S. Program (Youth Educational Shoplifting Program) delivers proven-effective shoplifter education in a specifically structured environment which is designed to pique young peoples' interests and increase retention levels by offering them an easy to use, interactive, media-rich presentation. The program utilizes interactive video scenarios which are guided by a facilitator along with a core group of teens who have also been caught shoplifting. Participants answer questions and, after understanding their behavior, they work to create a personal plan to stop shoplifting.

After completing the online portion of the Y.E.S. Program, participants are brought in to a classroom for a full-day workshop which focuses on program reinforcement through group interaction. The classroom portion is facilitated by Court staff. The Class/Workshop is particularly helpful for those juveniles assessed to be "at-risk" of repeating the offense. The workshops are kept small with only 10-12 participants to guarantee individual attention for each participant. The Y.E.S. Program Online and/or the Home-Study program is a prerequisite for participation in the Class/Workshop.

The National Association for Shoplifting Prevention (NASP) is the nationwide leader in shoplifting prevention efforts. NASP's unparalleled shoplifter research and ongoing collaboration with community stakeholders - from crime prevention, to law enforcement, to retailers, to criminal & juvenile justice - has been the basis for all its organizational activities and the foundation for its programs and services.

NASP's core programs, the Shoplifters Alternative Course (SA Course) for adults and the Youth Educational Shoplifting Program (Y.E.S. Program) for juveniles, continue to set the standard for research-based shoplifting prevention programs with the lowest reported recidivism rates.

The Y.E.S. Program helps participant to understand how shoplifting affects the lives of real people (not just stores). Participants learn about the law and its consequences, how much they risk for a small reward and how shoplifting can become addictive. The participant will come to understand how their own personal and social pressures can trigger a shoplifting incident and look closely at the feelings, thoughts and attitudes which led him/her to shoplift. After understanding their behavior, they will work to create a personal plan to stop shoplifting.

Participants are referred by the Warren County Juvenile Court following adjudication on theft offenses. Once referred, youth complete either an online or a home study program and then engage in a group session with the Program Coordinator and his/her peers. The goals are to educate participants on the risks of shoplifting and how to develop a relapse prevention plan to avoid shoplifting again in the future.

**QUALITY ASSURANCE**

A list of all youth that participate in the program is kept and completion of the program is documented. Certificates of completion are provided and a post test is completed with each youth that gives an overall rating of further re-offending.

**PROGRAM CONTACT INFORMATION**

Name, Title	Eric Huber, Intervention Specialist
Agency	Mary Haven Youth Center
Agency Address	900 Memorial Drive Lebanon, Oh 45036
Phone Number	513-695-1212
E-mail	eric.huber@co.warren.oh.us

**QUALITY ASSURANCE CONTACT INFORMATION**

Name, Title	Laura Schnecker, Court Administrator
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Oh 45036
Phone Number	513-695-1615
E-mail	laura.schnecker@co.warren.oh.us

## Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Skill Knowledge

LOCAL PROGRAM / ACTIVITY NAME: YES Program

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
National Association for Shoplifting Prevention	Private	Theft Education course material	25	\$ 45.00	\$ 1,125.00
<b>Total Purchased or Contract Services</b>					<b>\$ 1,125.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SUPPORT ACTIVITY**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative.
- Each youth must be tracked individually.
- Requires on-going staff accountability.
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract.
- Activity does not include any designed behavioral change, educational, or skill development component.

**ACTIVITIES**

Name of County	Warren County Juvenile Court	Activity Start Date	07/01/2021
Local Activity Name	Truancy-Attend Service Coordination		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Monitoring/Surveillance <input checked="" type="checkbox"/> Service Coordination <input type="checkbox"/> Conflict Mediation		<input type="checkbox"/> Mentoring <input type="checkbox"/> Community Service & Restitution <input type="checkbox"/> Respite/Short-Term Shelter	

**TARGET POPULATION**

Sex	Males/Females	Age Range	13 - 18
Race/Ethnicity	All- Non Specific	Estimated # to be Served	Youth 15 Family 15
Projected # of Completion Successes	Youth 12 Family 12		

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity, and the expected short-term outcomes.
- 2.) How are youth admitted/referred and what services are provided to youth, Describe the process from referral to termination.
- 3.) The frequency of contact with program participants and average duration of services (or range).
- 4.) Measures of success – how does the program determine successful completion and how is youth progress monitored.

1. The purpose of the program is to provide tailored service coordination to chronic truants and their families that are participating in our court ordered ATTEND docket (this docket is for severely truant kids and their families that meets monthly) to improve their school attendance and performance.

2. Youth and families are referred to this service via a court order by a jurist. This decision is made by the jurist in consultation with a Truancy Officer. Typically for a youth to be referred to the program they will have had at least three truancy charges and less involved measures have been provided to the family and are currently on Truancy Supervision with the Court. A case manager would be assigned to the case with this program. Services include but not limited to:

- Intensive case management which may include referrals for assessments, case planning, mediation, parent support, and other services needed to improve behavior and school attendance
- School based services including attendance checks, attending educational planning meetings, and acting as a liaison between schools and parents



- Wake-up services
- Transportation
- Graduated incentives/rewards for youth and families
- Attendance at all court hearings

These services are provided by face to face contact with the youth/family and collaboration with Juvenile Court and all service providers. Contact with families occurs weekly in the form of school visits, home visits, phone calls, etc. A case plan is created with each youth involved in this program.

3. The length of time for the service is dependent on the youth's progress; however it is typical for a youth to be involved in this program for a five month minimum and then some cases remained involved for an entire school year. This service is not terminated until a jurist makes a court order to terminate the service.

4. This program determines success by a child's improved progress in school performance and attendance

### EXPECTED PROGRAM OUTCOMES

#### Primary Outcome (Outcome to be tracked for Annual Report):

90% of participants will have improved school attendance (unexcused absences will be reduced by atleast 50%) while participating in the Attend docket. School attendance is tracked by the contracted case manager and shared with the Court.

#### Additional Outcomes (Optional):

Enter any additional outcomes if applicable

### QUALITY ASSURANCE / CONTROL

The case manager for this service attends each monthly court hearing for the youth/family as well as weekly case staffings takes place between the case manager and the assigned court truancy officer. All of these cases are also discussed between the assigned truancy officer and the Chief Probation Officer during monthly case discussions. The benefit of this service is measured by youth's improvement in school that are receiving this service. Outcomes will be measured and tracked.

### ACTIVITY CONTACT INFORMATION

<b>Name, Title</b>	Shelley Brown
<b>Agency</b>	Warren County ESC
<b>Agency Address</b>	1879 Deerfield Rd. Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-2900 ext 2993
<b>E-mail</b>	Shelley.brown@warrencountyesc.com

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose: Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: Truancy-Attend Service Coordination

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
Warren County ESC	Public	Attend docket service coordination	1	\$50,000.00	\$ 50,000.00
<b>Total Purchased or Contract Services</b>					<b>\$ 50,000.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

# Program Maintenance Costs Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: Truancy-Attend Service Coordination

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Rewards/Incentives	1	\$ 1,000.00	\$ 1,000.00	Rewards and incentives are given out to youth involved with this program as they progress.
				School supplies are also purchased.
<b>Total Maintenance Costs</b>			<b>\$ 1,000.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SUPPORT ACTIVITY**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative.
- Each youth must be tracked individually.
- Requires on-going staff accountability.
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract.
- Activity does not include any designed behavioral change, educational, or skill development component.

**ACTIVITIES**

Name of County	Warren County Juvenile Court	Activity Start Date	7/1/21
Local Activity Name	GPS Monitoring		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input checked="" type="checkbox"/> Monitoring/Surveillance <input type="checkbox"/> Service Coordination <input type="checkbox"/> Conflict Mediation		<input type="checkbox"/> Mentoring <input type="checkbox"/> Community Service & Restitution <input type="checkbox"/> Respite/Short-Term Shelter	

**TARGET POPULATION**

Sex	Males/Females	Age Range	12-18
Race/Ethnicity	All- Non Specific	Estimated # to be Served	Youth 30 Family 0
Projected # of Completion Successes	Youth 25 Family 0		

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity, and the expected short-term outcomes.
- 2.) How are youth admitted/referred and what services are provided to youth, Describe the process from referral to termination.
- 3.) The frequency of contact with program participants and average duration of services (or range).
- 4.) Measures of success – how does the program determine successful completion and how is youth progress monitored.

The purpose of this support activity is to pay for the costs for GPS house arrest supervision for youth whose family cannot afford it. This would provide a safe community alternative to JDC on a number of cases.

Youth would be referred to this activity by an assigned probation officer or a court services officer. An affidavit of indigence could be required to show and verify income of the household. Once a youth is determined eligible for this program a referral is sent to a contracted agency, Community Corrections who provides the monitoring device and the technology to track the youth. Arrangements are then made for the youth to be hooked up with the GPS equipment by Community Corrections.

A Community Corrections officer stays in routine contact with an assigned Probation Officer from the Court on the youth's compliance with GPS. The amount of time that a Defendant is on GPS would be case by case and determined through a court order. In some cases a defendant may be on GPS monitoring for a few days and in more severe cases defendants may be on for a longer period of time but typically would not be longer than 90 days. Success of this support activity would be determined by the defendant remaining in the community safely and not acquiring new

charges. If a youth violates the terms of GPS they would go back to Court and appear before a jurist to determine continued participation with GPS.

### EXPECTED PROGRAM OUTCOMES

**Primary Outcome (Outcome to be tracked for Annual Report):**

90 % of youth placed on GPS house arrest will remain safely in the community and will not be arrested on new charges while in the program.

**Additional Outcomes (Optional):**

Enter any additional outcomes if applicable

### QUALITY ASSURANCE / CONTROL

Court staff will stay in regular contact with the assigned staff member from Community Corrections to ensure compliance of the program. Community Corrections will provide any supportive documentation if a youth violates GPS house arrest.

### ACTIVITY CONTACT INFORMATION

<b>Name, Title</b>	Mike Steele, Manager of Community Corrections
<b>Agency</b>	Warren County Common Pleas Court
<b>Agency Address</b>	500 Memorial Drive Lebanon, Oh 45036
<b>Phone Number</b>	513-695-1661
<b>E-mail</b>	Mike.Steele@co.warren.oh.us

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: GPS Monitoring

<u>Agency Name/Individual (List all Providers by Name)</u>	<u>Public/ Private</u>	<u>Services to be provided</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Total</u>
Community Corrections	Public	GPS units and daily monitoring	1,667	\$ 6.00	\$ 10,002.00
<b>Total Purchased or Contract Services</b>					<b>\$ 10,002.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SUPPORT ACTIVITY**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative.
- Each youth must be tracked individually.
- Requires on-going staff accountability.
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract.
- Activity does not include any designed behavioral change, educational, or skill development component.

**ACTIVITIES**

Name of County	Warren	Activity Start Date	7/1/21
Local Activity Name	Emergency Foster Care		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Monitoring/Surveillance <input type="checkbox"/> Service Coordination <input type="checkbox"/> Conflict Mediation		<input type="checkbox"/> Mentoring <input type="checkbox"/> Community Service & Restitution <input checked="" type="checkbox"/> Respite/Short-Term Shelter	

**TARGET POPULATION**

Sex	Males/Females	Age Range	11-17
Race/Ethnicity	All- Non Specific	Estimated # to be Served	Youth 20 Family 20
Projected # of Completion Successes	Youth 18 Family 18		

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity, and the expected short-term outcomes.
- 2.) How are youth admitted/referred and what services are provided to youth, Describe the process from referral to termination.
- 3.) The frequency of contact with program participants and average duration of services (or range).
- 4.) Measures of success – how does the program determine successful completion and how is youth progress monitored.

The primary purpose of Emergency Foster Care is to provide an alternative to youth being admitted to JDC when it is not necessary for youth who score low using a detention screening tool.

When a youth is brought to our JDC for a family dispute (Domestic Violence charge) and they score low on our DSI tool to be released to the community and the family is not able to locate a non victim home for them to be released to our Court will refer the child to a private foster care network. The foster care network will provide an emergency foster home for the youth until their case is heard before the Court the next business day. This will provide the youth a safe place to reside with a licensed foster home as well as respite time for the family dispute to be worked out. The youth's custodian maintains custody of the youth during this time.

It is anticipated that youth will stay on average of 1-3 days in an emergency foster home.

Success of this program will be determined by youth remaining in a community setting rather than being incarcerated and spending time in JDC.

## EXPECTED PROGRAM OUTCOMES

**Primary Outcome (Outcome to be tracked for Annual Report):**

90% of the youth placed in emergency foster care will reside safely in the community without acquiring new charges prior to returning to their custodian.

**Additional Outcomes (Optional):**

Enter any additional outcomes if applicable

## QUALITY ASSURANCE / CONTROL

Our Court will offer emergency foster care services to families by a private foster care network who is licensed by the state of Ohio and in compliance with all licensing regulations. Data of all youth that participate in the service will be maintained.

## ACTIVITY CONTACT INFORMATION

<b>Name, Title</b>	Christina Kappen, Program Manager
<b>Agency</b>	Focus on Youth
<b>Agency Address</b>	8904 Brookside Court West Chester, Oh 45069
<b>Phone Number</b>	513-614-1030
<b>E-mail</b>	ckappen@focusonyouth.com



# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: Emergency Foster Care

<u>Agency Name/Individual (List all Providers by Name)</u>	<u>Public/ Private</u>	<u>Services to be provided</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Total</u>
<u>Focus on Youth</u>	<u>Private</u>	<u>Emergency Foster Care</u>	<u>70</u>	<u>\$ 110.00</u>	<u>\$ 7,700.00</u>
<b>Total Purchased or Contract Services</b>					<b>\$ 7,700.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SUPPORT ACTIVITY**  
**INDIVIDUAL YOUTH TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative.
- Each youth must be tracked individually.
- Requires on-going staff accountability.
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract.
- Activity does not include any designed behavioral change, educational, or skill development component.

**ACTIVITIES**

Name of County	Warren	Activity Start Date	7/1/21
Local Activity Name	Community Service Restitution Program		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Monitoring/Surveillance <input type="checkbox"/> Service Coordination <input type="checkbox"/> Conflict Mediation		<input type="checkbox"/> Mentoring <input checked="" type="checkbox"/> Community Service & Restitution <input type="checkbox"/> Respite/Short-Term Shelter	

**TARGET POPULATION**

Sex	Males/Females	Age Range	12-18
Race/Ethnicity	All- Non Specific	Estimated # to be Served	Youth 30 Family Enter # Here
Projected # of Completion Successes	Youth 21 Family Enter # Here		

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity, and the expected short-term outcomes.
- 2.) How are youth admitted/referred and what services are provided to youth, Describe the process from referral to termination.
- 3.) The frequency of contact with program participants and average duration of services (or range).
- 4.) Measures of success – how does the program determine successful completion and how is youth progress monitored.

The purpose of this program is to increase opportunities for youth to address their community service hours and restitution orders more quickly, thereby making the community and victims whole.

The Program is designed for youth who have been court ordered to do community service or pay restitution to their victim. In that many juveniles do not have/are too young for a job, etc., this program provides a setting where youth can complete structured community service in a timely manner. In restitution cases a young person can do meaningful work benefiting the community, while being paid, which will then be forwarded to the respective victim. It is hoped that this Program allows a young person to recognize the consequences of their acts and to promote a sense of responsibility and accountability.

Program youth are court ordered into the Work Program by a Magistrate or Judge for a set number of restitution or community service hours. Court staff will determine the scheduled work days and then Program staff will supervise no more than 4 youth on each assigned day at a number of non-profit sites throughout the county. Sites could include serving meals at local churches, organizing groceries and clothing items at food pantries, painting and cleaning at parks and schools, etc. Program staff will provide transportation to and from each site and provide supervision

at the sites as well. The Program will be offered two days a week (Tuesdays 4pm-8pm and Saturdays 9am-1pm). Staff will track attendance of each juvenile and report the info to the juvenile's assigned Probation Officer. Court staff will maintain a master list of hours ordered/completed and ensure payment is sent to victims on restitution cases. The Chief Probation Officer will be responsible for setting up community service opportunities and will oversee the overall program.

Success is determined by whether the assigned juvenile completes the court ordered hours.

### EXPECTED PROGRAM OUTCOMES

**Primary Outcome (Outcome to be tracked for Annual Report):**

70% of youth served by this program will complete their assigned hours.

**Additional Outcomes (Optional):**

Enter any additional outcomes if applicable

### QUALITY ASSURANCE / CONTROL

The Court Administrator shall be responsible for conducting periodic reviews of the program documents and the group activities. The Court Administrator also meets regularly with the Chief Probation Officer who will oversee the program to discuss any problems or issues that may arise.

### ACTIVITY CONTACT INFORMATION

<b>Name, Title</b>	Steve Winters, Chief Probation Officer
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1704
<b>E-mail</b>	steve.winters@co.warren.oh.us

# Staff Positions Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: Community Service Restitution Program

<u>Name</u>	<u>Title</u>	<u>New or Existing</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Various Employees	Community Service Facilitators	Existing	600	21	\$ 12,600.00
<b>TOTAL STAFF POSITIONS</b>					<b>\$ 12,600.00</b>

**Fringe Benefits**

Type	_____	_____	<b>TOTAL FRINGE BENEFITS</b>	
Type	_____	_____		
Type	_____	_____		
Type	_____	_____		
Type	_____	_____		
<b>TOTAL STAFF and FRINGE BENEFITS</b>				<b>\$ 12,600.00</b>

**Budget Narrative - Describe the services that the positions will provide.**

The Court will utilize existing staff employed by the Court and will pay them for their time focused on this program outside of their normal job day. These staff will offer direct supervision and assist youth in completing community service as well as provide transportation. Fringe benefits are not necessary.

# Program Maintenance Costs Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Tracking

LOCAL PROGRAM / ACTIVITY NAME: Community Service Restitution Program

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Supplies	1	\$ 2,000.00	\$ 2,000.00	Supplies needed for youth and staff
Financial Assistance	2000	\$ 10.00	\$ 20,000.00	Restitution for victims
<b>Total Maintenance Costs</b>			<b>\$ 22,000.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE**  
**SUPPORT ACTIVITY**  
**SEMI-ANNUAL ADMISSIONS TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative
- Each youth to be counted once (1 time) regardless of the number of times the youth receives services
- Requires on-going staff accountability
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract

**ACTIVITIES**

Name of County	Warren County Juvenile Court	Activity Start Date	7/1/21
Local Activity Name	Drug Testing		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Screening-Assessment <input checked="" type="checkbox"/> Drug Testing <input type="checkbox"/> Transportation <input type="checkbox"/> Volunteers		<input type="checkbox"/> Organized Community Activities <input type="checkbox"/> Awareness <input type="checkbox"/> Advocacy/CASA <input type="checkbox"/> Law Enforcement (When Individual Tracking Not Feasible)	

**TARGET POPULATION**

Sex	Males/Females	Age Range	12-21
Race/Ethnicity	All-Non Specific	Estimated # to be Served	Youth 250 Family Enter # Here

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity - the immediate short-term outcome.
- 2.) The referral process for the activity, and what services are provided to the youth.
- 3.) The frequency of contact with youth and average duration of time involved (or average).
- 4.) How is successful completion determined - (if applicable).

Youth are drug screened as court ordered or as requested by their probation officer to provide the court with information regarding a youth's drug usage. Our Court currently uses a 13 panel instant urine screen for drug testing for the majority of our screens. We also use a 6 panel oral instant drug screen swab on some cases. The instant screens can be sent to the lab for further testing if necessary. The frequency of a youth being drug screened depends on their usage and is determined on a case by case basis. Chain of custody forms and procedures are followed with each drug screen. An excel spreadsheet is also used to log the results of all drug screens.

**QUALITY ASSURANCE / CONTROL**

The Court keeps a record of each drug screen that is collected and chain of custody forms are used with each screen as well. If the results of a drug screen are challenged then that drug screen will be sent out to the lab for further diagnostic testing.

**ACTIVITY CONTACT INFORMATION**

<b>Name, Title</b>	Steve Winters
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1704
<b>E-mail</b>	steve.winters@co.warren.oh.us

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Admissions

LOCAL PROGRAM / ACTIVITY NAME: Drug Testing

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
<u>Redwood Laboratory</u>	<u>Private</u>	<u>Instant Drug Screens</u>	<u>1,800</u>	<u>\$ 4.50</u>	<u>\$ 8,100.00</u>
<u>Rewood Laboratory</u>	<u>Private</u>	<u>Laboratory Testing of Drug Screens</u>	<u>75</u>	<u>\$ 12.50</u>	<u>\$ 937.50</u>
<b>Total Purchased or Contract Services</b>					<b>\$ 9,037.50</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.



**SUBSIDY GRANT NARRATIVE  
SUPPORT ACTIVITY  
SEMI-ANNUAL ADMISSIONS TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative
- Each youth to be counted once (1 time) regardless of the number of times the youth receives services
- Requires on-going staff accountability
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract

**ACTIVITIES**

<b>Name of County</b>	Warren	<b>Activity Start Date</b>	7/1/21
<b>Local Activity Name</b>	Detention Services		
<b>Primary Service Location</b>	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Screening-Assessment	<input type="checkbox"/> Organized Community Activities		
<input type="checkbox"/> Drug Testing	<input checked="" type="checkbox"/> Awareness		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Advocacy/CASA		
<input type="checkbox"/> Volunteers	<input type="checkbox"/> Law Enforcement (When Individual Tracking Not Feasible)		

**TARGET POPULATION**

<b>Sex</b>	Males/Females	<b>Age Range</b>	11-21
<b>Race/Ethnicity</b>	All-Non Specific	<b>Estimated # to be Served</b>	Youth 225 Family 0

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity - the immediate short-term outcome.
- 2.) The referral process for the activity, and what services are provided to the youth.
- 3.) The frequency of contact with youth and average duration of time involved (or average).
- 4.) How is successful completion determined - (if applicable).

The purpose of this program is to help facilitate and supplement skills/activities for all the children that are admitted to the JDC. The following is a list of those activities: Art projects, Cooking, Corrective Thinking, Creative Expression, Drug Abuse Education, Health Education, Healthy Relationships (Go for the Gold), Independent Living, Knitting/Crocheting/Looming, Life Skills, Mindfulness, Motor Vehicle Laws, Music Therapy, Physical Education, Processing, Reflection, Religious Services, Speakers/Presenters (various topics), Solutions Community Counseling and Recovery, Therapy Dogs, Woodworking Classes, Word of the Week and Yoga. Funds are also used to provide summer school education which includes six weeks of summer school, five days a week, four hours a day.

