



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN**

**SHANNON JONES**

**DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Session – October 22, 2024

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the October 15, 2024, meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Krystal Powell, Clerk – present

Minutes of the October 15, 2024 meeting were read and approved.

- 24-1392      A resolution was adopted hiring Lillian Kuhn as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1393      A resolution was adopted hiring Nicole Downing, as Administrative Support, within the Warren County Office of Management and Budget. Vote: Unanimous
- 24-1394      A resolution was adopted naming Michael Gladwell as Building Official and Steve Scott as backup Building Official for Warren County with the Ohio Board of Building Standards effective October 16, 2024. Vote: Unanimous
- 24-1395      A resolution was adopted accepting the resignation of Alden Payzant, employee of the Warren County Building and Zoning Department effective October 16, 2024. Vote: Unanimous
- 24-1396      Due to a clerical error this resolution was inadvertently omitted.
- 24-1397      A resolution was adopted establishing monthly department healthcare chargeback rates effective January 1, 2025. Vote: Unanimous

- 24-1398 A resolution was adopted approving personal day off with pay “Dave’s Day for Your Life” Policy for the 2025 Annual Blood Draw Screening Program for County Employees. Vote: Unanimous
- 24-1399 A resolution was adopted approving personal day off with pay policy for the 2025 “Day for Wellness” *POINTS* Program. Vote: Unanimous
- 24-1400 A resolution was adopted approving Wellness Incentive HSA Program for Program Year 2025. Vote: Unanimous
- 24-1401 A resolution was adopted approving reappointments to the Board of Trustees of the Community Authority of Union Village. Vote: Unanimous
- 24-1402 A resolution was adopted cancelling the regularly scheduled Commissioners’ Meeting of Thursday, October 24, 2024. Vote: Unanimous
- 24-1403 A resolution was adopted approving emergency replacement of the effluent flow meter located at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous
- 24-1404 A resolution was adopted authorizing the Warren County Grants Administration Director to apply with the Ohio Department of Transportation for SFY 2024 Urban Transit Program. Vote: Unanimous
- 24-1405 A resolution was adopted approving Change Order No. 1 to the contract with Barret Paving Materials Inc, for the FY24 City of Franklin: Bryant Ave. & Judy Dr. Paving and Storm Sewer CDBG Project. Vote: Unanimous
- 24-1406 A resolution was adopted entering into a Classroom Training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 24-1407 A resolution was adopted approving Change Order No. 2 to the contract with Building Crafts Inc. for the Sycamore Trails Wastewater Treatment Plant Upgrades Project. Vote: Unanimous
- 24-1408 A resolution was adopted acknowledging approval of financial transactions. Vote: Unanimous
- 24-1409 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-1410 A resolution was adopted entering into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC. for installation of certain improvements in Shaker Run Subdivision, Section 10, Phase D, situated in Turtlecreek Township. Vote: Unanimous

- 24-1411 A resolution was adopted entering into street and appurtenances (including sidewalks) security agreement with Grand Communities, LLC for installation of certain improvements in Shaker Run Section Ten, Phase D situated in Turtlecreek Township. Vote: Unanimous
- 24-1412 A resolution was adopted entering into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC. for installation of certain improvements in Shaker Run Subdivision, Section 10, Phase E, situated in Turtlecreek Township. Vote: Unanimous
- 24-1413 A resolution was adopted entering into street and appurtenances (including sidewalks) security agreement with Grand Communities, LLC for installation of certain improvements in Shaker Run Section Ten, Phase E situated in Turtlecreek Township. Vote: Unanimous
- 24-1414 A resolution was adopted approving various record plats. Vote: Unanimous
- 24-1415 A resolution was adopted approving an operational transfer from Commissioners Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 24-1416 A resolution was adopted approving operational transfers of interest earnings from Commissioners Fund #11011112 into Water Funds #5510 & #5583, and Sewer Funds #5580 & #5575. Vote: Unanimous
- 24-1417 A resolution was adopted approving a supplemental appropriation into Dog and Kennel Fund #2206. Vote: Unanimous
- 24-1418 A resolution was adopted approving supplemental appropriations into Common Pleas Community Corrections Fund #2227. Vote: Unanimous
- 24-1419 A resolution was adopted approving a supplemental appropriation into Children Services Fund #2273. Vote: Unanimous
- 24-1420 A resolution was adopted approving appropriation adjustments within Children Services Fund #2273. Vote: Unanimous
- 24-1421 A resolution was adopted approving appropriation adjustments within the Auditor's Fund #11011120. Vote: Unanimous
- 24-1422 A resolution was adopted approving appropriation adjustments within Board of Elections Fund #11011300. Vote: Unanimous
- 24-1423 A resolution was adopted approving appropriation adjustments within Coroner's Fund #11012100. Vote: Unanimous
- 24-1424 A resolution was adopted approving appropriation adjustments within Sheriff's Office Fund #11012210. Vote: Unanimous

- 24-1425 A resolution was adopted approving appropriation adjustments within Dog and Kennel Fund #2206. Vote: Unanimous
- 24-1426 A resolution was adopted approving an appropriation adjustment within Workforce Investment Board Fund #2238. Vote: Unanimous
- 24-1427 A resolution was adopted approving appropriation adjustments within OhioMeansJobs Warren County Fund #2254. Vote: Unanimous
- 24-1428 A resolution was adopted approving an appropriation adjustment within Solid and Waste Management District Fund #2256. Vote: Unanimous
- 24-1429 A resolution was adopted approving an appropriation adjustment within Child Support Enforcement Agency Fund #2263. Vote: Unanimous
- 24-1430 A resolution was adopted approving appropriation adjustments within Children Services Fund #2273. Vote: Unanimous
- 24-1431 A resolution was adopted approving an appropriation adjustment within Sewer Revenue Fund #5580. Vote: Unanimous
- 24-1432 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-1433 A resolution was adopted entering into a consulting agreement with the Samaritan Fund Program effective January 1, 2025. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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The Board convened to the Commissioners' Conference Room for a work session related to the 2025 annual budget.

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Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on October 22, 2024, in compliance with Section 121.22 O.R.C.

  
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Krystal Powell, Clerk  
Board of County Commissioners  
Warren County, Ohio