These programs are offered to expose, develop, and encourage sustainable life skills, and to nurture physical, emotional and mental wellness. Reward and incentives are offered to youth in JDC. These services are offered to all children admitted to the JDC and will continue throughout the length of their detention stay.

Children's attendance, participation and overall behavior is monitored on a daily basis via established program. Programming is offered on a daily basis by Detention Center Staff including a Mental Health Clinician. Success of the program is measured by the opportunities afforded to each youth in JDC.

**QUALITY ASSURANCE / CONTROL**

100 % of the children admitted to JDC will be offered services. Daily programming schedule and individual reward documents are completed on each child's G.R.O.W. (Gratitude, Respect, Optimism, Wellness) progress report forms that are completed by detention staff.

**ACTIVITY CONTACT INFORMATION**

<b>Name, Title</b>	Bob Guthman, Mental Health Therapist
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Oh 45036
<b>Phone Number</b>	513-695-1816
<b>E-mail</b>	robert.guthman@co.warren.oh.us

# Program Maintenance Costs Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Admissions

LOCAL PROGRAM / ACTIVITY NAME: Detention Services

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Materials for Programming	1	\$ 4,000.00	\$ 4,000.00	Materials needed to provide year round services such as life skills curriculum, corrective thinking materials, rewards and incentives, workbook Egg Shell, PTSD workbook, Therapy Games for Teens, and workbook Thrive with ADHD.
<b>Total Maintenance Costs</b>			<b>\$ 4,000.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Admissions

LOCAL PROGRAM / ACTIVITY NAME: Detention Services

<u>Agency Name/Individual (List all Providers by Name)</u>	<u>Public/ Private</u>	<u>Services to be provided</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Total</u>
<u>Undetermined</u>	<u>Private</u>	<u>Summer School teachers</u>	<u>30</u>	<u>\$ 75.00</u>	<u>\$ 2,250.00</u>
<u>Elizabeth's New Life Center</u>	<u>Private</u>	<u>Go for Gold (Curriculum for youth in JDC)</u>	<u>2</u>	<u>\$ 640.00</u>	<u>\$ 1,280.00</u>
<b>Total Purchased or Contract Services</b>					<b>\$ 3,530.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE  
SUPPORT ACTIVITY  
SEMI-ANNUAL ADMISSIONS TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative
- Each youth to be counted once (1 time) regardless of the number of times the youth receives services
- Requires on-going staff accountability
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract

**ACTIVITIES**

<b>Name of County</b>	Warren County Juvenile Court	<b>Activity Start Date</b>	7/1/2021
<b>Local Activity Name</b>	Clinical Assessments		
<b>Primary Service Location</b>	Community		
<b>Please Check Only One Support Service</b>			
<input checked="" type="checkbox"/> Screening-Assessment	<input type="checkbox"/> Organized Community Activities		
<input type="checkbox"/> Drug Testing	<input type="checkbox"/> Awareness		
<input type="checkbox"/> Transportation	<input type="checkbox"/> Advocacy/CASA		
<input type="checkbox"/> Volunteers	<input type="checkbox"/> Law Enforcement (When Individual Tracking Not Feasible)		

**TARGET POPULATION**

<b>Sex</b>	Males/Females	<b>Age Range</b>	10-18
<b>Race/Ethnicity</b>	All-Non Specific	<b>Estimated # to be Served</b>	Youth 10 Family 15

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity - the immediate short-term outcome.
- 2.) The referral process for the activity, and what services are provided to the youth.
- 3.) The frequency of contact with youth and average duration of time involved (or average).
- 4.) How is successful completion determined - (if applicable).

The purpose of this activity is to obtain clinical assessments on youth to include but not limited to: competency evaluations, restoration, psychological/psychiatric evaluations, and possible testimony regarding the same.

Referrals are made for this service pursuant to a court order. Once a court order has been made for this service Court staff will make the necessary referral to a provider. We will also coordinate with the youth and their family to determine transportation.

The length of the time for the assessment to be completed varies, however our Court provides the clinician with a date of the next scheduled court hearing. The length of time specific to restoration is determined case by case but also pursuant to statute.

Success of this service is measured by completion of the assessment or services and the quality of the report.

**QUALITY ASSURANCE / CONTROL**

Our Court ensures these assessments are completed in a timely manner by the clinician. The reports are shared with the prosecutor's office and the defense attorney. The prosecutor's office, defense attorney, and the Court view these documents to ensure the quality of work.

**ACTIVITY CONTACT INFORMATION**

<b>Name, Title</b>	Laura Schnecker, Court Administrator
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1615
<b>E-mail</b>	<a href="mailto:laura.schnecker@co.warren.oh.us">laura.schnecker@co.warren.oh.us</a>

## Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Admissions

LOCAL PROGRAM / ACTIVITY NAME: Clinical Assessments

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
Various	Private	Clinical assessments to include	10	\$ 500.00	\$ 5,000.00
		but not limited to: competency,			
		psychological, psychiatric, restoration,			
		and possible testimony regarding			
		completed assessments.			
Various	Private	Restoration & attainment services	3	\$ 500.00	\$ 1,500.00
<b>Total Purchased or Contract Services</b>					<b>\$ 6,500.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**SUBSIDY GRANT NARRATIVE  
SUPPORT ACTIVITY  
SEMI-ANNUAL ADMISSIONS TRACKING REQUIRED**

ACTIVITIES DESIGNED TO ENHANCE PUBLIC SAFETY AND/OR SUPPLEMENT OTHER FUNDED ACTIVITIES

**REQUIREMENTS:**

- One Support Activity per Support Activity Narrative
- Each youth to be counted once (1 time) regardless of the number of times the youth receives services
- Requires on-going staff accountability
- Measurements of success are defined by either the adherence to a court order or the fulfillment of an expectation or contract

**ACTIVITIES**

Name of County	Warren	Activity Start Date	7/1/21
Local Activity Name	Court Appointed Special Advocate (CASA)		
Primary Service Location	Community		
<b>Please Check Only One Support Service</b>			
<input type="checkbox"/> Screening-Assessment	<input type="checkbox"/> Organized Community Activities		
<input type="checkbox"/> Drug Testing	<input type="checkbox"/> Awareness		
<input type="checkbox"/> Transportation	<input checked="" type="checkbox"/> Advocacy/CASA		
<input type="checkbox"/> Volunteers	<input type="checkbox"/> Law Enforcement (When Individual Tracking Not Feasible)		

**TARGET POPULATION**

Sex	Males/Females	Age Range	0-17
Race/Ethnicity	All-Non Specific	Estimated # to be Served	Youth 85 Family 0

**ACTIVITY DESCRIPTION**

At a minimum, the description should include:

- 1.) The quantifiable purpose of the activity - the immediate short-term outcome.
- 2.) The referral process for the activity, and what services are provided to the youth.
- 3.) The frequency of contact with youth and average duration of time involved (or average).
- 4.) How is successful completion determined - (if applicable).

The purpose of Warren County Juvenile Court's CASA Program is to help protect the children of our community who have suffered from abuse and neglect. The CASA Program provides a trained and well supported CASA volunteer to children in Warren County who needs one. Our Program includes a CASA Director and two part time CASA Managers who oversee CASA volunteers. CASA staff and volunteers advocate for all children in need, until they receive safe, permanent, and nurturing homes. The short-term goal of this program is to serve children removed from their homes by Warren County Children's Services resulting from allegations of abuse and/or neglect with CASA volunteer supported by legal representatives to ensure the best interest of the child is fully considered in the resolution of their cases. Referral process begins with a suspected instance of abuse, neglect or dependency reported to Child Protective Services or law enforcement agency and a complaint filed with Juvenile Court and Shelter Care hearing scheduled within 24-72 hours. The CASA Director reviews the complaint, checks allegations and determines who will attend the Shelter Care hearing. The CASA Director or CASA Staff Attorney attends Shelter Care hearing to collect information, take notes and explain CASA/GAL role to parties. Judge or Magistrate requests an appointment of a CASA/GAL to represent the best interest of the Child Victim. The assigned CASA investigates/researches child victim's circumstances, gathers information, determines relevant facts; facilitates/identifies issues and possible solutions, researches resources & services needed for child victim, fosters collaborative relationships with providers; advocates/makes child victim best interest recommendations to Juvenile Court regarding placement, services, activities, visitation and reunification; ensures services are adequate and appropriate and court orders are carried out keeping Juvenile Court informed of status and



developments in the child victim's case; visits the child victim a minimum of once a month, provides a consistent presence, seeks to become a trusted adult in child victim's life; provides written report to Juvenile Court reviewed by CASA Managers or CASA Director, and/or Staff Attorney; attends Juvenile Court hearings independently or with CASA Director or CASA Director, and/or CASA Staff Attorney. Average duration of time involved is 18-24 months. Successful outcome for these cases produces a safe, permanent home free of abuse/neglect for the child(ren).

### QUALITY ASSURANCE / CONTROL

The CASA Director supervises the CASA program operation and reports directly to the Court Administrator. All program activity is tracked and reported by the program through the CASA manager database and information is readily available to the program director at any time. The program consistently maintains its membership with both National and Ohio CASA by adhering to national and state standards.

### ACTIVITY CONTACT INFORMATION

<b>Name, Title</b>	Melissa Perduk, CASA Director
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1356
<b>E-mail</b>	melissa.perduk@co.warren.oh.us

# Staff Positions Budget Form

COUNTY: Warren

FUNDING CATEGORY: Subsidy Grant

Activity Purpose Support Activity Admissions

LOCAL PROGRAM / ACTIVITY NAME: Court Appointed Special Advocate

<u>Name</u>	<u>Title</u>	<u>New or Existing</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Melissa Perduk	CASA Director	Existing	1040	24.96	\$ 25,958.40
Melissa Perduk	CASA Director	Existing	1040	25.71	\$ 26,738.40
Laurie Mitroff	CASA Manager	Existing	390	20	\$ 7,800.00
Laurie Mitroff	CASA Manager	Existing	390	20.6	\$ 8,034.00
Rachel Gasparraj	CASA Manager	Existing	390	18.5	\$ 7,215.00
Rachel Gasparraj	CASA Manager	Existing	390	19.06	\$ 7,433.40
<b>TOTAL STAFF POSITIONS</b>					<b>\$ 83,179.20</b>

**Fringe Benefits**

Type	<u>OPERS</u>	\$ 11,645.09	
Type	<u>Medicare</u>	\$ 1,206.10	
Type	<u>Workers Compensation</u>	\$ 1,663.58	
Type	<u>Health/Life Insurance</u>	\$ 16,720.00	
<b>TOTAL FRINGE BENEFITS</b>			<b>\$ 31,234.77</b>
<b>TOTAL STAFF and FRINGE BENEFITS</b>			<b>\$ 114,413.97</b>

**Budget Narrative - Describe the services that the positions will provide.**

The CASA Director oversees the overall function of the CASA Program which includes two part time CASA Managers and around fifty plus volunteers.

## SUBSIDY GRANT NARRATIVE BEHAVIORAL CHANGE INDIVIDUAL YOUTH TRACKING REQUIRED

BEHAVIORAL CHANGE PROGRAMS: RESEARCH SUPPORTED ACTIVITIES DESIGNED TO PREVENT PENETRATION/FURTHER PENETRATION INTO THE JUVENILE JUSTICE SYSTEM

### REQUIREMENTS:

#### Behavioral Change Programs

- There are two categories of Behavioral Change Programs – **EvB** and **Hybrid**. Use the **EvB** designation if your behavioral change program is a model or evidenced-based program that is research-cited in at least one of the national registries of evidence-based programs like Crime Solutions, Blueprints, or SAMHSA. Use the **Hybrid** designation if your program is research-informed. These programs typically borrow from, or bundle research-cited programs modifying the developer(s) original model(s).
- Programs designated as **EvB** must adhere to the developers' program and quality assurances requirements.
- All **Hybrid** programs (typically homegrown) must develop and adhere to comparable program adherence expectations.
- Has pre-defined program completion expectations and measureable youth success outcomes minimally measured 12 months post program termination.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

### PROGRAM INFORMATION

County Name	Warren County	Projected Start Date	7/1/21
Local Program Name	Intensive Home Based		
Primary Service Location	Community	Activity Purpose	Behavioral Change Program
Domain of Interest (Check All That Apply)	<input checked="" type="checkbox"/> Juvenile Justice <input type="checkbox"/> Low Risk Youth (Diversion or Adjudicated) <input checked="" type="checkbox"/> Behavioral Health <input type="checkbox"/> Human Trafficking		
Primary Intervention(s)	Intensive Home Based Treatment--Trauma Informed Care, Dialectical Behavior Therapy, Neurosequential Model of therapeutics.		
Research Evidence	<input checked="" type="checkbox"/> EvB – Research Cited <input type="checkbox"/> Hybrid – Research Informed		
Research Source	SAMSHA's National Registry of Evidenced-Based Programs and Practices		
Quality Assurance Provider	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

### TARGET POPULATION

Sex	Males/Females	Offense Level	All levels
Race/Ethnicity	Drop-Down Required Field	Projected # Youth / Families to be Served	Youth/Families 5 Drop-Down Required Field Enter # Here

## QUALITY ASSURANCE

Frequent and regular contact between Court Probation Officers and the Butler Behavioral Health Clinicians will take place. This contact will include regular phone calls, team meetings, and at least monthly staffings where each case will be discussed as well as monthly reports including a discharge summary will be sent to the Court. The Court will track each child that participates in this program for one year after completion to determine if they have been placed outside of a community setting.

For Butler Behavioral Health --internal quality assurance practices include we have staff attend weekly group supervision and individual supervision sessions. The IHBT staff cases together at least once per week via telephone, and during the group supervision session. Quality assurance of the service we provide is tracked with outcomes data using the North Carolina Family Assessment Scale (NCFAS) at both intake and discharge. In addition, service data is tracked related to timeliness of intake and start of services.

## PROGRAM CONTACT INFORMATION

Name, Title	Alysha Haury, LPCC-S, Program Manager-WINGS
Agency	Butler Behavioral Health
Agency Address	1490 University Blvd. Hamilton, Oh 45044
Phone Number	513-881-7189 ext 3164
E-mail	ahaury@bbhs.org

## QUALITY ASSURANCE CONTACT INFORMATION

Name, Title	Laura Schneckner, Court Administrator
Agency	Warren County Juvenile Court
Agency Address	900 Memorial Drive Lebanon, Oh 45036
Phone Number	513-695-2845
E-mail	laura.schnecker@co.warren.oh.us

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: JDAI

Activity Purpose Behavioral Change

LOCAL PROGRAM / ACTIVITY NAME: Intensive Home Based Services

<u>Agency Name/Individual (List all Providers by Name)</u>	<u>Public/ Private</u>	<u>Services to be provided</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Total</u>
<u>Butler Behavioral Health</u>	<u>Private</u>	<u>Family Centered Treatment for youth and families</u>	<u>1</u>	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>
<b>Total Purchased or Contract Services</b>					<b>\$ 25,000.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

# JDAI ADMINISTRATION NARRATIVE

THIS FORM MUST BE SUBMITTED WITH THE FY 2022 JUVENILE COURT GRANT AGREEMENT AND FUNDING APPLICATION THAT IS DUE IS ON JUNE 1, 2021.

## REQUIREMENTS:

### JDAI Administration

- This form must be completed by courts that are using JDAI dedicated funding. Please fill in all applicable fields (i.e. grant contact information).
- Funds can be used for JDAI system's assessments, detention utilization studies, and development of processes and support functions to facilitate implementation of JDAI principles in the county.

## GENERAL INFORMATION

Name of County	Warren
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## PROGRAM DESCRIPTION

Our Court has allocated the use of \$3853.39 of JDAI monies to be used for costs related to training/travel of staff or community members to further enhance the initiative.

## ADMINISTRATIVE POSITION DESCRIPTIONS (IF APPLICABLE)

### Name, Position

Please enter position description and percentage of time providing DIRECT JDAI support.

### Name, Position

Please enter position description and percentage of time providing DIRECT JDAI support.

### Name, Position

Please enter position description and percentage of time providing DIRECT JDAI support.

## ADMINISTRATIVE CONTACT INFORMATION

Report	Name	E-mail	Phone #
Fiscal Reporting	Kevin Kincer	kevin.kincer@co.warren.oh.us	513-695-2845
JDAI Tracking Reports	Laura Schnecker	laura.schnecker@co.warren.oh.us	513-695-1615
JDAI QRS Reporting	Laura Schnecker	laura.schnecker@co.warren.oh.us	513-695-1615

# Program Maintenance Costs Budget Form

COUNTY: Warren

FUNDING CATEGORY: JDAI

Activity Purpose Grant Administration

LOCAL PROGRAM / ACTIVITY NAME: JDAI

<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>	<u>Briefly explain the reason needed.</u>
Training/travel costs	1	\$ 2,500.00	\$ 2,500.00	Training & travel costs relation to JDAI
<b>Total Maintenance Costs</b>			<b>\$ 2,500.00</b>	

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

## SUBSIDY GRANT NARRATIVE

### SKILLS / KNOWLEDGE

### INDIVIDUAL YOUTH TRACKING REQUIRED

**SKILLS/KNOWLEDGE PROGRAMS: ACTIVITIES DESIGNED TO TEACH AND EDUCATE WHEN A DEFICIT IS NOTED AND/OR SKILL ACQUISITION IS NECESSARY FOR SUCCESS.**

#### REQUIREMENTS:

##### Skills/Knowledge Activities

- These activities require systematic instruction that provides guidance, practice, feedback and experience.
- Requires an assessment and/or testing prior to, or at activity admission, and at activity completion – success is measured by skill attainment at program termination.
- These activities must contribute to reducing a criminogenic risk (e.g.; school, pro-social decision-making) or contribute to a need that reduces a youth's risk to offend or re-offend.
- DYS requires that all individual youth outcomes be locally maintained and electronically submitted.

#### PROGRAM INFORMATION

County Name	Warren	Projected Start Date	7/1/21
Local Program Name	Online Interventions		
Primary Service Location	Community	Activity Purpose	Skills / Knowledge Program
Domain of interest (Check All That Apply)	<input type="checkbox"/> Employment / Vocational Activities <input checked="" type="checkbox"/> Education Activities <input checked="" type="checkbox"/> Skill Acquisition Activities <input type="checkbox"/> Life Skills Activities		
Primary Intervention(s)	Online Intervention education programs to enact effective behavior change for youth.		
Recognized Curriculum or Service Model	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Motivation interview model engaging individuals in a powerful learning experience that impacts behavior.		
Source	Journal of Consulting and Clinical Psychology, Clinical Psychology & Psychotherapy, Journal of Health Communication (3rd Millennium courses incorporate highly personalized and interactive exercises using a motivation interview model engaging individuals in a powerful learning experience that impacts behavior.		
Quality Assurance Provider	<input checked="" type="checkbox"/> Court <input type="checkbox"/> Contracted		

#### TARGET POPULATION

Sex	Males/Females	Offense Level	Diversion and Misdemeanor Cases
Race/Ethnicity	All	Projected # Youth / Families to be Served	Youth 60 Family 20
Age Range	12-17	Average # of Direct Service Hours per Youth/ Family	Youth 3 Family 2



Risk Level(s) at Admission	Diversion and Low risk levels	Projected # of Completion Successes	Youth 48 Family 16
Screens and Assessments	Diversion OYAS, MAYSI-2		

### EXPECTED PROGRAM OUTCOMES

**First Outcome (Outcome to be tracked for annual report):**

90% of students will report at least a 30% increase in knowledge and skills to implement behavior change through comparison of pre and post test scores available on a Student Progress Report.

**Second Outcome (Optional):**

100% of students completing courses will have identified personal triggers and strategies for behavior change. This information is provided in a "My Summary" report at the end of each course.

**Additional Outcome (Optional):**

Enter additional outcome

### PROGRAM DESCRIPTION

At a minimum, the description should include:

- 1.) The quantifiable primary purpose(s) for the program and the expected short-term outcomes.
- 2.) How are youth admitted/referred, what are the primary services provided and/or skills taught, as well as the domain of interest(s) targeted. Describe the process from referral to termination.
- 3.) The length, frequency, and duration of services
- 4.) Measures of success - how does the program determine successful completion, how is youth progress monitored, what incentives or rewards are used.

The purpose of this program is to provide diversion eligible and low risk youth the opportunity to increase their knowledge base specific to the intervention topic identified for them. It is expected these skills will help prevent youth from acquiring future charges.

The Court will refer youth to these online interventions facilitated by 3rd Millennium after they have met with Court Personnel (Diversion Officer) who will acquire background information and facts about their case. An OYAS and MAYSI screen will be completed as well to assist in identifying needs for the youth and the appropriate intervention. All intervention courses are evidence based utilizing a highly personalized motivational interviewing style integrated into the course. Normative perceptions, risk perceptions, and expectancies of using are challenged. Each course identifies behavioral strategies to reinforce behaviors with positive outcomes. All interventions provide "My Summary", a confidential personalized feedback report as it relates to the client's intervention. The client's responses during the course populate in a "My Summary" report and are viewed or printed out at the completion of the course.

Once a youth has completed the online intervention 3rd Millennium will provide the Court with documentation that the youth has completed the intervention and pre and post outcome measures that measure if they have learned content and skills from the material.

The length and frequency of the identified service depends on each online intervention. Some can be completed in a couple of hours and some are longer. A summary with more specifics about each intervention is listed below.

Success in the program will be measured by reviewing the outcomes from pre and post tests that are self-reported and identify if youth have increased their knowledge base on the identified topic/intervention.

#### LIST OF ONLINE INTERVENTION PROGRAMS

1. STOPLIFTING JV On-Line Program 3rd Millennium Classrooms

- STOP Lifting is an on-line education course for teen shoplifters. It provides facts about shoplifting, personalized feedback to the student taking the course, and skills training to help the person change their attitude and behavior about the crime of shoplifting. The course work can be completed at home and requires a computer. It takes about 3 hours to complete and a student can log in and out. Pre- and Post-tests provide important measurements of knowledge gained. The successful student will receive a Certificate of Completion when the course is completed. There is a \$60 fee for the class.

2. Other Drugs 3rd Millennium Classrooms -Provides relevant information and feedback on the use of opioids, depressants, stimulants, and hallucinogens, including illegal prescription drug use. Other Drugs Module can be coupled with Under the Influence or Marijuana 101. There is a \$60 fee for the class.

3. Alcohol and Marijuana Combination Course 3rd Millennium Classrooms -Intervention for both alcohol and drug use featuring Under the Influence, Marijuana 101, and (optional) Other Drugs Courses. 6-8-hour course. There is a \$90 fee for two classes or \$105 for three.

4. Under the Influence JV On-Line Program 3rd Millennium Classrooms -This is a nine-lesson web-based course for older teens and young adults (ages 12-18) charged with under 21, Public Intoxication, Open Container, and other alcohol related offenses. Students learn about alcohol and health issues, personal risk factors, level of alcohol use, consequences of abuse, drinking and driving, how to manage stress levels, and making healthy choices. There is a \$60.00 charge for the class.

5. Marijuana 101 On-Line Program 3rd Millennium Classrooms --This web-based course for teens (ages 15 and older) is appropriate for marijuana or other drug misdemeanor violations. The lesson plan includes a discussion regarding the potency of the drug, the addiction potential, how marijuana affects the brain and other health risks. The plan also looks at the risks of frequent use and how that affects a student's grades and education. The lesson also provides self-help tools and resources for individuals who want to reduce or stop their marijuana use. There is a \$60.00 charge for the class.

6. Clearing the Vapor-This web-based course for teens will explore what is known about e-cigarettes. In this course teens will (1) Understand the alarming increase in teen vape use in our community. (2) Summarize the current research around the harms of youth vape use. (3) Discover how e-cigarette companies target teens. (4) Identify tools to help raise tobacco free kids.

7. Conflict-Wise JV 3RD Millennium Classrooms -Used for Domestic Violence, Anger Management, Partner Violence, or Stalking Violations. There is a \$60.00 charge for the class.

8. Anger Management Class-Used specifically for anger management and identifying techniques to control out-of-control behaviors. There is a \$25 fee for the class.

9. Conflict Resolution-CourseForCourt- Conflict resolution can be defined as the informal or formal process that two or more parties use to find a peaceful solution to their dispute. A number of common cognitive and emotional traps, many of them unconscious, can exacerbate conflict and contribute to the need for conflict resolution. There is a \$25 fee for the class.

10. Behavior Modification-CourseForCourt--This web-based program provides information on how the brain works and helps students understand communication styles, emotions, stress, and personality types. The behavior modification program will also present information on healthy and unhealthy thinking and decision making with a focus on the cognitive behavioral approach to behavior change. There is a \$25 fee for the class.

10. Bullying-CourseForCourt--This web-based course provides vital information to individuals on how to recognize and stop bullying behavior. Various relevant topics are presented, and youth are issued a certificate upon the successful completion of the anti-bullying course. There is a \$25 fee for the class.

## QUALITY ASSURANCE

The Court's Diversion Officer will ensure that 3<sup>rd</sup> Millennium provides the Court with pre and post test data that will evaluate the youth's acquired knowledge. This person will also routinely review the online intervention's content and acquire feedback from youth that complete these online interventions.

## PROGRAM CONTACT INFORMATION

<b>Name, Title</b>	Molly Lane, Diversion/Compliance Officer
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1532
<b>E-mail</b>	molly.lane@co.warren.oh.us

## Quality Assurance Contact Information

<b>Name, Title</b>	Molly Lane, Diversion/Compliance Officer
<b>Agency</b>	Warren County Juvenile Court
<b>Agency Address</b>	900 Memorial Drive Lebanon, Ohio 45036
<b>Phone Number</b>	513-695-1532
<b>E-mail</b>	Molly.lane@co.warren.oh.us

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: JDAI

Activity Purpose Skill Knowledge

LOCAL PROGRAM / ACTIVITY NAME: Online Interventions

<u>Agency Name/Individual (List all Providers by Name)</u>	<u>Public/ Private</u>	<u>Services to be provided</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Total</u>
<u>3rd Millenium</u>	<u>Private</u>	<u>Online Intervention Programs</u>	<u>1</u>	<u>\$ 3,600.00</u>	<u>\$ 3,600.00</u>
		<u>(interventions range from \$25-\$105</u>			
		<u>per program)</u>			
<b>Total Purchased or Contract Services</b>					<b>\$ 3,600.00</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

# SUBSIDY GRANT ADMINISTRATION NARRATIVE

THIS FORM MUST BE SUBMITTED WITH THE FY 2022 JUVENILE COURT GRANT AGREEMENT AND FUNDING APPLICATION UPDATE THAT IS DUE IS ON JUNE 1, 2021.

## REQUIREMENTS:

### Grant Administration

- This form must be completed by all courts whether or not Grant Administration costs are budgeted. Please fill in all applicable fields (i.e. grant contact information).
- The Grant Administration area should include all capital construction costs, all general staff training costs, and any costs related to the overall administration of the grant. Any Year End EVB funded training/TA/QA activity should be described in the Program Description section.
- Matching Funds – If RECLAIM Ohio or Youth Services Grant funds are used as match for another grant, and the percentage of the match is 25% or less, then the match amount can be placed under Grant Administration. If the match percentage is more than 25%, then it must be placed in the appropriate direct service program/activity.
- If the court is budgeting an annual allocation for the Family & Children First Council's administrative costs, this cost can be budgeted under this category.

## GENERAL INFORMATION

<b>Name of County</b>	Warren
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## PROGRAM DESCRIPTION

In FY 19-FY20 our Court hosted probation transformation trainings and we have funds left over from those trainings. The funds that are left will only be used for evidence based probation trainings. Specifics trainings have not yet been identified.

Our Court does not use any RECLAIM monies to fund any grant administration costs.

## ADMINISTRATIVE POSITION DESCRIPTIONS (IF APPLICABLE)

### Name, Position

Please enter position description and percentage of time providing DIRECT support services for grant programming/activities

### Name, Position

Please enter position description and percentage of time providing DIRECT support services for grant programming/activities

### Name, Position

Please enter position description and percentage of time providing DIRECT support services for grant programming/activities

### Name, Position

Please enter position description and percentage of time providing DIRECT support services for grant programming/activities

## ADMINISTRATIVE CONTACT INFORMATION

Report	Name	E-mail	Phone #
Fiscal Reporting	Kevin Kincer	kevin.kincer@co.warren.oh.us	513-695-2845
Youth Tracking Reports	Laura Schnecker	laura.schnecker@co.warren.oh.us	513-695-1615
Adjudication/Bindover	Laura Schnecker	laura.schnecker@co.warren.oh.us	513-695-1615
Amendments/Programs	Laura Schnecker	laura.schnecker@co.warren.oh.us	513-695-1615

## COUNTY INFORMATION

Training Description	# of Staff Trained	# of Training Hours
Enter Training Description Here	Enter Number Here	Enter Number Here
Enter Training Description Here	Enter Number Here	Enter Number Here
Enter Training Description Here	Enter Number Here	Enter Number Here

# Purchased or Contract Services Budget Form

COUNTY: Warren

FUNDING CATEGORY: Y/E EVB Program Development

Activity Purpose Grant Administration

LOCAL PROGRAM / ACTIVITY NAME: Probation Training

Agency Name/Individual (List all Providers by Name)	Public/ Private	Services to be provided	Quantity	Unit Costs	Total
TBD		Evidence Based Training	1	\$ 863.45	\$ 863.45
<b>Total Purchased or Contract Services</b>					<b>\$ 863.45</b>

Note: If the services to be provided are out-of-home placement, the facilities must either be approved by the Department of Youth Services per the minimum standards or licensed by the authorized state agency.

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0666

Adopted Date May 18, 2021

AUTHORIZE MEMBER OF THE BOARD TO ENTER INTO CONTRACT WITH THE KINGS LOCAL SCHOOL DISTRICT FOR A SCHOOL RESOURCE DEPUTY ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE.

BE IT RESOLVED, to enter into a contract for a School Resource Deputy with Kings Local School District on behalf of the Warren County Sheriff's Office, as attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—Kings Local Schools  
Sheriff (file)

**CONTRACT FOR SCHOOL RESOURCE OFFICER BETWEEN THE KINGS LOCAL SCHOOL DISTRICT, THE WARREN COUNTY COMMISSIONERS ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

**PURPOSE**

A prosperous future for citizens of the Kings Local School District depends, in large measure, upon the district's ability to properly educate its children. Effective schooling requires a safe and orderly environment in which learning can occur. Consequently, the Warren County Sheriff's Office ("WCSO"), in collaboration with the Kings Local School District ("KLSD"), conducts the School Resource Officer ("SRO") Program in order to provide school administrators and staff with law enforcement resources and expertise they need to maintain safety, order and discipline in the school environment. The SRO Program is intended to ensure that no student's right to receive an education is abridged by violence or disruption.

The WCSO has implemented the SRO Program in cooperation with KLSD. The program involves the assignment of a Deputy Sheriff to KLSD on a full-time basis. The SRO's primary duty assignment is Kings Secondary Campus although there may be occasions that warrant the SRO to be in any of the buildings of the KLSD.

With daily interaction between the school's administration and the SRO, it is important to establish, maintain and update specific guidelines and procedures to be followed by the SRO and individual school administrators. This contract clarifies the roles of the SRO and School Administrators, their scope of their authority, and the responsibilities of KLSD and WCSO in this collaboration. The success of the program relies on effective communication between the SRO, the principal and other key staff members of each organization.

**DUTIES AND RESPONSIBILITIES**

**School Resource Officer (SRO)**

- A. The SRO is a sworn Warren County Deputy Sheriff assigned to provide the law enforcement expertise and resources to assist school staff in maintaining safety, order and support of the Campus' of KLSD. The SRO will be considered an active member of the administrative team.
- B. The SRO's assigned school buildings, grounds, and surrounding will be the equivalent of the SRO's patrol area, and he/she assumes primary responsibility for handling all calls for service and coordinating the response of other police resources to the school. All criminal activity that comes to the attention of the principal or school staff shall be reported immediately to the SRO. In an emergency situation, in the absence of the SRO, the school shall call 911.



- C. The SRO's duty schedule will be arranged to provide coverage throughout the school day including peak arrival and departure times before and after school. Whenever possible, the SRO will be visible patrolling the exterior and interior grounds, particularly during the opening or closing of school and during the lunch periods. The WCSO shall assign a substitute SRO to perform all SRO duties whenever the primary SRO is unavailable due to illness, vacation or emergency.
  
- D. The SRO shall wear the regulation deputy uniform and operate a marked sheriff's cruiser while on duty unless otherwise authorized. The supervisor may approve a soft uniform provided the SRO maintains a state of readiness by having all necessary equipment readily available. The SRO provides a visible deterrent to crime and a positive representation of the WCSO to students and staff.
  
- E. The SRO shall also assist with training for the school administration in law enforcement and related matters. Information about crime trends and changes in law relevant to schools shall be disseminated to the school administrative staff to assist them in effectively establishing and maintaining safe school environments.
  
- F. The SRO may also become involved with the school's curriculum and provide instruction that will enhance the students' understanding of the law enforcement mission and the responsibilities of citizenship. However, responding to incidents or conducting investigations will always take precedence over instruction in the classroom. Lesson plans for all formal, organized presentations shall be forwarded to the supervisor for review and approval prior to presentation.
  
- G. When it is in the best interest of the WCSO and the school, the SRO may make formal presentation to, or participate in, school-based community organization meetings. The supervisor must approve participation in other activities such as panel discussion, mentoring programs and community coalitions or task forces in advance. The SRO shall keep the supervisor informed of the status of such additional activities.
  
- H. A critical element of the SRO program is an open relationship and strong communication between the school principal and the SRO. Each SRO shall meet weekly, or more frequently if necessary, with the assigned school principal or their designee for the purpose of exchanging information about current crime trends, problem areas, or other areas of concern which have potential for disruption in the school or within the community.

- I. The SRO is expected to be familiar with school rules and how they are applied by the school. Routinely, rule infractions will not be handled as violations of law, but instead will be referred to the principal for action. Any questions related to the enforcement of rules versus laws within the school should be discussed with the principal. This specifically applies to general standards of conduct. If not otherwise prohibited by law or WCSO policy, the principal or their designee may direct the SRO to investigate school rule violations and appear as a witness as resulting proceedings before the school board or any other appropriate forum. The following procedures will be adhered to where arrests of students, staff or trespassers become necessary:
  - 1) Arrests of students or staff during school hours or on school grounds shall be reported to the principal as soon as practical.
  - 2) Persons who have been deemed as non-students without legitimate reason to be on school grounds or those, including students, whose presence on school grounds has been restricted or forbidden may be arrested for trespassing.
  - 3) The decision to arrest shall be at the sole discretion of the SRO, but will be discussed with the principal whenever practical, with the exception of an active arrest warrant.
  - 4) The SRO shall make every effort to affect each arrest in a manner as to provide minimal disruption to school operations.
  - 5) The SRO shall make notification to a juvenile offender's parent/guardian in accordance with the WCSO procedures.
  
- J) It is agreed that SRO's shall not transport students in their vehicles except:
  - 1) When the student is a victim of a crime, under arrest, or some other exigent circumstance(s) exist; or
  - 2) When students are suspended and sent home from school pursuant to school disciplinary action and the student's parent/guardian has refused or is unable to pick up the student within a reasonable time period and it has been determined that the student's parent/guardian is at the destination to which the student is being transported.
  
- K) While the primary role of the SRO will be that of a law enforcement officer he/she shall also fulfill the additional roles of counselor, teacher and community liaison.

### **Principal**

- A. It is the responsibility of the principal(s) to facilitate effective communications between the SRO and the school staff. The principal or their designee shall meet on a weekly basis with the assigned SRO to share information and discuss any relevant issues.
  
- B. The school shall provide a work area for the SRO that is equipped with a telephone and computer. The principal shall also ensure the SRO has unrestricted access to a photocopier and fax machine. The SRO shall also have access to the internet but will follow the guidelines set forth in the school district's acceptable use policy.

- C. The principal shall meet with the SRO supervisor at the request of either party when needed to ensure adequate communication between the school and WCSO. Upon request, the principal shall provide information to the SRO supervisor to assist in preparing for the annual evaluation of the SRO's performance. The principal is also encouraged to consult with the SRO supervisor prior to the selection of a new SRO to share any relevant information on the needs or concerns of the school district.
- D. It shall be the principal's responsibility to ensure the school staff are trained in and understand the importance of the emergency procedures as dictated in the Emergency Response Plan. While it is incumbent upon each member of the school staff to earnestly participate in routine emergency drills, it shall be the principal's responsibility to facilitate this cooperation.
- E. It is the responsibility of the school administration to ensure there is always an administrator onsite. The SRO is not to be placed in charge of the building to cover the absence of the school administrator(s).

### **Supervisor**

- A. The SRO supervisor shall ensure the SRO remains fully certified in all aspects of training and updated in all current legal issues that pertain to all sworn personnel.
- B. The SRO supervisor shall act as liaison between the KLSD and the WCSO. The SRO supervisor will immediately address any personnel concerns KLSD brings forward regarding the SRO.

### **FINANCIAL RESPONSIBILITIES**

#### **Warren County Sheriff's Office (WCSO)**

- A. WCSO shall be responsible for furnishing the SRO and will bear the cost of the SRO's uniforms, weapons, salary and benefits in accordance with the applicable salary schedules and employment practices of the WCSO, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, worker's compensation, unemployment compensation, life insurance, dental insurance and medical/hospitalization insurance for two months out of the calendar year.
- B. WCSO shall be responsible for supplying a marked patrol vehicle and will bear the cost of all operating expenses, including but not limited to: fuel cost, regularly scheduled vehicle maintenance, vehicle repairs and replacement as necessary.
- C. WCSO shall be responsible for the cost of the SRO's continued professional education and training pertaining to all functions of WCSO sworn personnel.

### **Kings Local School District (KLSD)**

- A. KLSD shall be responsible for the cost of the salary and benefits in accordance with the applicable salary schedules and employment practices of the WCSO, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, worker's compensation, unemployment compensation, life insurance, dental insurance and medical/hospitalization insurance for ten months out of the calendar year. The division of costs between the parties for the School Year 2021-2022 is detailed in Attachment A, which is attached hereto and incorporated herein by reference. The division of costs for subsequent school years shall be detailed in an addendum to be executed by the parties prior to the commencement of each subsequent school year.
  
- B. KLSD shall be responsible for the cost of overtime that results from the SRO's functioning beyond normal duty hours to facilitate school related activities upon KLSD's request, including but not limited to: athletic events, student performances, school dances, field trips and other extra-curricular activities.
  
- C. KLSD shall be responsible for the cost of training pertinent to the SRO's specific role at the school. This cost is not to exceed \$1500.00 per calendar year, and any cost in excess of this amount shall become the responsibility of the WCSO.

### **Independent Contractor**

The WCSO shall provide all SRO services pursuant to this contract as an independent contractor. The SRO will, at all times, be under the direct supervision and control of the WCSO, and subject to the rules, regulations, and policies of the WCSO, and the laws of the State of Ohio and the United States Government.

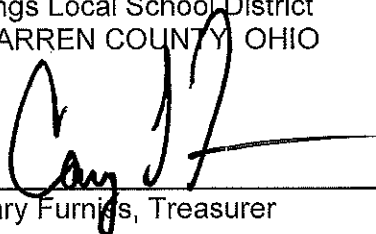
In no event shall the SRO be considered an employee of KLSD. The SRO, as the employee of an independent contractor, is not authorized to make a contract, agreement, or promise on behalf of KLSD, or to create any implied obligation on behalf of KLSD.

**Termination of Agreement**

The terms of this contract shall commence at 12:01 a.m., August 1, 2021 and continue through and terminate at 11:59 p.m., July 31, 2024. However, this contract may be renewed for an additional term by a written addendum executed by both parties. Either party may terminate this contract without cause by giving 180 days written notice to the other party or upon 30 days written notice if for cause. The contract shall also terminate automatically at 11:59 p.m. on July 31<sup>st</sup> of every calendar year after 2024, in the event the parties fail to agree upon the division of SRO payroll costs for the subsequent calendar by that day and time.

IN WITNESS WHEREOF, the parties have hereunto set their hands on this 21<sup>ST</sup> day of APRIL, 2021, at Warren County, Ohio.

Kings Local School District  
WARREN COUNTY, OHIO

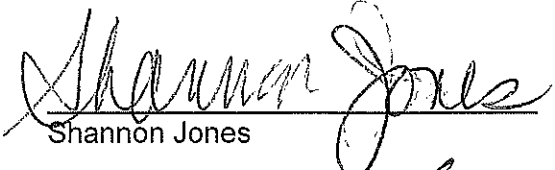
  
\_\_\_\_\_  
Cary Furniss, Treasurer

By Resolution Number 21-0006 of the Warren County Board of Commissioners  
dated 5-18-21.

BOARD OF WARREN COUNTY COMMISSIONERS

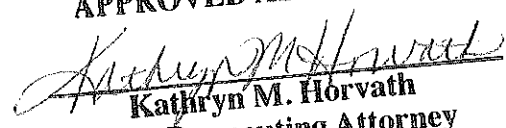
~~David G. Young, President~~

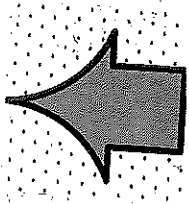
~~Tom Grossmann, Vice President~~

  
Shannon Jones

  
Larry L. Sims, Sheriff

APPROVED AS TO FORM

  
Kathryn M. Horvath  
Asst. Prosecuting Attorney



AFFIDAVIT OF NON COLLUSION

STATE OF OHIO  
COUNTY OF WARREN

I, CARY L EVANIS, holding the title and position of TREASURER (CFO) at the firm KIMS LOCAL SD, affirm that I am authorized to speak on behalf of the company, board directors and owners in setting the price on the contract, bid or proposal. I understand that any misstatements in the following information will be treated as fraudulent concealment of true facts on the submission of the contract, bid or proposal.

I hereby swear and depose that the following statements are true and factual to the best of my knowledge:

The contract, bid or proposal is genuine and not made on the behalf of any other person, company or client, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

The price of the contract, bid or proposal was determined independent of outside consultation and was not influenced by other companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS.

No companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to propose a fake contract, bid or proposal for comparative purposes.

No companies, clients or contractors, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS have been solicited to refrain from bidding or to submit any form of noncompetitive bidding.

Relative to sealed bids, the price of the bid or proposal has not been disclosed to any client, company or contractor, INCLUDING ANY MEMBER OF THE WARREN COUNTY BOARD OF COMMISSIONERS, and will not be disclosed until the formal bid/proposal opening date.

[Signature]  
AFFIANT

Subscribed and sworn to before me this 21<sup>st</sup> day of April 20 21

[Signature]  
(Notary Public),

Warren County.

My commission expires 4-11 20 26



LORI KESNER  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
04-11-2026

# Resolution

Number 21-0667

Adopted Date May 18, 2021

ENTER INTO NON-POTABLE WATERLINE & APPURTENANCES EASEMENT  
AGREEMENT WITH BILL WILLIAMS FOR THE FRANKLIN AREA WATER  
TREATMENT PLANT MEMEBRANE SOFTENING UPGRADES PROJECT

WHEREAS, the Water and Sewer Department is constructing improvements to the Franklin Area Water Treatment Plant; and

WHEREAS, as part of these improvements the Warren County Water and Sewer Department is installing dual 10-inch discharge lines for membrane softening; and

WHEREAS, specifically the following property has been identified to enter into an easement agreement with the County:

Parcel #	Owner
03-01-478-001	Bill Williams

NOW THEREFORE BE IT RESOLVED, to enter into an easement agreement with Bill Williams for permanent easement on a parcel located along the discharge line alignment. Copy of said agreement are attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: c/a—Bill Williams  
Easement file  
Water/Sewer (file)  
Recorder (certified)



Grantor Bill Williams

Property Address: 1210 South Dixie Highway, Franklin, Ohio 45005

Parcel Number: 03-01-478-001 – Pt.

Auditor's Account Number: 2129213

**EASEMENT & AGREEMENT FOR  
WATERLINE & APPURTENANCES**

**THIS EASEMENT & AGREEMENT** is entered into on the dates stated below by **Bill Williams**, unmarried, whose tax mailing address is 4990 South Dixie Highway, Franklin, Ohio 45005 (hereinafter "Grantor"), and the **Warren County Board of County Commissioners**, whose address is 406 Justice Drive, Lebanon, OH 45036 (hereinafter "Grantee").

The Purpose of this Easement & Agreement is for maintenance and operation of non-potable waterlines, maintenance, repair, replacement or removal, or other public utility purposes as may be deemed necessary hereafter by future resolution of Grantee.

**WITNESSETH**, that Grantor for and in consideration of One Thousand Two Hundred Seventy-five Dollars (\$1,275.00), and other good and valuable consideration paid by Grantee, the receipt and sufficiency of which are hereby stipulated, does hereby grant, bargain, sell and convey to the said Grantee, its successors and assigns forever, certain rights, privileges and easements in, on, over, under, through, across and above certain real estate owned by Grantor as described in Exhibit "A" and as illustrated in Exhibit "B" attached hereto and made a part hereof.

The following additional in-kind consideration shall be provided by Grantee to or for the benefit of Grantor:

- 1) Restoration upon completion of construction, to a condition as good as reasonably possible but not better than existed prior to Grantee entering onto the property;  
and,

2) none.

The permanent easement being granted herein is part of a parcel located in the City of Franklin, Warren County, Ohio, consisting of 0.365 acres, and being the same premises described in document number 2018-0351819 of the Official Records of the Warren County, Ohio Recorder's Office, but the permanent easement is located on and effects only that part of the above referenced real estate as particularly described in Exhibit "A" and illustrated in Exhibit "B".

The said permanent easement shall be subject to the following rights, restrictions, covenants, and conditions:

1. The right of the Grantee, its employees or agents, to survey, construct, use, operate, inspect, maintain, keep in repair thereon, replace and remove, a waterline and all necessary related above and below ground appurtenances thereto necessary to the operation thereof, together with the right to cut, trim and remove any trees, including but not limited to overhanging branches, or other obstructions within the limits of the above described permanent easement which, in the sole opinion of the Grantee may endanger the safety of, or interfere with the construction, use, operation, inspection, maintenance or repairs of said waterline and all necessary related above and below ground appurtenances for the purpose of exercising the rights herein.

2. The right of the Grantee, its employees or agents, to store earth and materials, and to move and operate construction equipment in, on, over, under, through, across and above the said permanent easement as may be necessary for such construction and during any periods of use, operation, inspection, necessary maintenance and repairs, replacement and removal thereafter. In event it is necessary for the Grantee to re-enter upon the permanent easement area for inspection and to make necessary maintenance and repairs, replacement or removal, Grantee agrees to restore the property and improvements thereon not otherwise prohibited herein, to the condition as good as reasonably possible but not better than existed prior to Grantee re-entering onto the property, that may be damaged by Grantee and its employees or agents, or their equipment in exercising the rights herein granted.

3. The Grantee shall have a permanent right of entry in, on, over, under, through, across and above the permanent easement area by its employees or agents, and equipment necessary for the use, maintenance, repair, replacement or restoration of said waterline and all

necessary related above and below ground appurtenances, and such route of access shall be the minimum width necessary and to be located so as to cause minimum inconvenience or damage to Grantors.

4. Grantor shall not erect or cause to be erected any building or other structures (including but not limited to retaining walls), or impound any water, or plant any trees or shrubs within the limits of the above described permanent easement. However, Grantor shall have the right to use the land within the limits of said permanent easement in a manner not inconsistent with the rights conveyed to the Grantee.

The permanent easement granted herein shall bind and inure to the benefit of each party hereto and their respective successors and assigns, and shall run with the land in perpetuity, unless otherwise provided herein.

Grantor shall have the right to repurchase the permanent easement interest for its fair market value at the time of repurchase, in accordance with Ohio Rev. Code § 163.211 but only in the event Grantee decides not to use the property for the purpose stated herein, however, such right of repurchase shall be extinguished if any one of the following occur, to-wit: (i) the Grantor declines to repurchase; (ii) the Grantor fails to repurchase within sixty (60) days after the Grantee offers the easement interest for repurchase; (iii) a plan, contract, or arrangement is authorized that commences an urban renewal project that includes the property; (iv) the Grantee grants or transfers the property to another; or, (v) upon the expiration of five years from the date of the execution of this Easement & Agreement. The Grantor's right of repurchase is not assignable, nor does it run with the land.

Grantor acknowledges Grantee has provided Grantor with an appraisal of the real estate in compliance with Ohio Rev. Code § 163.04.

Grantor covenants with Grantee, its successors and assigns, that it is the lawful owner of said premises, and lawfully seized of the same in fee simple, and it has good right and full power to grant the easements rights provided for herein, and will defend the same against all others in favor of Grantee.

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral agreements between the parties. No representations, promises, understandings, agreements, written or otherwise, not herein contained shall be of any force or effect. No modifications or amendment of any provisions of this Agreement shall be effective

unless made by a written instrument executed by all parties. This Agreement shall be construed in accordance with, and the legal relations between the parties shall be governed by, the laws of the State of Ohio as applicable to contracts executed and partially or fully performed in the State of Ohio. The Parties further stipulate that the venue for any disputes hereunder shall exclusively be the Warren County Court of Common Pleas, and the parties waive the right to initiate or remove any litigation arising out of this Agreement in any other state or federal court.

**GRANTOR:**

IN EXECUTION WHEREOF, Bill Williams has set his hand to this instrument on the date stated below.

SIGNATURE: [Handwritten Signature]  
PRINTED NAME: Bill Williams  
DATE: 4-30-2021

STATE OF Ohio, COUNTY OF Warren, ss:

BE IT REMEMBERED, that on the 30<sup>th</sup> day of April, 2021, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me to be **Bill Williams** and who acknowledged the signing and execution of said instrument is his free and voluntary act and deed. In compliance with R.C. 147.542 (D)(1), no oath was administered to the signer by this notary in regard to the notarial act.



MELISSA RISNER  
Notary Public, State of Ohio  
My Commission Expires December 20, 2023

Notary Public: [Handwritten Signature]  
My Commission Expires: 12/20/23

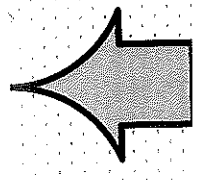
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**GRANTEE:**

**IN EXECUTION WHEREOF**, the Warren County Board of County Commissioners has caused this instrument to be executed by Shannon Jones, its ~~President or Vice President~~, on the date stated below, pursuant to Resolution Number 21-0667, dated 5/18/21.   
*member*

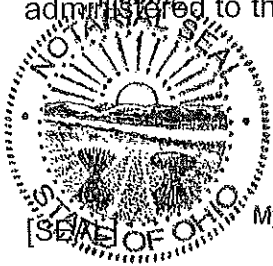
**WARREN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Signature: *Shannon Jones*  
Printed Name: Shannon Jones  
Title: Member  
Date: 5/18/21



**STATE OF OHIO, COUNTY OF WARREN, ss.**

**BE IT REMEMBERED**, on this 18 day of May, 2021, before me, the subscriber, a Notary Public in and for said state, personally came an individual known or proven to be Shannon Jones, whose title is ~~President or Vice President~~ *Member* of the Warren County Board of County Commissioners, and pursuant to the authority granted to him or her to act on its behalf, and while acting in such official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. In compliance with R.C. 147.542 (D)(1), no oath was administered to the signer by this notary in regard to the notarial act.



LAURA K. LANDER  
NOTARY PUBLIC  
STATE OF OHIO  
Recorded in  
Warren County  
My Comm. Exp. 12/26/2022

Notary Public: *[Signature]*  
My Commission Expires: 12/26/2022

Prepared and approved as to form by:

**DAVID P. FORNSHELL  
PROSECUTING ATTORNEY,  
WARREN COUNTY, OHIO**

*Bruce A. McElroy*  
By: Assistant Prosecutor  
Date: 1/20/2021

**EXHIBIT A**

**WARREN COUNTY WATER & SEWER**

**NON-POTABLE WATER LINE EASEMENT**

**Parcel #03-01-478-001-PT**

A permanent easement together with the right of entry and re-entry for the construction, perpetual maintenance, reconstruction, repair and operation of a non-potable water line and appurtenances in and upon the following described lands:


Situate in Section 1, Town 1E, Range 5N M.Rs., City of Franklin, Warren County, Ohio, being part of a 0.365 acre parcel of land conveyed to Bill Williams by D.N. 2018-0351819 and being more particularly described as follows:

Commencing in the northwest corner of said parcel also being the TRUE POINT OF BEGINNING. Thence;

1. In the northerly line of said parcel North 47°43'16" East for 15.63 feet, Thence;
2. Leaving said northerly line through said parcel in a curve to the right, having an arc length of 175.31 feet, a radius of 1959.86, and a delta angle of 0°00'51". Said arc also having a chord bearing of South 10°19'06" West, and a chord distance of 175.26 feet to a point in the southerly line of said parcel. Thence;
3. In said southerly line, South 89°54'57" West, 10.26 feet to the southwest corner of said parcel, Thence;
4. In the westerly line of said parcel, in a curve to the left having an arc length of 164.75 feet, a radius of 1949.86, and a delta angle of 0°00'48". Said arc also having a chord bearing of North 10°31'41" East, and a chord distance of 164.70 feet to the TRUE POINT OF BEGINNING.

This easement area contains 0.0390 Acres or 1,700 square feet, being subject to all legal highways and any and all easements of record.

The above description was prepared on February 3, 2021 and is based on a survey made under the direct supervision of Scott R. Lindgren, Ohio Registration No.S-7853 The bearings are based on the Ohio State Plane Coordinate System, South Zone Grid, NAD '83, per GPS observations.

  
\_\_\_\_\_  
Scott R. Lindgren  
2-2-21  
2-3-21  
GL



2-2-21  
2-3-21  
GL

PATH: \\VEGNYEDRIVE\RACONSULTANTS\SHARED\CLIENT PROJECTS\034\_AECOM TECHNOLOGY\18-034.001 WARREN COUNTY MEMBRANE SOFTENING\5.5\_DRAWINGS\EASEMENT SHEET SHEET  
DATE: Feb 2, 2021 - 12:40 PM  
PLOTTED BY: EHAMMONS

# EXHIBIT B

GOOD INDUSTRIES -  
FRANKLIN OPERATIONS, LLC  
PAR # 03-01-478-009  
DOC.# 2014-002196

PROJECT BEARING : NAD83  
PER GPS OBSERVATIONS

FRONT ST.  
(R/W VARIES)

S89°54'57"W  
10.26'

A=164.75', R=1949.86'  
Lch=N10° 31' 41"E~164.70'

N47°43'16"E  
15.63'

TPOB

R/W  
CITY OF FRANKLIN  
FRANKLIN TOWNSHIP

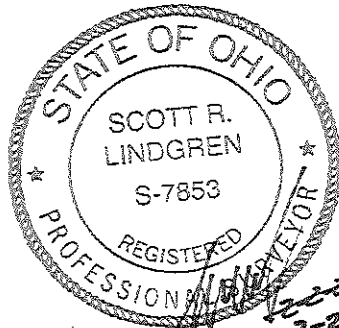
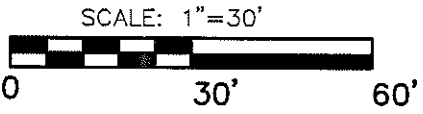
DONNA BREWER  
PAR # 03-04-178-004  
CF/T. O.R. VOL. 968 PG 187

A=175.31', R=1959.86'  
Lch=S10° 19' 06"W~175.26'

NON-POTABLE  
WATER LINE  
EASEMENT  
0.0390 AC  
1,700 SF

BILL WILLIAMS  
PAR # 03-01-478-001-PT  
DOC.# 2018-035189  
0.365 ACRES (DEED)  
S.R. VOLUME 67 PG. 37

WILSON DR.  
(30' R/W)



THIS PLAT WAS PREPARED FROM A FIELD SURVEY, EXISTING DEEDS AND PLATS OF RECORD. ALL RECORDED DOCUMENTS USED TO ESTABLISH EASEMENT ARE LISTED ON THE PLAT

*[Signature]*  
SCOTT LINDGREN, P.S. NO. 7853  
RA CONSULTANTS LLC

DATE: 2-2-21 2-3-21 SA

Prepared By:  
 RA Consultants, LLC  
Engineers and Surveyors  
10856 Kenwood Rd  
Cincinnati, OH 45242  
513.469.6600

PLAT OF EASEMENT BILL WILLIAMS PAR # 03-01-478-001-PT	
CITY OF FRANKLIN WARREN COUNTY, OHIO SECTION 1, TOWN 1E, RANGE 5N MRS.	
DATE: February 3, 2021	SCALE: 1" = 200'

# Resolution

Number 21-0668

Adopted Date May 18, 2021

ENTER INTO NON-POTABLE WATERLINE & APPURTENANCES EASEMENT  
AGREEMENT WITH CITY OF FRANKLIN FOR THE FRANKLIN AREA WATER  
TREATMENT PLANT MEMEBRANE SOFTENING UPGRADES PROJECT

WHEREAS, the Water and Sewer Department is constructing improvements to the Franklin Area Water Treatment Plant; and

WHEREAS, as part of these improvements the Warren County Water and Sewer Department is installing dual 10-inch discharge lines for membrane softening; and

WHEREAS, specifically the following property has been identified to enter into an easement agreement with the County:

Parcel #	Owner
03-01-100-004	City of Franklin et al.

NOW THEREFORE BE IT RESOLVED, to enter into an easement agreement with the City of Franklin for permanent easement on parcels located along the discharge line alignment. Copy of said agreement is attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—City of Franklin, c/a Village of Carlisle, c/a Village of Germantown  
Easement file  
Water/Sewer (file)  
Recorder (certified)



Grantor: City of Franklin et al.  
Property Address: 150 Baxter Dr., Franklin, OH 45005  
Parcel Number: 03-01-100-004 – Pt.  
Auditor's Account Number: 2144786

**EASEMENT & AGREEMENT FOR  
NON-POTABLE WATERLINE & APPURTENANCES**

**THIS EASEMENT & AGREEMENT** is entered into on the dates stated below by the **City of Franklin, Ohio, Village of Carlisle, Ohio** and **Village of Germantown, Ohio**, each being an Ohio municipal corporation, whose tax mailing address for this parcel is c/o Franklin Regional WWT Corp., 8401 Claude Thomas No 21J, Franklin, Ohio 45005 (collectively the "Grantor"), and the **Warren County Board of County Commissioners**, whose address is 406 Justice Drive, Lebanon, OH 45036 (the "Grantee").

The Purpose of this Easement & Agreement is for maintenance and operation of non-potable waterlines, maintenance, repair, replacement or removal, or other public utility purposes as may be deemed necessary hereafter by future resolution of Grantee.

**WITNESSETH**, that Grantor for and in consideration of ONE DOLLAR (\$ 1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby stipulated, do hereby grant, bargain, sell and convey to the said Grantee, its successors and assigns forever, certain rights, privileges and easements in, on, over, under and above certain real estate owned by the Grantor as described in Exhibit "A" and as illustrated in Exhibit "B" attached hereto and made a part hereof.

The following additional in-kind consideration shall be provided by Grantee to or for the benefit of Grantor:

- 1) Restoration upon completion of construction, to a condition as good as reasonably possible but not better than existed prior to Grantee entering onto the property;  
and,

2) none.

The permanent easement being granted herein is part of a parcel located in the City of Franklin, Warren County, Ohio, consisting of 208.4707 acres, and being the same premises described in a deed recorded in O.R. Vol. 1121, Page 561 of the Official Records of the Warren County, Ohio Recorder's Office, but the permanent easement is located on and effects only that part of the above referenced real estate as particularly described in Exhibit "A" and illustrated in Exhibit "B".

The said permanent easement shall be subject to the following rights, restrictions, covenants, and conditions:

1. The right of the Grantee, its employees or agents, to survey, construct, use, operate, inspect, maintain, keep in repair thereon, replace and remove, a waterline and all necessary related above and below ground appurtenances thereto necessary to the operation thereof, together with the right to cut, trim and remove any trees, including but not limited to overhanging branches, or other obstructions within the limits of the above described permanent easement which, in the sole opinion of the Grantee may endanger the safety of, or interfere with the construction, use, operation, inspection, maintenance or repairs of said waterline and all necessary related above and below ground appurtenances for the purpose of exercising the rights herein.

2. The right of the Grantee, its employees or agents, to store earth and materials, and to move and operate construction equipment in, on, over, under and above the said permanent easement as may be necessary for such construction and during any periods of use, operation, inspection, necessary maintenance and repairs, replacement and removal thereafter. In event it is necessary for the Grantee to re-enter upon the permanent easement area for inspection and to make necessary maintenance and repairs, replacement or removal, Grantee agrees to restore the property and improvements thereon not otherwise prohibited herein, to the condition as good as reasonably possible but not better than existed prior to Grantee re-entering onto the property, that may be damaged by Grantee and its employees or agents, or their equipment in exercising the rights herein granted.

3. The Grantee shall have a permanent right of entry in, on, over, under and above the permanent easement area by its employees or agents, and equipment necessary for the use, maintenance, repair, replacement or restoration of said waterline and all necessary related

above and below ground appurtenances, and such route of access shall be the minimum width necessary and to be located so as to cause minimum inconvenience or damage to Grantors.

4. The Grantor shall not erect or cause to be erected any building or other structures (including but not limited to retaining walls), or impound any water, or plant any trees or shrubs within the limits of the above described permanent easement. However, Grantor shall have the right to use the land within the limits of said permanent easement in a manner not inconsistent with the rights conveyed to the Grantee.

The permanent easement granted herein shall bind and inure to the benefit of each party hereto and their respective successors and assigns, and shall run with the land in perpetuity, unless otherwise provided herein.

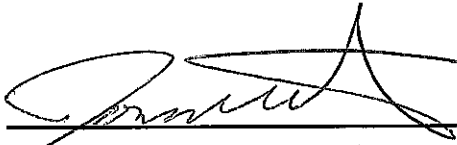
The Grantor covenants with Grantee, its successors and assigns, that it is the lawful owner of said premises, and lawfully seized of the same in fee simple, and it has good right and full power to grant the easements rights provided for herein, and will defend the same against all others in favor of Grantee.

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral agreements between the parties. No representations, promises, understandings, agreements, written or otherwise, not herein contained shall be of any force or effect. No modifications or amendment of any provisions of this Agreement shall be effective unless made by a written instrument executed by all parties. This Agreement shall be construed in accordance with, and the legal relations between the parties shall be governed by, the laws of the State of Ohio as applicable to contracts executed and partially or fully performed in the State of Ohio. The Parties further stipulate that the venue for any disputes hereunder shall exclusively be in the Warren County Court of Common Pleas, and the parties waive the right to initiate or remove any litigation arising out of this Agreement in any other state or federal court.

[the remainder of the page is blank]

**GRANTOR:**

**IN EXECUTION WHEREOF, the City of Franklin, Ohio, an Ohio municipal corporation, a Grantor herein, has caused this instrument to be executed on the date stated below by JONATHAN WESTENDORF, whose title is CITY MANAGER, as its duly authorized representative pursuant to Franklin City Ordinance/Resolution No. R-2021-13, dated 3/1/21.**

SIGNATURE:   
PRINTED NAME: JONATHAN WESTENDORF  
TITLE: CITY MANAGER  
DATE: 3/18/21

STATE OF Ohio, COUNTY OF Warren, ss:

**BE IT REMEMBERED, that on the 18<sup>th</sup> day of March, 2021, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me to be Jonathan Westendorf whose title is City Manager, of the **City of Franklin, Ohio**, an Ohio municipal corporation, and pursuant to the authority granted to him or her to act on its behalf, and while acting in his or her official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. The oath or affirmation was administrated to the signer by the undersigned with regard to the notarial act in compliance with R.C. 147.542 (D)(2).**

[SEAL]



AMBER COPENHAVER  
Notary Public, State of Ohio  
My Commission Expires  
March 27, 2024

Notary Public: Amber Copenhaver  
My Commission Expires: March 27, 2024

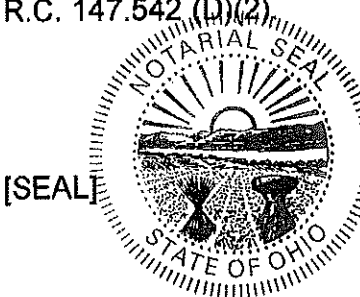
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IN EXECUTION WHEREOF, the Village of Carlisle, Ohio, an Ohio municipal corporation, a Grantor herein, has caused this instrument to be executed on the date stated below by Julie Duffy, whose title is VILLAGE MANAGER, as its duly authorized representative pursuant to Village of Carlisle Ordinance Resolution No. 4-21, dated 4-13-2021.

SIGNATURE: Julie Duffy  
PRINTED NAME: JULIE DUFFY  
TITLE: VILLAGE MANAGER  
DATE: 4-14-2021

STATE OF Ohio, COUNTY OF Warren, ss:

BE IT REMEMBERED, that on the 13<sup>th</sup> day of April, 2021, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me to be Julie Duffy, whose title is Village Manager, of the **Village of Carlisle, Ohio**, an Ohio municipal corporation, and pursuant to the authority granted to him or her to act on its behalf, and while acting in his or her official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. The oath or affirmation was administered to the signer by the undersigned with regard to the notarial act in compliance with R.C. 147.542 (D)(2).



JENNIFER K HAROVER  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
06-18-2022

Notary Public: Jennifer K Harover  
My Commission Expires: 06-18-2022

[the remainder of the page is blank]

IN EXECUTION WHEREOF, the Village of Germantown, Ohio, an Ohio municipal corporation, a Grantor herein, has caused this instrument to be executed on the date stated below by Judith Gilleland, whose title is City Manager, as its duly authorized representative pursuant to Village of Carlisle Ordinance/Resolution No. 21-05, dated April 6, 2021

SIGNATURE: Judith Gilleland  
PRINTED NAME: Judith Gilleland  
TITLE: City Manager  
DATE: 4/6/21

STATE OF Ohio, COUNTY OF Montgomery, ss:

BE IT REMEMBERED, that on the 6 day of April, 2021, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me to be Judith Gilleland, whose title is City Manager of the **Village of Germantown, Ohio**, an Ohio municipal corporation, and pursuant to the authority granted to him or her to act on its behalf, and while acting in his or her official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. The oath or affirmation was administered to the signer by the undersigned with regard to the notarial act in compliance with R.C. 147.542 (D)(2).



KELLI P. SANDERS-NOVAK  
Notary Public, State of Ohio  
My Commission Expires  
JULY 5, 2025

Notary Public: Kelli P. Sanders-Novak  
My Commission Expires: \_\_\_\_\_

[the remainder of the page is blank]

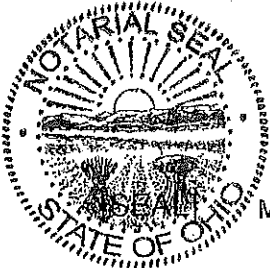
**GRANTEE:**

**IN EXECUTION WHEREOF**, the Warren County Board of County Commissioners has caused this instrument to be executed by Shannon Jones, its ~~President or Vice-President~~, on the date stated below, pursuant to Resolution Number 21-0668, dated 5/18/21. Member

Signature: [Handwritten Signature]  
Printed Name: Shannon Jones  
Title: Member  
Date: 5/18/21

**STATE OF OHIO, COUNTY OF WARREN, ss.**

**BE IT REMEMBERED**, on this 18 day of May, 2021, before me, the subscriber, a Notary Public in and for said state, personally came an individual known or proven to be Shannon Jones whose title is ~~President or Vice-President~~ Member of the **Warren County Board of County Commissioners**, and pursuant to the authority granted to him or her to act on its behalf, and while acting in such official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. In compliance with R.C. 147.542 (D)(1), no oath was administered to the signer by this notary in regard to the notarial act.



LAURA K. LANDER  
NOTARY PUBLIC  
STATE OF OHIO  
Recorded In  
Warren County  
My Comm. Exp. 12/26/2022

Notary Public: [Handwritten Signature]  
My Commission Expires: 12/26/22

Approved as to form by:

**DAVID P. FORNSHELL  
PROSECUTING ATTORNEY,  
WARREN COUNTY, OHIO**

[Handwritten Signature]  
By: Assistant Prosecutor  
Date: 1/20/2021

## EXHIBIT A

### WARREN COUNTY WATER & SEWER

#### NON-POTABLE WATER LINE EASEMENT #2

#### Parcel #03-01-100-004-PT

A permanent easement together with the right of entry and re-entry for the construction, perpetual maintenance, reconstruction, repair and operation of a non-potable water line and appurtenances in and upon the following described lands:

Situate in Section 1, Town 1E, Range 5N M.Rs., City of Franklin, Warren County, Ohio, being part of a 208.4707 acre parcel of land conveyed to the City of Franklin by O.R. Vol. 1121 pg. 561 and being more particularly described as follows:

Commencing at a point in the northerly line of said parcel, Thence;

Along the northerly line North 88°29'29" West for 65.62 feet to the TRUE POINT OF BEGINNING Thence;

Leaving said northerly line through said parcel the following 23 courses

1. South 0°00'00" East, 54.38 feet, Thence;
2. North 90°00'00" West 12.50 feet to a point, Thence;
3. South 0°00'00" East, 51.87 feet, Thence;
4. South 90°00'00" East 8.50 feet to a point, Thence;
5. South 0°00'00" East 61.01 feet to a point, Thence;
6. North 90°00'00" West 10.50 feet to a point, Thence;
7. South 0°00'00" East 690.92 feet to a point, Thence;
8. South 13°31'22" East 131.96 feet to a point, Thence;
9. South 1°26'27" East 625.45 feet to a point, Thence;
10. South 23°52'11" West 362.94 feet to a point in an old lot line, , Thence;
11. South 4°48'05" West 86.57' to a point in the southerly line of said parcel Thence;
12. Along said southerly line South 88°22'24" West 25.16 feet to a point, Thence;
13. Leaving said southerly line North 4°48'05" East 93.59', Thence;
14. North 23°52'11" East 361.52 feet to a point, Thence;
15. North 1°26'27" West 617.19 feet to a point, Thence;
16. North 13°31'22" West 132.28 feet to a point, Thence;
17. North 0°00'00" East 693.89 feet to a point, Thence;
18. North 90°00'00" West 6.50 feet to a point, Thence;
19. North 0°00'00" West 61.01 feet to a point, Thence;
20. South 90°00'00" East 8.50 feet to a point, Thence;
21. North 0°00'00" West 51.87 feet to a point, Thence;
22. North 90°00'00" West 12.50 feet to a point, Thence;
23. North 0°00'00" West 55.70 feet to a point in the north line of said Parcel, Thence;

Along said north parcel line South 88°29'29" East, 50.02 feet to the TRUE POINT OF BEGINNING.



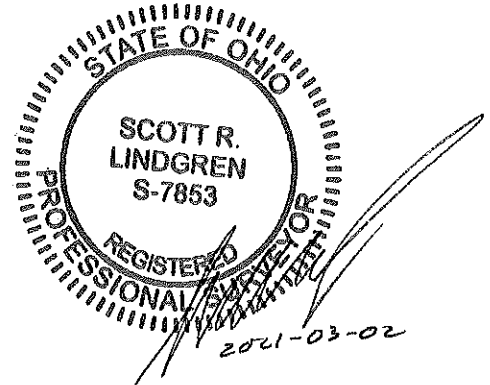
**EXHIBIT A**

This easement area contains 1.2412 Acres or 54,065 square feet, being subject to all legal highways and any and all easements of record.

The above description was prepared on February 3, 2021 and is based on a survey made under the direct supervision of Scott R. Lindgren, Ohio Registration No.S-7853 The bearings are based on the Ohio State Plane Coordinate System, South Zone Grid, NAD '83, per GPS observations.

  
Scott R. Lindgren

2021-03-02



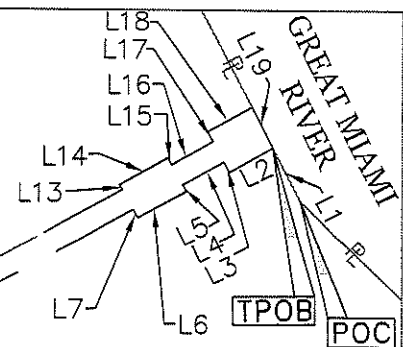
PATH: \\EGONYEDRIVE\RACONSULTANTS\SHARED\CLIENT PROJECTS\034 AECOM TECHNOLOGY\18-034.001 WARREN COUNTY MEMBRANE SOFTENING\5 DESIGN\5.5 DRAWINGS\EASEMENT SHEET.DWG  
 DATE: Feb 2, 2021 - 12:40 PM  
 PLOTTED BY: EHAMMONS

### EXHIBIT B

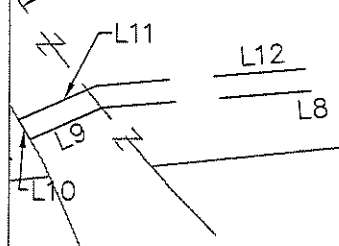
LINE	BEARING	DIST.
L1	N88°29'29"W	65.62'
L2	S0°00'00"E	54.38'
L3	N90°00'00"W	12.50'
L4	S 0°00'00"E	51.87'
L5	S90°00'00"E	8.50'
L6	S 0°00'00"E	61.01'
L7	N90°00'00"W	10.50'
L8	S23°52'11"W	362.94'
L9	S4°48'05"W	86.57'
L10	S88°22'24"W	25.16'
L11	N 4°48'05"E	93.59'
L12	N23°52'11"E	361.52'
L13	N90°00'00"W	6.50'
L14	N 0°00'00"W	61.01'
L15	S90°00'00"E	8.50'
L16	N 0°00'00"W	51.87'
L17	N90°00'00"W	12.50'
L18	N 0°00'00"W	55.70'
L19	S88°29'29"E	50.02'

NON-POTABLE  
 WATER LINE  
 EASEMENT  
 1.2142 AC  
 54,065 SF

CITY OF FRANKLIN ET AL  
 PAR # 03-01-100-004-PT  
 O.R. VOL. 1121 PG. 561  
 208.4707 AC.



OLD LOT LINE



N13°31'22"W  
 132.28'

N1°26'27"W  
 617.19'

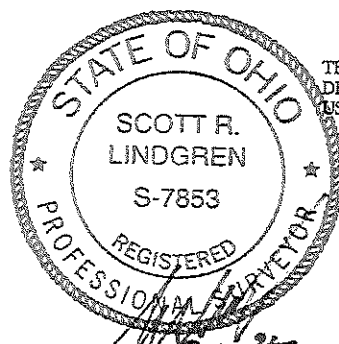
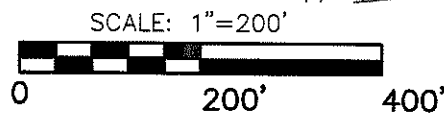
S1°26'27"E ~ 625.45'

N0°00'00"E ~ 693.89'  
 S0°00'00"E ~ 690.92'

S13°31'22"E  
 131.96'

MIAMI CONSERVANCY DISTRICT  
 PAR # 03-01-276-001

PROJECT BEARING : MADE'S  
 PER GPS OBSERVATIONS



THIS PLAT WAS PREPARED FROM A FIELD SURVEY, EXISTING DEEDS AND PLATS OF RECORD. ALL RECORDED DOCUMENTS USED TO ESTABLISH EASEMENT ARE LISTED ON THE PLAT

SCOTT LINDGREN, P.S. NO. 7853  
 RA CONSULTANTS LLC  
 DATE: 2-3-21

Prepared By:  
  
**IRA Consultants, LLC**  
 Engineers and Surveyors  
 10856 Kenwood Rd  
 Cincinnati, OH 45242  
 513.469.6600

PLAT OF EASEMENT CITY OF FRANKLIN PAR # 03-01-100-004-PT	
CITY OF FRANKLIN WARREN COUNTY, OHIO SECTION 1, TOWN 1E, RANGE 5N MRS.	
DATE: February 3, 2021	SCALE: 1" = 200'

2-3-21  
 [Handwritten signature]

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0669

Adopted Date May 18, 2021

## ACKNOWLEDGE PAYMENT OF BILLS

BE IT RESOLVED, to acknowledge payment of bills from 5/11/21 and 5/13/21 as attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

/tao

cc: Auditor

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0670

Adopted Date May 18, 2021

APPROVE A STREET AND APPURTENANCES (INCLUDING SIDEWALKS) BOND RELEASE FOR HDC II, LLC, FOR COMPLETION OF IMPROVEMENTS IN GREYCLIFF LANDING, SECTION 5 SITUATED IN FRANKLIN TOWNSHIP

BE IT RESOLVED, upon recommendation of the Warren County Engineer, to approve the following street and appurtenances bond release:

BOND RELEASE

Bond Number	:	18-002 (P/S)
Development	:	Greycliff Landing, Section 5
Developer	:	HDC II, LLC
Township	:	Franklin
Amount	:	\$28,109.72
Surety Company	:	Civista Bank Cashier Check #1253303

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: HDC II, LLC, Attn: Todd Henderson, 2969 Beal Road, Franklin, OH 45005  
OMB – S. Spencer  
Engineer (file)  
Bond Agreement file

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0671

Adopted Date May 18, 2021

APPROVE RED FOX RUN IN GREYCLIFF LANDING SECTION 5 FOR PUBLIC MAINTENANCE BY FRANKLIN TOWNSHIP

WHEREAS, the Warren County Engineer has verified that Red Fox Run has been constructed in compliance with the approved plans and specifications; and

Street Number	Street Name	Street Width	Street Mileage
2264-T	Red Fox Run	0'-29'-0'	0.077

NOW THEREFORE BE IT RESOLVED, to accept the above street name for public maintenance by Franklin Township; and

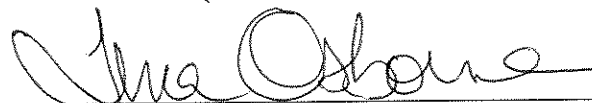
BE IT FURTHER RESOLVED, that the Clerk of the Board of Commissioners certify a copy of this resolution to the County Engineer, Warren County, Ohio.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Map Room (Certified copy)  
Township Trustees  
Ohio Department of Transportation  
Developer  
Engineer (file)  
Bond Agreement file

**OWNER'S CONSENT AND DEDICATION**

WE, THE UNDERSIGNED, BEING ALL THE OWNERS AND LIEN HOLDERS OF THE LANDS HEREIN PLATTED, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF THE SAID PLAN AND DO DEDICATE THE STREETS, PARCELS OR PUBLIC GROUNDS AS SHOWN HEREON TO THE PUBLIC USE FOREVER.

ANY PUBLIC UTILITY EASEMENTS AS SHOWN ON THIS PLAN ARE FOR THE PLACEMENT OF PUBLIC UTILITIES, SIDEWALKS AND TRAILS AND FOR THE MAINTENANCE AND REPAIR OF SAID PUBLIC UTILITIES, SIDEWALKS AND TRAILS. THIS EASEMENT AND ALL OTHER EASEMENTS SHOWN ON THIS PLAN, UNLESS DESIGNATED FOR A SPECIFIC PURPOSE, ARE FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, REPLACEMENT OR REMOVAL OF WATER SEWER, GAS, ELECTRIC, TELEPHONE, CABLE TELEVISION, OR OTHER UTILITY LINES OR SERVICES, SIDEWALKS, TRAILS, STORMWATER DISPOSAL AND FOR THE EXPRESS PRIVILEGE OF CUTTING, TRIMMING OR REMOVING ANY AND ALL TREES OR OTHER OBSTRUCTIONS WITHIN SAID EASEMENT OR IMMEDIATELY ADJACENT THERETO, TO THE FREE USE OF SAID EASEMENTS OR ADJACENT STREETS AND FOR PROVIDING BARRIERS AND ACCESS TO THE PROPERTY FOR SAID PURPOSES AND ARE TO BE MAINTAINED AS SUCH FOREVER, NO BUILDING OR OTHER STRUCTURES MAY BE BUILT WITHIN SAID EASEMENTS, NOR MAY THE EASEMENT AREA BE PHYSICALLY ALTERED SO AS TO: (1) REDUCE CLEARANCES OF OTHER OVERHEAD OR UNDERGROUND FACILITIES; (2) IMPAIR THE LAND SUPPORT OF SAID FACILITIES; (3) IMPAIR ABILITY TO MAINTAIN THE FACILITIES OR (4) CREATE A HAZARD.

THE ABOVE PUBLIC UTILITY EASEMENTS ARE FOR THE BENEFIT OF ALL PUBLIC UTILITY SERVICES PROVIDERS INCLUDING, BUT NOT LIMITED TO, DUKE ENERGY, CINCINNATI BELL TELEPHONE CO., SPECTRUM CABLE, WESTERN WATER COMPANY & THE WARREN COUNTY COMMISSIONERS.

EASEMENTS ARE SPECIFICALLY GRANTED INTO WESTERN WATER COMPANY, INC. ITS SUCCESSORS OR ASSIGNS FOR THE LOCATION OF WATER LINES, VALVES, AND APPURTENANCES WITHIN DESIGNATED RIGHTS-OF-WAY AND DESIGNATED PUBLIC UTILITY EASEMENTS. ALSO GRANTED IS THE RIGHT OF WESTERN WATER COMPANY, TO INSTALL, SERVICE, AND MAINTAIN WATER METER CROCKS AND APPURTENANCES OUTSIDE OF AND ADJACENT TO SAID DESIGNATED RIGHTS-OF-WAY FROM PUBLIC ROADS OR PUBLIC UTILITY EASEMENTS.

THE UNDERSIGNED FURTHER STATES THAT TO THE BEST OF HIS KNOWLEDGE ALL PERSONS AND CORPORATIONS INTERESTED IN THIS DEDICATION EITHER AS OWNERS OR LIENHOLDERS HAVE UNITED IN ITS EXECUTION.

AS TO ALL: OWNER: HRC II, LLC  
 AN OHIO LIMITED LIABILITY COMPANY  
 BY: Rob Henderson R. TODD HENDERSON, PRESIDENT  
 NAME: Rob Henderson  
 WITNES: Jack Dyer  
 NAME: Jack Dyer  
 WITNES:

STATE OF OHIO, COUNTY OF Warren SS:  
 BE IT REMEMBERED THAT ON THE 23 DAY OF MARCH, 2018  
 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE,  
 PERSONALLY CAME HRC II, LLC, AN OHIO LIMITED LIABILITY COMPANY BY R. TODD  
 HENDERSON, ITS PRESIDENT WHO KNOWS THE CONTENTS AND EXECUTION OF THE  
 FOREGOING PLAT TO BE THEIR VOLUNTARY ACT AND DEED.



IN TESTIMONY WHEREOF, I HAVE SET MY HAND AND NOTARY SEAL ON THE DAY AND DATE  
 ABOVE WRITTEN.  
Rob Henderson Notary Public  
 STATE OF OHIO

**GRANT OF UTILITY EASEMENT**  
 FOR VALUABLE CONSIDERATION, WE, THE UNDERSIGNED (OR ANY OF US) DO HEREBY PERMANENTLY GRANT TO DUKE ENERGY OHIO/ONTARIO, INC. AND THEIR PERMITTED ENTITY OR ENTITY CONTROLLING ENTITY, THEIR RESPECTIVE SUBSIDIARIES OR ASSIGNEE ENTITIES, AND ANY OTHER PROVIDER OF UTILITY SERVICES (COLLECTIVELY THEIR SUCCESSORS AND ASSIGNS, HOWEVER, NON-EXCLUSIVE EASEMENTS, AS SHOWN ON THE WITHIN PLAN AND COMPREHENSIVE AS UTILITY EASEMENTS FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR OR REPLACEMENT OF ANY AND ALL NECESSARY FACILITIES FOR THE OVERHEAD OR UNDERGROUND DISTRIBUTION OF GAS, ELECTRIC, TELEPHONE, TELECOMMUNICATIONS OR OTHER UTILITIES (COLLECTIVELY FACILITIES). THE GRANTEE SHALL HAVE THE RIGHT OF ACCESS AND EGRESS AND ALSO THE RIGHT TO CUT, TRIM OR REMOVE ANY TREES, UNDERGROWTH OR OVERHANGING BRANCHES WITHIN THE UTILITY EASEMENTS OR IMMEDIATELY ADJACENT THERETO. NO BUILDINGS OR OTHER STRUCTURES MAY BE BUILT WITHIN THE UTILITY EASEMENTS AREA, NOR MAY THE UTILITY EASEMENTS AREA BE PHYSICALLY ALTERED TO: (1) REDUCE THE CLEARANCES OF EITHER OVERHEAD OR UNDERGROUND FACILITIES; (2) IMPAIR THE LAND SUPPORT OF GRANTEE FACILITIES; (3) IMPAIR THE ABILITY TO MAINTAIN THE FACILITIES OR (4) CREATE A HAZARD. TO HAVE AND TO HOLD THE EASEMENT FOREVER. WE KNOWLEDGE HAVING THE FULL POWER TO CONVEY THIS UTILITY EASEMENT AND WILL DEFEND THE SAME AGAINST ALL CLAIMS.

ALSO HEREBY GRANTED TO DUKE ENERGY OHIO/ONTARIO, INC. AND ITS SUBSIDIARIES, SUCCESSORS, AND ASSIGNS IS THE RIGHT TO LATEROALLY EXTEND, REPAIR AND MAINTAIN NATURAL GAS SERVICES TO SERVE INDIVIDUAL LOTS AS CONSTRUCTED BY THE ORIGINAL BUILDER ALLOWING DISTURBANCE ONLY OVER EXISTING SERVICE LINES NECESSARY FOR THE REPAIR ONLY ON THE LOT ON WHICH THE SERVICE IS LATERAL. RECONSTRUCTION OR RELOCATION IS PERMISSIBLE ONLY WITH THE WRITTEN PERMISSION OF THE PARCEL OWNER AND SAID UTILITY PROVIDER TO A MUTUALLY AGREED LOCATION. NO PART OF THE UTILITY EASEMENTS SHALL ENCUMBER EXISTING BUILDINGS OR ADJACENT LOTS.

**DEED REFERENCE**  
 SITUATED IN SECTION 21, TOWN 3, RANGE 4, B.T.M. FRANKLIN TOWNSHIP WARREN COUNTY, OHIO, CONTAINING 5.4381 ACRES AND BEING ALL OF THE REMAINING LANDS OF THE 30.1727 ACRE TRACT AS CONVEYED TO HRC II, LLC, AN OHIO LIMITED LIABILITY COMPANY, AS DESCRIBED IN THE DEED RECORDED IN OFFICIAL RECORDS BOOK 586, PAGE 676, WARREN COUNTY, OHIO.

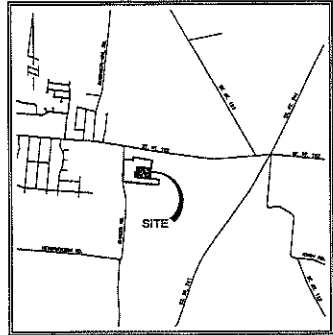
**SUBJECT TO HOME OWNER'S RESTRICTIONS**  
 THE WITHIN SUBDIVISION IS SUBJECT TO THE DECLARATIONS OF COVENANTS, CONDITIONS, AND RESTRICTIONS AND RESERVATION OF EASEMENTS FOR OWNERS OF HOMEOWNERS ASSOCIATION, INC. WHICH IS RECORDED IN THE DEED RECORDS OF WARREN COUNTY, OHIO COMMINGLING WITH OFFICIAL RECORD VOLUME 547 PG. 616 AND THE ARTICLES OF INCORPORATION AND CODES OF REGULATIONS FOR THE ASSOCIATION INCLUDING ANY SUPPLEMENTS OR AMENDMENTS THERETO.

# GREYCLIFF LANDING

## SECTION 5

CONTAINING 5.4381 ACRES  
 LOCATED IN  
 SECTION 21, TOWN 3, RANGE 4, B.T.M.  
 FRANKLIN TOWNSHIP  
 WARREN COUNTY, OHIO

JANUARY, 2018



LOCATION MAP  
 NET TO 5044

SIDWELL TABLE		
OLD	LOT #	SIDWELL #
5.4381 AC.	00-21-302-021	
NDV	86	08-21-301-010
NEW	88	08-21-301-011
NEW	70	08-21-301-012
NEW	71	08-21-301-013
NEW	72	08-21-301-014
NEW	73	08-21-301-015
NEW	74	08-21-301-016
NEW	75	08-21-302-031
NEW	76	08-21-302-032
NEW	77	08-21-302-033
NEW	78	08-21-302-034
NEW	79	08-21-302-035
NEW	80	08-21-302-036
NEW	81	08-21-302-037
NEW	08-21-302-038	0.3982 AC. 44

NO REMAINDER 0.71 2018

SECTION 5 AREA SUMMARY	
LOT	5.2996 AC.
R/W	0.2887 AC.
TOTAL	5.4381 AC.

LENGTH OF ROADWAY PLATTED	
RED PEX RUN	40'

OWNER / DEVELOPER  
 HRC II, LLC  
 AN OHIO LIMITED LIABILITY COMPANY  
 5757 STATE ROUTE 741  
 SPRINGBORO, OHIO 45088  
 TEL: (937) 748-0482

COUNTY COMMISSIONERS  
 WE, THE BOARD OF COUNTY COMMISSIONERS OF WARREN COUNTY, OHIO DO HEREBY APPROVE THIS PLAT ON THIS 23 DAY OF February, 2018  
 COMMISSIONERS: [Signatures]  
 COUNTY RECORDER  
 FILE NO. 2018-00712  
 RECEIVED ON THIS 23 DAY OF February, 2018 AT 1:02 PM  
 RECORDED ON THIS 23 DAY OF February, 2018 AT 1:15 PM  
 RECORDED IN PLAT BOOK NO. 97 PAGES 16, 15-16  
 FEB 23 2018  
 BY: [Signatures]  
 DEPUTY: WARREN COUNTY RECORDER  
 COUNTY AUDITOR  
 TRANSMITTED ON THIS 23 DAY OF February, 2018  
 BY: [Signatures]  
 DEPUTY: WARREN COUNTY AUDITOR

**DRAINAGE STATEMENT**  
 UNLESS OTHERWISE DESIGNATED ON THIS PLAT, A FIFTEEN (15) FOOT WIDE DRAINAGE EASEMENT SHALL EXIST ALONG ALL COMMON NEAR LOT LINES, AND A TEN (10) FOOT WIDE DRAINAGE EASEMENT SHALL EXIST ALONG ALL COMMON SIDE LOT LINES, WITH THE COMMON LINE BEING THE CENTERLINE OF SAID EASEMENT. THE EASEMENT AREA SHALL BE MAINTAINED CONTINUOUSLY BY THE LOT OWNERS, WITHIN THE EASEMENTS, NO STRUCTURE, PLANTING, FENCING, CULVERT, OR OTHER MATERIAL SHALL BE PLACED OR PERMITTED TO REMAIN WHICH MAY OBSTRUCT, RETARD, OR DIVERT THE FLOW THROUGH THE WATERWAYS.

THE WARREN COUNTY COMMISSIONERS AND THE BOARD OF TOWNSHIP TRUSTEES ASSUME NO LEGAL OBLIGATION TO MAINTAIN OR REPAIR ANY OPEN DRAIN, DITCHES OR WATERCOURSE WITHIN THE EASEMENT AREA UNLESS NOTED OTHERWISE ON THIS PLAT. HOWEVER, WHEN THE PLATTED RIGHT-OF-WAY AREA HAS BEEN PREVIOUSLY ACCEPTED FOR PUBLIC MAINTENANCE BY RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES, THE BOARD OF TRUSTEES OR THEIR REPRESENTATIVES MAY ENTER UPON AND INSPECT THE EASEMENT AREA AND, IN ACCORDANCE WITH SECTION 604.06 OF THE OHIO REVENUE CODE, MAY REMOVE OR CAUSE THE REMOVAL OF AN OBSTRUCTION ADVERSELY IMPACTING AN AREA WITHIN THE PUBLIC RIGHT-OF-WAY.

UNTIL THE EXPIRATION OF THE DEVELOPER'S PUBLIC IMPROVEMENT MAINTENANCE BONDING PERIOD, THE DEVELOPER (OR THEIR AGENTS) RESERVE THE RIGHT TO ENTER UPON ALL LOTS TO ESTABLISH OR REESTABLISH DRAINAGE EASEMENTS WITHIN ALL DRAINAGE EASEMENTS FOR THE PURPOSE OF CONTROLLING AND DIRECTING STORM WATER TO COLLECTION FACILITIES OR DRAINAGE CHANNELS.

THE PUBLIC MAINTAINED PORTION OF THE STORM SEWER SYSTEM WILL INCLUDE STORM DRAIN, CULVERTS, AND/OR DITCHES LOCATED WITHIN EITHER THE PUBLIC RIGHT-OF-WAY OR THE PUBLIC UTILITY EASEMENT AREA ADJACENT TO THE ROAD RIGHT-OF-WAY WITH THE EXCEPTION OF BUMP MAINS AND CULVERTS FOR PRIVATE DEVELOPERS. WHEREAS, IN LIEU OF AN OPEN DITCH, A DEVELOPER, BUILDER OR LOT OWNER INSTALLS A STORM DRAIN ON PRIVATE PROPERTY, THE STORM DRAIN SHALL BE DESIGNED BY A PROFESSIONAL ENGINEER TO ENSURE THAT NEITHER THIS PROPERTY OR ADJACENT PROPERTIES ARE NEGATIVELY IMPACTED, AND THE LOT OWNERS MUST NOTE THAT THEY ARE RESPONSIBLE FOR MAINTAINING THE STORM DRAIN UNLESS NOTED OTHERWISE ON THIS PLAT.

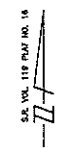
THE HOMEOWNERS ASSOCIATION IS RESPONSIBLE FOR MAINTAINING ALL STORM WATER FACILITIES LOCATED OUTSIDE OF THE PUBLIC RIGHT-OF-WAY INCLUDING STORM SEWER, STRUCTURES, DETENTION/RETENTION BASINS, AND BUMP MAINS.

COUNTY ENGINEER  
 I HEREBY APPROVE THIS PLAT ON THIS 1st DAY OF February, 2018  
 COUNTY SANITARY ENGINEER  
 I HEREBY APPROVE THIS PLAT ON THIS 1st DAY OF February, 2018  
 WARREN COUNTY REGIONAL PLANNING COMMISSION  
 THIS PLAT WAS APPROVED BY THE WARREN COUNTY REGIONAL PLANNING COMMISSION ON THIS 1st DAY OF February, 2018  
 EXECUTIVE DIRECTOR  
 WARREN COUNTY ZONING INSPECTOR  
 I HEREBY APPROVE THIS PLAT ON THIS 1st DAY OF February, 2018



JAMES E. TOERNER, SURVEYOR NO. S-7725 DATE:  
 THIS IS TO CERTIFY THAT THIS SUBDIVISION PLAT IS A TRUE AND ACCURATE RESULT OF A FIELD SURVEY MADE BY ME OR UNDER MY DIRECTION AND ALL MONUMENTATION HAS BEEN FOUND OR SET AS SHOWN IN ACCORDANCE WITH OHIO ADMINISTRATIVE CODE (O.A.C.) 4753-27, MINIMUM STANDARDS FOR BOUNDARY SURVEYS

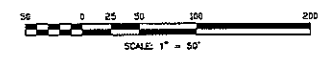
Evans CivilPro Engineers, LLC	GREYCLIFF LANDING SECTION 5	CRD BY
SITUATED IN SECTION 21, TOWN 3, RANGE 4, B.T.M. FRANKLIN TOWNSHIP WARREN COUNTY, OHIO	SCALE: AS SHOWN	DATE: 1/18/18
4708 Duke Drive, Suite 100 Mason, Ohio 45540 (513) 398-1728	BY: JAC	OF: 3



- NOTES:
1. ○ INDICATES 1/2" IRON PIN W/CAP SET BY HENDERSON & BOWELL PER P.B. 64 PGS. 41-43, P.B. 64 PGS. 44-45 OR P.B. 74 PGS. 9-11 UNLESS OTHERWISE NOTED.
  2. ● INDICATES 5/8" IRON PIN W/CAP SET
  3. ⊙ INDICATES 1" IRON PIN W/CAP SET PER P.B. 64 PGS. 41-43.
  4. DOCUMENTS USED: AS SHOWN.
  5. THERE IS NO EVIDENCE OF OCCUPATION OTHER THAN SHOWN.
  6. ALL FOUND MONUMENTATION WAS STRAIGHT AND IN GOOD CONDITION UNLESS OTHERWISE NOTED.
  7. ALL LOTS SHALL BE SUBJECT TO A DRAINAGE EASEMENT FIVE (5) FEET WIDE ALONG ALL SIDE LOT LINES AND TEN (10) FEET WIDE ALONG ALL REAR LOT LINES.

CURVE	BEARING	LENGTH	RADIUS	CHORD BEG.	END
1	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
2	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
3	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
4	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
5	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
6	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
7	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
8	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
9	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
10	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
11	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
12	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
13	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
14	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
15	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
16	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
17	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'
18	S89°28'32"E	130.96'	1118.26'	1085.91±0.7'	118.05'

POINT	NORTHING	EASTING
A	548,238.44	1,408,508.53
B	548,308.50	1,489,208.38
C	547,268.26	1,458,234.32



THE MINIMUM OPENING ELEVATIONS (MOE) SHOWN HEREIN ARE BASED ON THE RECOMMENDATIONS AS SHOWN ON THE APPROVED IMPROVEMENT PLANS FOR GREYCLIFF PHASE 1, DATED 7/26/2023 AND WITH A REVISION DATE OF 5/16/2024 AND REQUIRES PROPER DRAINAGE AWAY FROM THE FOUNDATION.

FINAL FIRST FLOOR ELEVATIONS AND BUILDING OPENING ELEVATIONS SHALL BE BASED ON THE SPECIFIC BUILDING DESIGN AND THE GRADING AND DRAINAGE FOR THE SITE AND INDIVIDUAL LOTS.

LOT NO.	MOE	REAR MOE
68	888.0	
69	888.0	
70	888.0	
71	888.0	
72	888.0	
73	888.0	
74	888.0	
75	887.0	887.0
76	887.0	887.0
77	887.0	887.0
78	887.0	887.0
79	887.0	887.0
80	887.0	887.0
81	887.0	887.0

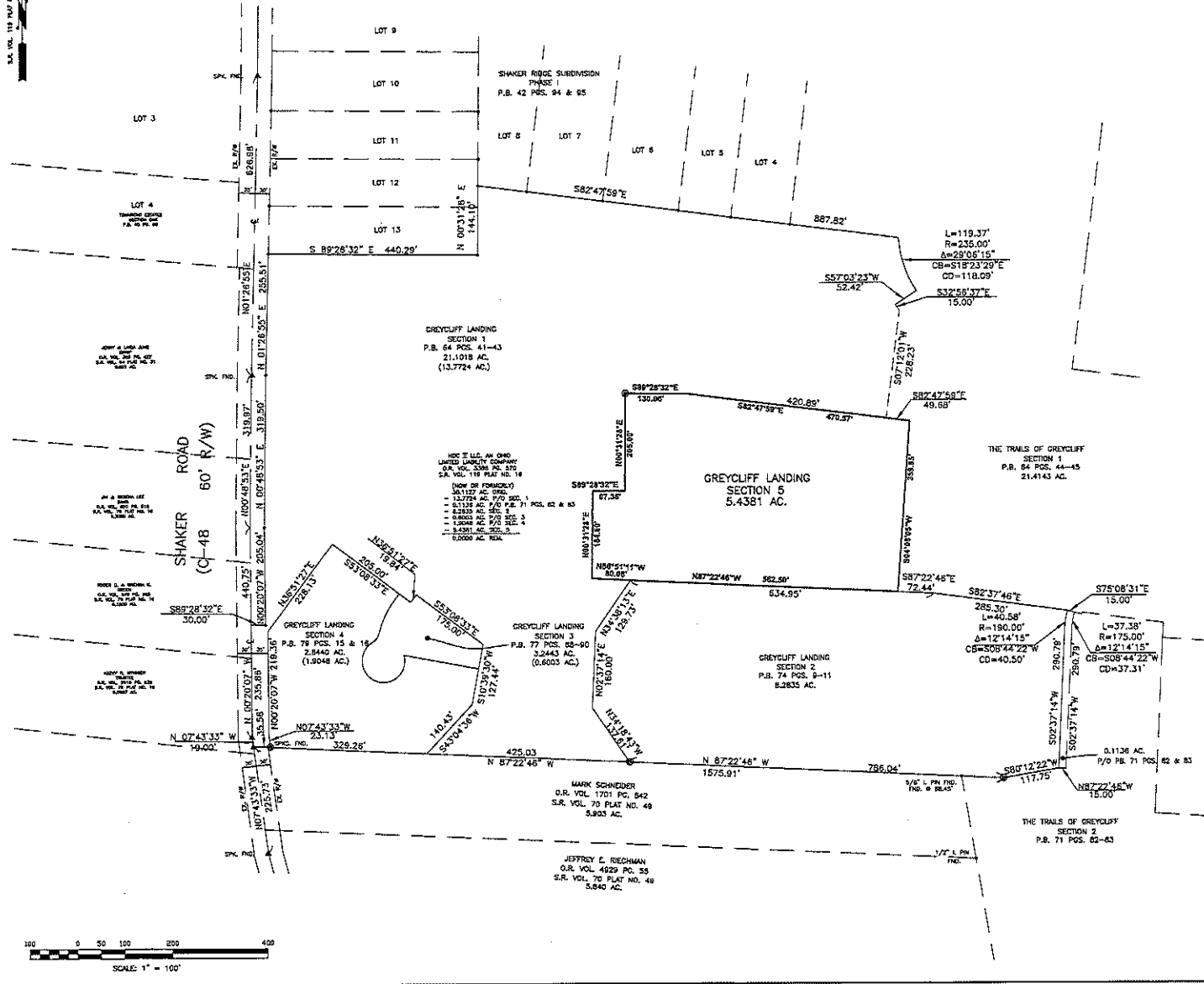
FOR BENCHMARK, GRADING AND STORM DRAINAGE INFORMATION SEE THE ABOVE REFERENCED IMPROVEMENT PLANS.

MINIMUM BUILDING SETBACKS, REQUIREMENTS FRONT 5' REAR 5' SIDE 5' MIN. / 20' TOTAL

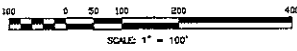
<b>Evans CivilPro Engineers, LLC</b> Consulting Engineers & Surveyors 4709 Duke Drive, Suite 102 Mason, Ohio 45040 (513) 388-1728	<b>GREYCLIFF LANDING SECTION 5</b>	CWD BY: TDA DRAWN BY: TDA
	SITUATED IN SEC. 21, TOWN 3, RANGE 4, 9.T.M. FRANKLIN TOWNSHIP WARREN COUNTY, OHIO	DATE: 1/18/18 SHT 2 OF 3



S.S. VOL. 159 PLAT NO. 18



- NOTES:
1. 0 INDICATES 1/2" IRON PIN W/CAP SET BY HENDERSON & BODWELL PER P.B. 64 PGS. 41-43, P.B. 64 PGS. 44-45 OR P.B. 74 PGS. 9-11 UNLESS OTHERWISE NOTED.
  2. \* INDICATES 5/8" IRON PIN W/CAP SET
  3. 0 INDICATES 1" IRON PIN W/CAP SET PER P.B. 64 PGS. 41-43.
  4. DOCUMENTS USED: AS SHOWN.
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  6. ALL FOUND MONUMENTATION WAS STRAIGHT AND IN GOOD CONDITION UNLESS OTHERWISE NOTED.
  7. ALL LOTS SHALL BE SUBJECT TO A DRAINAGE EASEMENT FIVE (5) FEET IN WIDTH ALONG ALL SIDE LOT LINES AND TEN (10) FEET BY WIDTH ALONG ALL REAR LOT LINES.



<b>Evans</b> <b>CivilPro</b> <b>Engineers, LLC</b> Consulting Engineers & Surveyors 4709 Duke Drive, Suite 100 Mason, Ohio 45040 (513) 388-1728	<b>GREYCLIFF LANDING SECTION 5</b>	CWD BY OWN BY TDA
	STRADDLED IN SEC. 21, TOWN 3, RANGE 4, B.T.M. FRANKLIN TOWNSHIP WARREN COUNTY, OHIO	JNE: EGGOTT DATE: 1/19/16
SCALE: AS SHOWN	PLOTTED: 1/19/2016 10:45 AM	

SUPERIMPOSITION MAP

97/14



**Ryan, Tabitha**

---

**To:** Ryan, Tabitha  
**Subject:** FW: Greycliff Landing Section 5

Begin forwarded message:

**From:** Traci Stivers <[traci.stivers@franklintownshipohio.us](mailto:traci.stivers@franklintownshipohio.us)>  
**Subject:** Greycliff Landing Section 5  
**Date:** April 15, 2021 at 3:43:42 PM EDT  
**To:** [jason.fisher@co.warren.oh.us](mailto:jason.fisher@co.warren.oh.us)

The Franklin Township Board of Trustees voted to accept maintenance of Greycliff Landing Section 5 during their April 14, 2021 meeting. Should you need a formal letter please let us know.

Thank you,  
Traci Stivers, Administrator  
Franklin Township  
Warren County, Ohio



Wishing you a happy & prosperous 2021.

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0672

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN COMMON PLEAS COURT  
SERVICES GENERAL FUND #11011223

BE IT RESOLVED, to approve the following appropriation adjustment:

\$ 1,500.00    from    #11011223-5850    (Training-Education)  
                  into    #11011223-5910    (Other Expenses)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
Common Pleas Court (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0673

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN COUNTY COURT FUND  
#11011283

BE IT RESOLVED, to approve the following appropriation adjustment:

\$708.00	from	#11011283-5910	(Other Expense)
	into	#11011283-5317	(Non-Capital Purchases)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor              
Appropriation Adjustment file  
County Court (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0674

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN BOARD OF ELECTIONS FUND  
#11011300

BE IT RESOLVED, to approve the following appropriation adjustments:

\$1,000	from	#11011300-5910	(Other Expense)
	into	#11011300-5911	(Non-Taxable Meal Fringe)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adj. file  
Board of Elections (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0675

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN BOARD OF ELECTIONS FUND  
#11011300

BE IT RESOLVED, to approve the following appropriation adjustment:

\$5000	from	#11011300-5102	(Regular Salaries)
	into	#11011300-5111	(Part Time Employees)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adj. file  
Board of Elections (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0676

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN CORONER'S FUND #11012100

BE IT RESOLVED, to approve the following appropriation adjustment:

\$8,000.00	from	#11012100-5820	(Coroner –Health & Life Insurance)
	into	#11012100-5400	(Coroner –Purchased Services)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
Coroner (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0677

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN MARY HAVEN FUND #2270

BE IT RESOLVED, to approve the following appropriation adjustments within Mary Haven Fund #2270.

\$ 180.00	from	22701240-5102	(Regular Salaries)
	into	22701240-5882	(Vacation Leave Payout)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adj. file  
Mary Haven(file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0678

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN COUNTY COURT FUND #2283

BE IT RESOLVED, to approve the following appropriation adjustment within County Court Fund # 2283

\$300.00	from	#22831280-5400	(Purchased Services)
	into	#22831280-5911	(Non-Taxable Meal Fringe)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: Auditor   
Appropriation Adjustment file  
County Court (file)



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0679

Adopted Date May 18, 2021

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE WATER REVENUE FUND  
NO. 5510

WHEREAS, the Water and Sewer Department incurs costs for a road improvement project with  
ODOT that includes a waterline relocation on US Route 22 and Zoar Road; and

WHEREAS, an appropriation adjustment is necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$173,290.00 from 55103209 - 5400 (Purchased Services)  
into 55103209 - 5410 (Contracts BOCC Approved)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann.  
Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

mbz

cc: Auditor   
Appropriation Adj. file  
Water/Sewer (file)

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

# Resolution

Number 21-0680

Adopted Date May 18, 2021

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mr. Grossmann – yea  
Mrs. Jones – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Tina Osborne, Clerk

cc: Commissioners' file

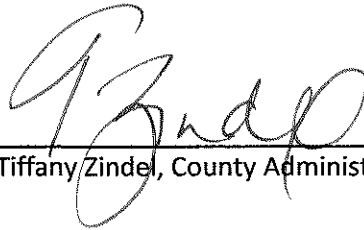
# REQUISITIONS

Department	Vendor Name	Description	Amount
VET	MT ORAB CDJR	(4) 2021 CHRYSLER VOYAGER	164,224.00
WAT	THE SAFETY COMPANY LLC	2022 FREIGHTLINER M2 106 BIOXI	179,633.00
ENG	CITY OF LEBANON	CVT-374 CITY OF LEBANON-W	92,573.23
WAT	IBI GROUP	KG DALE ACRES LATERAL PROJ	10,590.00

# PO CHANGE ORDERS

Department	Vendor Name	Description	Amount
ENG	VILLAGE OF MAINEVILLE	CVT-373 VILLAGE OF MAINEVILLE	9,300.00 increase
FAC	GRANGER CONSTRUCTION	NEW JAIL & SHERIFF'S OFFICE ADMIN PROJECT	5,625.14 increase

5/18/2021 APPROVED:



Tiffany Zindel, County Administrator

# Resolution

Number 21-0681

Adopted Date May 18, 2021

APPROVE AND AUTHORIZE COUNTY ADMINISTRATOR TO ENTER INTO A 3-MONTH AGREEMENT EXTENSION WITH ENGIE FOR ELECTRIC GENERATION TO VARIOUS FACILITIES WITHIN THE WATER AND SEWER DEPARTMENT, VARIOUS FACILITIES WITHIN THE PARK DISTRICT, VARIOUS FACILITIES WITHIN WARREN COUNTY TELECOMMUNICATIONS, AND VARIOUS SERVICES WITH THE WARREN COUNTY ENGINEER'S OFFICE

WHEREAS, pursuant to Resolution 04-13 adopted, November 20, 2013 the Warren County Park Board authorized the Warren County Board of Commissioners to act on behalf of the Park District to enter into a contract for Electric Generation Service at Parks within Warren County; and

WHEREAS, requests for proposals (RFPs) are being developed for electric generation at various facilities within the Water and Sewer Department, Warren County Parks, Telecommunications and Engineer's Office; and

WHEREAS, our current term is set to expire with Engie after the May read dates; and

WHEREAS, The Water & Sewer Department is requesting additional time to conduct the RFP process; and

WHEREAS, a Master Electric Services Agreement (MESA) is currently in place with Engie; and

NOW THEREFORE BE IT RESOLVED, to approve and authorize the County Administrator to enter into a 3 month agreement extension with Engie for electric generation; copy of said agreement attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young – yea  
Mrs. Jones – yea  
Mr. Grossmann – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS

  
Tina Osborne, Clerk

cc: c/a – Engie  
Water/Sewer (file)  
Park District (file)  
Telecommunications (file)  
Engineer's Office (file)

**SALES CONFIRMATION**  
**Ohio**  
**Fixed Price**

This Sales Confirmation is entered on 5/17/2021 ("Confirmation Effective Date"), by and between ENGIE Resources LLC ("ENGIE") and Warren County Board Of County Commissioners ("Customer") (hereinafter collectively referred to as the "Parties") regarding the purchase and sale of electric energy and related services pursuant to and subject to the Master Electric Energy Sales Agreement dated 4/29/2014 by and between the Parties (the "Master Agreement"). Terms not defined herein shall have the meaning given in the Master Agreement.

**Transaction Term:** This Sales Confirmation shall be effective on the Confirmation Effective Date and service shall commence at the Contract Price on the Utility Transfer Date immediately on or following the Start Date. Service shall remain in effect at the Contract Price through the Utility Transfer Date immediately on or following the End Date, but in no event later than the end of the Billing Cycle including such date. Customer's options for service beyond the Utility Transfer Date immediately following the End Date include: i) executing an agreement with ENGIE for new terms and conditions of service, ii) transferring to another competitive supplier or iii) providing a written request to ENGIE to transfer Customer's accounts to the default service provider. In the event Customer does not exercise an option prior to the End Date, ENGIE may continue providing post-term service on a month-to-month basis. The price for post-term service shall be a monthly variable rate set by ENGIE. Taxes and Utility Related Charges are not included and are separately listed in an invoice.

**Full Swing Transaction:** Customer's electricity consumption is variable and is not subject to a maximum or minimum usage limit.

**Contract Price:** Customer shall pay ENGIE the applicable Contract Price as specified in Attachment A, Exhibit 1 per kWh of electric energy consumed in a Billing Cycle.

Except to the extent a charge is separately listed as an obligation in this Sales Confirmation, the Contract Price may include a broker fee and includes non-utility charges including energy, ancillary services, congestion, capacity, losses, and current network integrated transmission and transmission enhancement charges (provided that changes to rate effective after contract execution may be passed through to Customer). The Contract Price does not include Taxes, Utility Related Charges, or Reliability Must Run charges. Installed (or unforced) capacity pricing may be adjusted by the final net load clearing price for periods outside the PJM RPM Base Residual Auction rates cleared as of the contract date.

**Other Transmission Related Charges.** The following charges are billed to Customer by the local electric utility company, and are not included in the Contract Price or in any other ENGIE charge: Network Integrated Transmission Service, Transmission Enhancement, and other transmission-related ancillary services unless ENGIE enrolls the Customer as part of the Non-Market-Based ("NMB") Pilot Program outlined in FirstEnergy's Fourth Electric Security Plan ("ESP IV"), Supplemental Stipulation, Section V.A.2.

**RMR Charges.** Your Contract Price does not include Real-time Reliability Must Run (RMR) charges. RMR Charges are directly billed to the Customer by the local utility.

**Taxes and Utility Related Charges:** Taxes and Utility Related Charges are separately listed in the Customer bill and are not included in any other charge identified in this Sales Confirmation.

**Capacity Charge:** Customer shall also pay ENGIE the Capacity Charge for each Billing Cycle. The Capacity Charge shall be equal to the following:

- (1) If Capacity Price is specified in Attachment A, Exhibit 1, the Capacity Charge shall be equal to the product of (i) the Fixed Capacity Price and (ii) the capacity obligation (in kW) as assigned to Customer's accounts by the applicable utility and/or ISO for the relevant period.

- (2) If Capacity Settlement is specified in Attachment A, Exhibit 1, the Capacity Charge shall be equal to any capacity-related ISO charges attributable to Customer's account(s) for the relevant period.

**Facilities, Accounts and Quantities:** See Attachment A.

**Miscellaneous:**

**Public Utility Commission of Ohio Required Contract Disclosures:**

- a. Your local electric utility company may charge you fees for switching your account(s) to ENGIE.
- b. You have the right to request, not more than two (2) times in a twelve (12) month period, up to twenty-four (24) months of your payment history with ENGIE. ENGIE shall provide this information to you at no additional charge.
- c. You may contact ENGIE at the mailing address or telephone number listed in Section 4. The hours of operation for telephone service are eight a.m. to five p.m., week days, Central Standard Time. You may also find more information at [www.engieresources.com](http://www.engieresources.com).
- d. A small commercial customer (*defined by Chapter 4901:1-21 and Chapter 4928.01(A)(2) of Title 49 of the State of Ohio Revised Code*) shall have a right to rescind this Agreement within seven (7) calendar days from the postmark date of the utility's confirmation notice by timely contacting ENGIE by phone at the number listed in the Notices Section herein and contacting its local electric utility company in writing or by phone to request to rescind the Agreement.
- e. For small commercial customers, ENGIE may terminate this Agreement on fourteen (14) days written notice to Customer should Customer fail to pay an invoice or meet any agreed-upon payment arrangements.
- f. Small commercial customers have the right to terminate this Agreement, upon prior written notice to ENGIE, without penalty, if the following circumstances occur: (i) you move or relocate the facility(ies) specified in Attachment A outside of ENGIE's service territory or into an area where ENGIE charges a different rate than your current Contract Price;
- g. ENGIE may terminate this Agreement as a result of a Change in Law than renders performance of this Agreement illegal.
- h. Procedure for Handling Consumer Complaints: If your complaint is not resolved after you have contacted ENGIE and/or your local electric utility company, or for general utility information, you may contact the Public Utility Commission of Ohio for assistance at 1-800-686-7826 (toll-free) from 8:00 a.m. to 5:00 p.m. weekdays, or at [www.PUCO.ohio.gov](http://www.PUCO.ohio.gov). Hearing or speech impaired customers may contact the PUCO via 7-1-1 (Ohio relay service).
- i. The Ohio consumers' counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted at 1877-742-5622 (toll free) from eight a.m. to five p.m. weekdays, or at <http://www.pickocc.org>.
- j. ENGIE is prohibited from disclosing your social security number and/or account number(s) without your consent except for providing such information for the purpose of collections or credit reporting or assigning this Agreement to another electric supplier.
- k. If you switch or transfer the electric energy service provided pursuant to this Agreement to the local electric utility company, you may not be served under the same contract rate, terms or conditions that apply to other customers served by such local electric utility company.
- l. If you are interested in budget billing, that service would have to be arranged through the utility, as we do not offer it directly.
- m. ENGIE's environmental disclosure information can be found on our website: <http://www.engieresources.com/ohio-state-compliance>

**Payment Terms:** Net 21 days.

**IDR Meter Authorization:** Customer shall, during the term of this Sales Confirmation, promptly provide all necessary authorizations to ENGIE in order to allow ENGIE to receive interval meter data (IDR) from Customer's facility(ies) listed on Attachment A. At its sole cost, ENGIE or its representative shall have the right to access or install telemetry from Customer's facility(ies) listed on Attachment A in order to track and evaluate Customer's usage on a regular basis for the purpose of load forecasting.

**“Rate Ready” Accounts.** For account(s) in which the utility uses a “rate ready” billing system, the Contract Price during the post-term period shall be a monthly variable rate set by ENGIE plus a post-term charge and any applicable non-utility related charges, ISO charges or administrative fees. Taxes and Utility Related Charges are separately listed in an invoice. Customer may terminate post-term service at any time without liability.

**ON-SITE CUSTOMER GENERATION:** The Contract Price is conditioned on Customer’s representation that, except for emergency back-up generation used when the local utility is not capable of delivering electricity, Customer does not operate on-site generation or thermal storage facilities. If Customer does operate on-site generation or thermal storage, ENGIE shall calculate in a commercially reasonable manner the present value of any economic loss resulting from the reduced load caused by such operation, and such loss shall be due from the Customer.

**Government/Public Entity Payment Terms and Indemnity Waiver.** This Agreement may be subject to state mandated payment term requirements for government/public entities; Customer shall provide a written verification of the applicability of such provision(s) to ENGIE to receive such extended terms at an additional cost to be determined by ENGIE. To the extent prohibited by state law or other statute, the Indemnification provision set forth in Section 2.9 of the Master Agreement shall be inapplicable.

**Performance Assurance.** In the event that Customer provides Performance Assurance pursuant to the terms and conditions in the form of a letter of credit or other non-cash form, such Performance Assurance shall remain in place until ninety (90) days beyond the End Date of this Sales Confirmation. If such Performance Assurance is in the form of cash, any remaining balance shall be returned to Customer after all payment obligations have been fulfilled.

**Independent System Operator (ISO)** means the system operator that controls or governs the transmission and distribution system or any successor thereto for the location where the facility(ies) are physically located.

**“Utility Related Charges”** means tariff based charges or surcharges assessed by a local utility arising from or related to, including but not limited to, (i) transmission and distribution of energy (other than network integrated transmission service); (ii) stranded costs or transition costs and any other similar types of charges associated with the opening of the applicable state’s electric market to competition; (iii) system reliability, rate recovery, future payback of under-collections, amortization, of above market purchases or energy load repurchases, public purpose programs and all similar items.

**“Capacity Price”** means (i) the price as specified in Attachment A, Exhibit 1 in US dollars per kW-Month or, (ii) the price as specified in Attachment A, Exhibit 1 in US dollars per kW-Day multiplied by the number of days in the relevant Billing Cycle.

**“Capacity Settlement”** means the monthly, spot or ISO derived Capacity Price for the applicable ISO and capacity pricing zone.

**“Fixed Capacity Price”** means, where Capacity Price is specified in Attachment A, Exhibit 1 as “Fixed”, (i) the price as specified in Attachment A, Exhibit 1 in US dollars per kW-Month or, (ii) the price as specified in Attachment A, Exhibit 1 in US dollars per kW-Day multiplied by the number of days in the relevant Billing Cycle.

**Facility/Account Deletions Prior to End Date:** The Parties intend that each of the Facilities listed on Attachment A will be continuously served by ENGIE through the End Date shown on Attachment A. However, should Customer close a Facility or otherwise discontinue electric service prior to the End Date, then ENGIE shall calculate in a commercially reasonable manner, the present value of any economic loss it incurred thereby. Any loss that ENGIE reasonably concludes is material shall be due from Customer. Customer shall provide notice of any Facility closure to ENGIE as soon as practicable.

**Billing Contact Information:** All invoices to Customer for service under this Sales Confirmation shall be provided to the person and address specified in the chart following the signature block of this Sales Confirmation.

IN WITNESS WHEREOF, the Parties, by their respective duly authorized representatives, have executed this Sales Confirmation effective as of the Effective Date. This Sales Confirmation will not become effective as to either Party unless and until executed by both Parties.

SIGNATURES	
Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS	ENGIE Resources LLC
Signature: <i>Tiffany Zindel</i>	Signature:
Print Name: <i>Tiffany Zindel</i>	Print Name:
Print Title: <i>County Administrator</i>	Print Title:
Date: <i>5/18/21</i>	Date:
CUSTOMER DUNS NUMBER: _____	
CUSTOMER FEDERAL TAX ID NUMBER (EIN): _____	

	BUSINESS / PRIMARY CONTACT	BILLING CONTACT	ENGIE Resources CONTACT	CUSTOMER PAYMENTS
NAME: ATTN:	MICHAEL ZEIHNER	MICHAEL ZEIHNER	ENGIE Resources	<b>Payment Address:</b> ENGIE Resources LLC PO Box 841680 Dallas, TX 75284-1680
STREET ADDRESS:	406 JUSTICE DR	406 JUSTICE DR	Physical Address – 1360 Post Oak Blvd. Suite 400 Houston, Texas 77056	<b>Overnight Address:</b> ENGIE Resources LLC Bank of America Lockbox Services Lockbox 841680 1950 N Stemmons Freeway, Suite 5010 Dallas, TX 75207
CITY, STATE, ZIP:	LEBANON, OH, 45036	LEBANON, OH, 45036	Mailing Address – PO Box 841680 Dallas, Texas 75284-1680	<b>Electronic Payment:</b> Merrill Lynch Dallas ACH Routing: 111000012 Wire ABA: 026009593 Account No.: 4451335207
PHONE #:	5136951642	5136951642	1-866-MYENGIE	
FAX #:			(713) 636-0927	
EMAIL:	michael.zeiher@co.warren.oh.us	michael.zeiher@co.warren.oh.us	care@engieresources.com	<b>Self-service billing online:</b> MyEngiePortal <a href="https://accounts.engieresources.com">https://accounts.engieresources.com</a>

\_\_\_\_ Check here if accounts are tax exempt and send certificates to care@engieresources.com. No exemption is applied until receipt of tax certificates.



**SALES CONFIRMATION**  
**Ohio**  
**Fixed Price**

This Sales Confirmation is entered on 5/17/2021 ("Confirmation Effective Date"), by and between ENGIE Resources LLC ("ENGIE") and Warren County Board Of County Commissioners ("Customer") (hereinafter collectively referred to as the "Parties") regarding the purchase and sale of electric energy and related services pursuant to and subject to the Master Electric Energy Sales Agreement dated 4/29/2014 by and between the Parties (the "Master Agreement"). Terms not defined herein shall have the meaning given in the Master Agreement.

**Transaction Term:** This Sales Confirmation shall be effective on the Confirmation Effective Date and service shall commence at the Contract Price on the Utility Transfer Date immediately on or following the Start Date. Service shall remain in effect at the Contract Price through the Utility Transfer Date immediately on or following the End Date, but in no event later than the end of the Billing Cycle including such date. Customer's options for service beyond the Utility Transfer Date immediately following the End Date include: i) executing an agreement with ENGIE for new terms and conditions of service, ii) transferring to another competitive supplier or iii) providing a written request to ENGIE to transfer Customer's accounts to the default service provider. In the event Customer does not exercise an option prior to the End Date, ENGIE may continue providing post-term service on a month-to-month basis. The price for post-term service shall be a monthly variable rate set by ENGIE. Taxes and Utility Related Charges are not included and are separately listed in an invoice.

**Full Swing Transaction:** Customer's electricity consumption is variable and is not subject to a maximum or minimum usage limit.

**Contract Price:** Customer shall pay ENGIE the applicable Contract Price as specified in Attachment A, Exhibit 1 per kWh of electric energy consumed in a Billing Cycle.

Except to the extent that a charge is separately listed as an obligation in this Sales Confirmation, the Contract Price may include a broker fee and includes non-utility charges including energy, ancillary services, congestion, losses, and current network integrated transmission and transmission enhancement charges (provided that changes to rate effective after contract execution may be passed through to Customer). The Contract Price does not include Taxes, Utility Related Charges, or Reliability Must Run charges. Installed (or unforced) capacity pricing may be adjusted by the final net load clearing price for periods outside the PJM RPM Base Residual Auction rates cleared as of the contract date.

**Other Transmission Related Charges.** The following charges are billed to Customer by the local electric utility company, and are not included in the Contract Price or in any other ENGIE charge: Network Integrated Transmission Service, Transmission Enhancement, and other transmission-related ancillary services unless ENGIE enrolls the Customer as part of the Non-Market-Based ("NMB") Pilot Program outlined in FirstEnergy's Fourth Electric Security Plan ("ESP IV"), Supplemental Stipulation, Section V.A.2.

**RMR Charges.** Your Contract Price does not include Real-time Reliability Must Run (RMR) charges. RMR Charges are directly billed to the Customer by the local utility.

**Taxes and Utility Related Charges:** Taxes and Utility Related Charges are separately listed in the Customer bill and are not included in any other charge identified in this Sales Confirmation.

**Facilities, Accounts and Quantities:** See Attachment A.

**Miscellaneous:**

**Public Utility Commission of Ohio Required Contract Disclosures:**

- a. Your local electric utility company may charge you fees for switching your account(s) to ENGIE.

- b. You have the right to request, not more than two (2) times in a twelve (12) month period, up to twenty-four (24) months of your payment history with ENGIE. ENGIE shall provide this information to you at no additional charge.
- c. You may contact ENGIE at the mailing address or telephone number listed in Section 4. The hours of operation for telephone service are eight a.m. to five p.m., week days, Central Standard Time. You may also find more information at [www.engieresources.com](http://www.engieresources.com).
- d. A small commercial customer (*defined by Chapter 4901:1-21 and Chapter 4928.01(A)(2) of Title 49 of the State of Ohio Revised Code*) shall have a right to rescind this Agreement within seven (7) calendar days from the postmark date of the utility's confirmation notice by timely contacting ENGIE by phone at the number listed in the Notices Section herein and contacting its local electric utility company in writing or by phone to request to rescind the Agreement.
- e. For small commercial customers, ENGIE may terminate this Agreement on fourteen (14) days written notice to Customer should Customer fail to pay an invoice or meet any agreed-upon payment arrangements.
- f. Small commercial customers have the right to terminate this Agreement, upon prior written notice to ENGIE, without penalty, if the following circumstances occur: (i) you move or relocate the facility(ies) specified in Attachment A outside of ENGIE's service territory or into an area where ENGIE charges a different rate than your current Contract Price;
- g. ENGIE may terminate this Agreement as a result of a Change in Law that renders performance of this Agreement illegal.
- h. Procedure for Handling Consumer Complaints: If your complaint is not resolved after you have contacted ENGIE and/or your local electric utility company, or for general utility information, you may contact the Public Utility Commission of Ohio for assistance at 1-800-686-7826 (toll-free) from 8:00 a.m. to 5:00 p.m. weekdays, or at [www.PUCO.ohio.gov](http://www.PUCO.ohio.gov). Hearing or speech impaired customers may contact the PUCO via 7-1-1 (Ohio relay service).
- i. The Ohio consumers' counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted at 1877-742-5622 (toll free) from eight a.m. to five p.m. weekdays, or at <http://www.pickocc.org>.
- j. ENGIE is prohibited from disclosing your social security number and/or account number(s) without your consent except for providing such information for the purpose of collections or credit reporting or assigning this Agreement to another electric supplier.
- k. If you switch or transfer the electric energy service provided pursuant to this Agreement to the local electric utility company, you may not be served under the same contract rate, terms or conditions that apply to other customers served by such local electric utility company.
- l. If you are interested in budget billing, that service would have to be arranged through the utility, as we do not offer it directly.
- m. ENGIE's environmental disclosure information can be found on our website: <http://www.engieresources.com/ohio-state-compliance>

**Payment Terms:** Net 21 days.

**IDR Meter Authorization:** Customer shall, during the term of this Sales Confirmation, promptly provide all necessary authorizations to ENGIE in order to allow ENGIE to receive interval meter data (IDR) from Customer's facility(ies) listed on Attachment A. At its sole cost, ENGIE or its representative shall have the right to access or install telemetry from Customer's facility(ies) listed on Attachment A in order to track and evaluate Customer's usage on a regular basis for the purpose of load forecasting.

**"Rate Ready" Accounts.** For account(s) in which the utility uses a "rate ready" billing system, the Contract Price during the post-term period shall be a monthly variable rate set by ENGIE plus a post-term charge and any applicable non-utility related charges, ISO charges or administrative fees. Taxes and Utility Related Charges are separately listed in an invoice. Customer may terminate post-term service at any time without liability.

**ON-SITE CUSTOMER GENERATION:** The Contract Price is conditioned on Customer's representation that, except for emergency back-up generation used when the local utility is not capable of delivering electricity, Customer does not operate on-site generation or thermal storage facilities. If Customer does operate on-site generation or thermal storage, ENGIE shall calculate in a commercially reasonable manner

the present value of any economic loss resulting from the reduced load caused by such operation, and such loss shall be due from the Customer.

**Government/Public Entity Payment Terms and Indemnity Waiver.** This Agreement may be subject to state mandated payment term requirements for government/public entities; Customer shall provide a written verification of the applicability of such provision(s) to ENGIE to receive such extended terms at an additional cost to be determined by ENGIE. To the extent prohibited by state law or other statute, the Indemnification provision set forth in Section 2.9 of the Master Agreement shall be inapplicable.

**Performance Assurance.** In the event that Customer provides Performance Assurance pursuant to the terms and conditions in the form of a letter of credit or other non-cash form, such Performance Assurance shall remain in place until ninety (90) days beyond the End Date of this Sales Confirmation. If such Performance Assurance is in the form of cash, any remaining balance shall be returned to Customer after all payment obligations have been fulfilled.

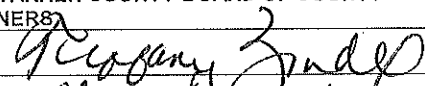
**Independent System Operator (ISO)** means the system operator that controls or governs the transmission and distribution system or any successor thereto for the location where the facility(ies) are physically located.

**"Utility Related Charges"** means tariff based charges or surcharges assessed by a local utility arising from or related to, including but not limited to, (i) transmission and distribution of energy (other than network integrated transmission service); (ii) stranded costs or transition costs and any other similar types of charges associated with the opening of the applicable state's electric market to competition; (iii) system reliability, rate recovery, future payback of under-collections, amortization, of above market purchases or energy load repurchases, public purpose programs and all similar items.

**Facility/Account Deletions Prior to End Date:** The Parties intend that each of the Facilities listed on Attachment A will be continuously served by ENGIE through the End Date shown on Attachment A. However, should Customer close a Facility or otherwise discontinue electric service prior to the End Date, then ENGIE shall calculate in a commercially reasonable manner, the present value of any economic loss it incurred thereby. Any loss that ENGIE reasonably concludes is material shall be due from Customer. Customer shall provide notice of any Facility closure to ENGIE as soon as practicable.

**Billing Contact Information:** All invoices to Customer for service under this Sales Confirmation shall be provided to the person and address specified in the chart following the signature block of this Sales Confirmation.

IN WITNESS WHEREOF, the Parties, by their respective duly authorized representatives, have executed this Sales Confirmation effective as of the Effective Date. This Sales Confirmation will not become effective as to either Party unless and until executed by both Parties.

SIGNATURES	
Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS	ENGIE Resources LLC
Signature: 	Signature:
Print Name: Tiffany Lindel	Print Name:
Print Title: County Administrator	Print Title:
Date: 5/18/21	Date:
CUSTOMER DUNS NUMBER: _____	
CUSTOMER FEDERAL TAX ID NUMBER (EIN): _____	

	BUSINESS / PRIMARY CONTACT	BILLING CONTACT	ENGIE Resources CONTACT	CUSTOMER PAYMENTS
NAME: ATTN:	MICHAEL ZEIHNER	MICHAEL ZEIHNER	ENGIE Resources	<b>Payment Address:</b> ENGIE Resources LLC PO Box 841680 Dallas, TX 75284-1680
STREET ADDRESS:	406 JUSTICE DR	406 JUSTICE DR	Physical Address – 1360 Post Oak Blvd. Suite 400 Houston, Texas 77056	<b>Overnight Address:</b> ENGIE Resources LLC Bank of America Lockbox Services Lockbox 841680 1950 N Stemmons Freeway, Suite 5010 Dallas, TX 75207
CITY, STATE, ZIP:	LEBANON, OH, 45036	LEBANON, OH, 45036	Mailing Address – PO Box 841680 Dallas, Texas 75284-1680	<b>Electronic Payment:</b> Merrill Lynch Dallas ACH Routing: 111000012 Wire ABA: 026009593 Account No.: 4451335207
PHONE #:	5136951642	5136951642	1-866-MYENGIE	<b>Self-service billing online: MyEngiePortal</b> <a href="https://accounts.engieresources.com">https://accounts.engieresources.com</a>
FAX #:			(713) 636-0927	
EMAIL:	michael.zeiher@warren.oh.us	michael.zeiher@warren.oh.us	care@engieresources.com	

\_\_\_ Check here if accounts are tax exempt and send certificates to care@engieresources.com. No exemption is applied until receipt of tax certificates.

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RV6,1  
 PR #: 1-1CBNN7W,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01  
 Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	02258 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	5110211501	DM01	05/01/2021	07/31/2021
2	02997 HATFIELD RD	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	4760200001	DM01	05/01/2021	07/31/2021
3	05700 DIXIE HWY	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	5680081220	DM01	05/01/2021	07/31/2021
4	01223 ST RT 741 N	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	7400077520	DM01	05/01/2021	07/31/2021
5	07400 ST RT 123 S	BLANCHESTER, OH 45107-5107	CLINTON	DEOK	DEOK Resid Agg	7440074620	DM01	05/01/2021	07/31/2021
6	07201 REDLION 5 POINTS RD	SPRINGBORO, OH 45066-5066	WARREN	DEOK	DEOK Resid Agg	8370082320	DM01	05/01/2021	07/31/2021
7	00000 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6690068020	DM01	05/01/2021	07/31/2021
8	08181 SNIDER RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	1570221101	DM01	05/01/2021	07/31/2021
9	00804 US RT 22-3 E	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	1690081520	DM01	05/01/2021	07/31/2021

Contract Price (\$/KWh):	0.04740
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Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RV6,1  
PR #: 1-1CBNN7W,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Exhibit 2: Monthly Anticipated Consumption (in MWh)

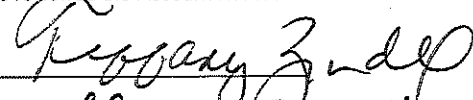
Delivery Point: DEOK Resid Agg

Month	Year	MWh
May	2021	27.69
Jun	2021	30.09
Jul	2021	30.76

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature:



Print Name:

Tiffany Zindel

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RT5,1  
 PR #: 1-1CBNN81,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01

Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	358 E LYTLE-FV-PTS RD	CENTERVL, OH 45458-5458	MONTG OMERY	DAYTON	DAY Resid Agg	6401364617	117	05/01/2021	07/31/2021
2	8557 E STATE-RT-73	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	5518650405	117	05/01/2021	07/31/2021
3	287 EDWARDS RD	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	6078657220	117	05/01/2021	07/31/2021
4	6415 WILMINGTON RD BLDG 2	OREGONIA, OH 00000-0000	UNKNO WN	DAYTON	DAY Resid Agg	7024880818	117	05/01/2021	07/31/2021
5	8031 MIDDLEBORO RD	MORROW, OH 45152-5152	WARRE N	DAYTON	DAY Resid Agg	7620014569	117	05/01/2021	07/31/2021
6	901 S WILSON ST	HARVEYSBG, OH 45032-5032	WARRE N	DAYTON	DAY Resid Agg	8774001993	117	05/01/2021	07/31/2021
7	631 E LYTLE-FV-PTS RD	CENTERVL, OH 45458-5458	MONTG OMERY	DAYTON	DAY Resid Agg	0458870605	197	05/01/2021	07/31/2021
8	150 W MAIN ST	HARVEYSBG, OH 45032-5032	WARRE N	DAYTON	DAY Resid Agg	1421072906	117	05/01/2021	07/31/2021
9	6452 FURNAS-OGLES RD #B	WAYNESVILLE, OH 00000-0000	UNKNO WN	DAYTON	DAY Resid Agg	4332557009	117	05/01/2021	07/31/2021
10	6417 CATKIN CT	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	6316053943	117	05/01/2021	07/31/2021
11	889 CORWIN AVE	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	0212647261	137	05/01/2021	07/31/2021
12	360 E LYTLE FV PTS RD	CENTERVILLE, OH 00000-0000	UNKNO WN	DAYTON	DAY Resid Agg	9986018963	117	05/01/2021	07/31/2021
13	CLARK AVE	HARVEYSBG, OH 45032-5032	WARRE N	DAYTON	DAY Resid Agg	8868684453	117	05/01/2021	07/31/2021
14	654 E LYTLE-FV-PTS RD	CENTERVL, OH 45458-5458	MONTG OMERY	DAYTON	DAY Resid Agg	9771806344	197	05/01/2021	07/31/2021
15	444 S US-RT-42	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	2182017989	137	05/01/2021	07/31/2021
16	6738 CORWIN AVE	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	3481387839	117	05/01/2021	07/31/2021
17	803 OAK-KNOLL DR	SPRINGBORO, OH 45066-5066	WARRE N	DAYTON	DAY Resid Agg	4818176660	117	05/01/2021	07/31/2021
18	4564 E STATE-RT-73	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	8304162976	045	05/01/2021	07/31/2021
19	5960 CLARKSVILLE RD	WAYNESVL, OH 45068-5068	WARRE N	DAYTON	DAY Resid Agg	9417675645	117	05/01/2021	07/31/2021

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RT5,1  
PR #: 1-1CBNN81,1

**ATTACHMENT A: AGREEMENT SUMMARY INFORMATION**

Product Code: FP01  
Product: Fixed Price RTC

**Exhibit 1: Facilities and Accounts**

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
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Contract Price (\$/KWh):	0.05173
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Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RT5,1  
PR #: 1-1CBNN81,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

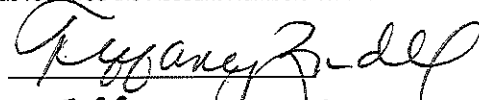
Exhibit 2: Monthly Anticipated Consumption (in MWh)

Delivery Point: DAY Resid Agg

Month	Year	MWh
May	2021	103.58
Jun	2021	102.23
Jul	2021	116.94

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature: 

Print Name: Tiffany Biddel

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01  
 Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	00353 NUNNER RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	0050204601	DM01	05/01/2021	07/31/2021
2	00000 DEARTH RD	SPRINGBORO, OH 45066-5066	WARREN	DEOK	DEOK Resid Agg	5390205601	DS01	05/01/2021	07/31/2021
3	07863 TRENTON FRANKLIN RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	5660072820	DM01	05/01/2021	07/31/2021
4	04651 HOMESTRETCH LN	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	9760350901	DS01	05/01/2021	07/31/2021
5	00000 RICHWOOD CT	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	0600203002	DM01	05/01/2021	07/31/2021
6	02126 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	1200012720	DM01	05/01/2021	07/31/2021
7	00991 US RT 22-3 E	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	5770204003	DS01	05/01/2021	07/31/2021
8	06679 MIDNIGHT SUN DR	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6300210702	DM01	05/01/2021	07/31/2021
9	05645 LAKE RD	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	8180085420	DM01	05/01/2021	07/31/2021
10	05755 FAIRVIEW	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	8800072720	DM01	05/01/2021	07/31/2021
11	08181 SNIDER RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	9440083920	DM01	05/01/2021	07/31/2021
12	01450 GRANDIN RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	5700082320	DM01	05/01/2021	07/31/2021
13	09195 ST RT 123 N	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	7800072720	DM01	05/01/2021	07/31/2021
14	06039 ETHEL	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	9980205601	DM01	05/01/2021	07/31/2021
15	07967 JILL LN	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	2020072720	DM01	05/01/2021	07/31/2021
16	05704 STERLING LAKES CIR	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	2330210101	DS01	05/01/2021	07/31/2021
17	05164 TODD RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	4240223701	DM01	05/01/2021	07/31/2021
18	00129 SUNNY LN	SOUTH LEBANON, OH 45065-5065	WARREN	DEOK	DEOK Resid Agg	4840353001	DM01	05/01/2021	07/31/2021
19	03911 US RT 22-3 W	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	9710208201	DS01	05/01/2021	07/31/2021
20	08401 KINGSTON	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	5330018420	DM01	05/01/2021	07/31/2021
21	06163 BETHANY RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	7430377301	DS01	05/01/2021	07/31/2021

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RN5,1  
 PR #: 1-1CBNN5P,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01

Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
22	00205 FRONT	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	0660381001	DS01	05/01/2021	07/31/2021
23	04480 COLUMBIA RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	1150208801	DS01	05/01/2021	07/31/2021
24	03386 TOWNSLEY DR	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	1150221001	DM01	05/01/2021	07/31/2021
25	02489 US RT 22-3 E	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	3240220401	DM01	05/01/2021	07/31/2021
26	00480 FOSTER MAINEVILLE RD E	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	4450211202	DM01	05/01/2021	07/31/2021
27	00306 FOSTER MAINEVILLE RD E	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	4460204701	DM01	05/01/2021	07/31/2021
28	08638 TRENTON FRANKLIN RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	4500072720	DM01	05/01/2021	07/31/2021
29	08285 ST RT 48 S	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	8340205401	DM01	05/01/2021	07/31/2021
30	08655 SIBCY RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	0180206002	DM01	05/01/2021	07/31/2021
31	05481 ST RT 122 W	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	2240223701	DM01	05/01/2021	07/31/2021
32	00032 RICH RD	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	5260203501	DM01	05/01/2021	07/31/2021
33	01751 FOSTER MAINEVILLE RD W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	0790089220	DS01	05/01/2021	07/31/2021
34	08593 MAINEVILLE RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	1440205401	DM01	05/01/2021	07/31/2021
35	00000 WHITE	GOSHEN, OH 45122-5122	CLERMONT	DEOK	DEOK Resid Agg	2800059020	DM01	05/01/2021	07/31/2021
36	09980 UNION CEMETERY RD	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	5810208201	DM01	05/01/2021	07/31/2021
37	08700 BUTTERWORTH RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6840205302	DM01	05/01/2021	07/31/2021
38	05874 COCHRAN RD	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	7750221801	DM01	05/01/2021	07/31/2021
39	03468 FIELDS ERTEL RD	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	9490217101	DM01	05/01/2021	07/31/2021
40	05520 IRWIN SIMPSON RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	0350361201	DM01	05/01/2021	07/31/2021
41	09942 TALL OAKS CT	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	0620083620	DS01	05/01/2021	07/31/2021
42	12177 MASON RD	CINCINNATI, OH 45249-5249	HAMILTON	DEOK	DEOK Resid Agg	1060379201	DS01	05/01/2021	07/31/2021
43	06911 KINGS MILL RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	2680073820	DS01	05/01/2021	07/31/2021
44	03001 LYNN DR	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	3240223701	DM01	05/01/2021	07/31/2021
45	02375 CARRIAGEGATE LN	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6300012720	DM01	05/01/2021	07/31/2021

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RN5,1  
 PR #: 1-1CBNN5P,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01  
 Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
46	06193 STRIKER RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6920366501	DM01	05/01/2021	07/31/2021
47	06301 ROSEMONT LN	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	7310224601	DM01	05/01/2021	07/31/2021
48	00315 RIDGEVIEW LN	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	8350218803	DM01	05/01/2021	07/31/2021
49	00000 PATTON DR	SPRINGBORO, OH 45066-5066	WARREN	DEOK	DEOK Resid Agg	5320085620	DM01	05/01/2021	07/31/2021
50	07809 OLD 3 C HWY	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	6760221001	DM01	05/01/2021	07/31/2021
51	05515 COCHRAN RD	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	8130362802	DM01	05/01/2021	07/31/2021
52	00343 MAIN S	SOUTH LEBANON, OH 45065-5065	WARREN	DEOK	DEOK Resid Agg	4810362101	DS01	05/01/2021	07/31/2021
53	04181 SHAKER RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	1240223701	DS01	05/01/2021	07/31/2021
54	03556 US RT 22-3 E	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	2010085620	RS	05/01/2021	07/31/2021
55	08800 MARTZ PAULLIN RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	4660072820	DM01	05/01/2021	07/31/2021
56	02310 POPPY RD	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	6330067801	DM01	05/01/2021	07/31/2021
57	04094 SOUTH SHORE DR	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	7290202001	DM01	05/01/2021	07/31/2021
58	04447 WARD RD	MORROW, OH 45152-5152	WARREN	DEOK	DEOK Resid Agg	6690084520	DM01	05/01/2021	07/31/2021
59	07645 HEDGEWOOD CIR	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	9930214702	DM01	05/01/2021	07/31/2021
60	02070 PLATEAU DR	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	1050204601	DM01	05/01/2021	07/31/2021
61	08069 RIVER VISTA CT	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	3520362301	DM01	05/01/2021	07/31/2021
62	02693 COLUMBIA TR	LOVELAND, OH 45140-5140	CLERMONT	DEOK	DEOK Resid Agg	4950081920	DM01	05/01/2021	07/31/2021
63	04515 IRWIN SIMPSON RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	8140203401	DS01	05/01/2021	07/31/2021
64	03440 STRATA CT	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	8170224402	DM01	05/01/2021	07/31/2021
65	01514 KING	KINGS MILLS, OH 45034-5034	WARREN	DEOK	DEOK Resid Agg	8220087520	DM01	05/01/2021	07/31/2021
66	00000 I 71	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	8960031120	DM01	05/01/2021	07/31/2021

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RN5,1  
PR #: 1-1CBNN5P,1

**ATTACHMENT A: AGREEMENT SUMMARY INFORMATION**

Product Code: FP01  
Product: Fixed Price RTC

**Exhibit 1: Facilities and Accounts**

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
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Contract Price (\$/KWh):	0.04664
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Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RN5,1  
PR #: 1-1CBNN5P,1

**ATTACHMENT A: AGREEMENT SUMMARY INFORMATION**

**Exhibit 2: Monthly Anticipated Consumption (in MWh)**

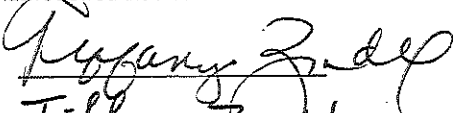
Delivery Point: DEOK Resid Agg

Month	Year	MWh
May	2021	258.87
Jun	2021	263.98
Jul	2021	299.87

**ACKNOWLEDGMENT:**

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature:



Print Name:

Tiffany Zindel

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RWF,1  
 PR #: 1-1CBNN4Z,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01

Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	00105 MARKEY RD	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	9110048920	OLO	05/01/2021	07/31/2021
2	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	8230217101	TL01	05/01/2021	07/31/2021
3	08992 WILKENS BLVD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	2260385101	DM01	05/01/2021	07/31/2021
4	08001 COLUMBIA RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	2390385801	DM01	05/01/2021	07/31/2021
5	09001 SNIDER RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	4160380801	DM01	05/01/2021	07/31/2021
6	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	8790372101	UOLC	05/01/2021	07/31/2021
7	01824 DRAKE RD	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	9060365801	DM01	05/01/2021	07/31/2021
8	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	0620385101	UOLP	05/01/2021	07/31/2021
9	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	4930358701	UOLP	05/01/2021	07/31/2021
10	02027 DRAKE RD	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	0160365801	DM01	05/01/2021	07/31/2021
11	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	6450387201	UOLP	05/01/2021	07/31/2021
12	07960 BUTTERWORTH RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	8080378301	DM01	05/01/2021	07/31/2021

Contract Price (\$/KWh):	0.04566
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Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RWF,1  
PR #: 1-1CBNN4Z,1

**ATTACHMENT A: AGREEMENT SUMMARY INFORMATION**

**Exhibit 2: Monthly Anticipated Consumption (in MWh)**

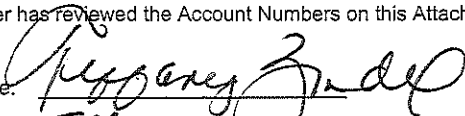
Delivery Point: DEOK Resid Agg

Month	Year	MWh
May	2021	25.54
Jun	2021	25.11
Jul	2021	24.47

**ACKNOWLEDGMENT:**

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature:



Print Name:

Tiffany Zindel

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.



Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2S89,1  
 PR #: 1-1CBNN4H,2

**ATTACHMENT A: AGREEMENT SUMMARY INFORMATION**

Product Code: FP01  
 Product: Fixed Price RTC

**Exhibit 1: Facilities and Accounts**

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	00000 REDLION 5 POINTS RD	SPRINGBORO, OH 45066-5066	WARREN	DEOK	DEOK Resid Agg	0390201201	OLO	05/01/2021	07/31/2021
2	02258 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	5660363102	DM01	05/01/2021	07/31/2021
3	N/A	N/A, OH 00000-0000	UNKNO WN	DEOK	DEOK Resid Agg	0960220901	SL05	05/01/2021	07/31/2021
4	01267 ST RT 741 N	LEBANON, OH 45036-5036	WARREN	DEOK	DEOK Resid Agg	5510048921	DP02	05/01/2021	07/31/2021

Contract Price (\$/KWh):	0.04126
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Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2S89,1  
PR #: 1-1CBNN4H,2

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

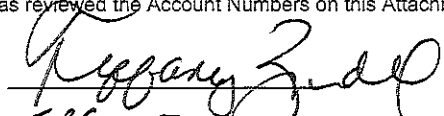
Exhibit 2: Monthly Anticipated Consumption (in MWh)

Delivery Point: DEOK Resid Agg

Month	Year	MWh
May	2021	16.50
Jun	2021	23.19
Jul	2021	29.70

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature: 

Print Name: Tiffany Ziadet

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
 Effective Date: 05/05/2021  
 Agreement #: 1-1CD2RLW,1  
 PR #: 1-1CBNN3V,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Product Code: FP01-CP01B  
 Product: Fixed Price RTC

Exhibit 1: Facilities and Accounts

#	Facility Name Service Address	City, State, Zip	County	Utility	Delivery Point	Account Number	Rate Schedule	Start Date	End Date
1	01852 SOCIALVILLE FOSTER RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	5290350501	DS01	05/01/2021	07/31/2021
2	06193 STRIKER RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	2200209001	DS01	05/01/2021	07/31/2021
3	06193 STRIKER RD	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	1280205601	DS02	05/01/2021	07/31/2021
4	02086 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	2170374701	DP01	05/01/2021	07/31/2021
5	06648 SHELLY	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	9900205101	DS01	05/01/2021	07/31/2021
6	08093 TRENTON FRANKLIN RD	FRANKLIN, OH 45005-5005	WARREN	DEOK	DEOK Resid Agg	7820207901	DS01	05/01/2021	07/31/2021
7	00871 ST RT 48	SOUTH LEBANON, OH 45065-5065	WARREN	DEOK	DEOK Resid Agg	9340206101	DS01	05/01/2021	07/31/2021
8	02086 US RT 22-3 W	MAINEVILLE, OH 45039-5039	WARREN	DEOK	DEOK Resid Agg	0960208801	DS01	05/01/2021	07/31/2021
9	03812 SOCIALVILLE FOSTER RD	MASON, OH 45040-5040	WARREN	DEOK	DEOK Resid Agg	5880082220	DS01	05/01/2021	07/31/2021

Capacity Settlement:	Monthly
Contract Price (\$/KWh):	0.03746

Customer: WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
Effective Date: 05/05/2021  
Agreement #: 1-1CD2RLW,1  
PR #: 1-1CBNN3V,1

ATTACHMENT A: AGREEMENT SUMMARY INFORMATION

Exhibit 2: Monthly Anticipated Consumption (in MWh)

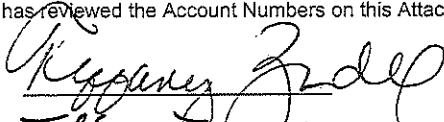
Delivery Point: DEOK Resid Agg

Month	Year	MWh
May	2021	1,000.88
Jun	2021	1,167.00
Jul	2021	1,408.69

ACKNOWLEDGMENT:

Customer has reviewed the Account Numbers on this Attachment A for accuracy and completeness and verifies that the facilities and accounts identified on this Attachment A are owned or under its control.

Signature:



Print Name:

Tiffany Zindel

Customer, please check this box if your accounts are tax exempt.  
If tax exempt, please send your tax exemption certificates to [custserv@na.engie.com](mailto:custserv@na.engie.com)  
We cannot apply the tax exemption until we receive your certificates.

# Resolution

Number 21-0682

Adopted Date May 18, 2021

AMEND EFFECTIVE DATE OF RESOLUTION #21-0652 ESTABLISHING A POLICY RELATING TO FACIAL COVERINGS (MASKS) IN COUNTY BUILDINGS AND FACILITIES OWNED OR OPERATED BY THE BY THE BOARD OF COUNTY COMMISSIONERS AND ITS DEPARTMENTS AND AGENCIES, AND FURTHER ALLOWING ELECTED OFFICIALS, BOARDS, COMMISSIONS, AND TENANTS TO ESTABLISH THEIR OWN POLICY REGARDING USE OF FACIAL COVERINGS (MASKS) IN COUNTY OWNED OR OPERATED BUILDINGS AND FACILITIES OCCUPIED BY SUCH ELECTED OFFICIALS, BOARDS, COMMISSIONS AND TENANTS

WHEREAS, on May 11, 2021, this Board adopted Resolution #21-0652 to establish a policy relating to facial coverings (masks) in County buildings and facilities owned or operated by the Board of County Commissioners and its Departments and Agencies, and further allowing Elected Officials, Boards, Commissions, and tenants to establish their own policy regarding use of facial coverings (masks) in County owned or operated buildings and facilities occupied by such Elected Officials, Boards, Commissions and tenants with said policy being effective June 1, 2021; and

WHEREAS, on May 13, 2021, the CDC changed its guidance and safety procedures for those who are fully vaccinated against COVID-19, no longer requiring facial covering or social distancing and the Ohio Department of Health amended the Director's Order to bring the State of Ohio's health order into conformity with the new CDC guidance; and

NOW THEREFORE BE IT RESOLVED, to amend the effective date of Resolution #21-0652 adopted May 11, 2021, to be effective immediately in lieu of the original effective date of June 1, 2021.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea  
Mr. Young – yea  
Mr. Grossmann – yea

Resolution adopted this 18<sup>th</sup> day of May 2021.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: All Elected officials  
Boards & Commissions  
Commissioners file  
B. McGary

Department/Agency heads  
Tenants  
Policy file  
T. Zindel