



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – July 19, 2022**

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the July 12, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – absent

Krystal Powell, Deputy Clerk – present

Minutes of the July 12, 2022, meeting were read and approved.

- 22-1072      A resolution was adopted to designate Family and Medical Leave of Absence to Ken Malicote, within the Warren County Water and Sewer Department.  
Vote: Unanimous
- 22-1073      A resolution was adopted to hire Jennifer Wilson as Water and Sewer Utility Clerk I, within the Warren County Water and Sewer Department.  
Vote: Unanimous
- 22-1074      A resolution was adopted to approve temporary pay supplement for Jeff Stilgenbauer, Fiscal Specialist, within the Office of Management and Budget.  
Vote: Unanimous
- 22-1075      A resolution was adopted to approve pay increase for Svitlana Lytvyniuk, Eligibility Referral Supervisor, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 22-1076      A resolution was adopted to hire Kristina Forsey as an Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous

- 22-1077 A resolution was adopted to accept resignation of Ashley Schmitz, Eligibility Referral Specialist III, within the Warren County Department of Job and Family Services, Human Services Division, effective August 12, 2022. Vote: Unanimous
- 22-1078 A resolution was adopted to authorize the internal posting of the “Adoption Supervisor” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 22-1079 A resolution was adopted to accept resignation of Caley Sallee, Custodial Worker I, within Warren County Facilities Management, effective July 25, 2022. Vote: Unanimous
- 22-1080 A resolution was adopted to set public hearing to consider a request from the County Engineer’s Office to depart from the official thoroughfare plan. Vote: Unanimous
- 22-1081 A resolution was adopted to approve extension of the agreement with Rochelle Daniels, to perform the duties of legal services to the Area 12 Workforce Development Board. Vote: Unanimous
- 22-1082 A resolution was adopted to approve and enter into agreement with Ohio-Kentucky- Indiana Regional Council of Governments. Vote: Unanimous
- 22-1083 A resolution was adopted to approve Notice of Intent to award bid to DBT Transportation Services LLC for the Warren County Airport John Lane Field Install New AWOS III- PT Project. Vote: Unanimous
- 22-1084 A resolution was adopted to authorize Request for Proposals for Purchase of Asset and Work Order Management Software System for Warren County Water and Sewer Department. Vote: Unanimous
- 22-1085 A resolution was adopted to authorize acceptance of renewal quote from Business Communications Specialists on behalf of Warren County Telecommunications for support renewal for extreme equipment. Vote: Unanimous
- 22-1086 A resolution was adopted to authorize President of the Board to sign the Task Completion Report #1, Sales Order Q-06337 for Central Square Technologies (FKA Tritech Software Systems) on behalf of Warren County Telecommunications. Vote: Unanimous
- 22-1087 A resolution was adopted to enter into agreement with Springboro Community City Schools on behalf of Warren County Transit Service. Vote: Unanimous
- 22-1088 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous

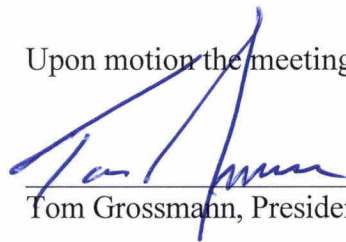
- 22-1089 A resolution was adopted to acknowledge approval of financial transaction.  
Vote: Unanimous
- 22-1090 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Timberwind, LLC for Tara Estates No. 4, Phase 2 situated in Franklin Township. Vote: Unanimous
- 22-1091 A resolution was adopted to create Fud #2212 to receive payments from local governments share of the OneOhio Opioid Settlement and accept an amended certificate for said fund. Vote: Unanimous
- 22-1092 A resolution was adopted to approve supplemental appropriation into Common Pleas Special Projects #2224. Vote: Unanimous
- 22-1093 A resolution was adopted to approve supplemental appropriation within Common Pleas Community Corrections #2262. Vote: Unanimous
- 22-1094 A resolution was adopted to approve supplemental appropriation adjustment into Sheriff's Office Fund #2294. Vote: Unanimous
- 22-1095 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Clerk of Courts – County Court Fund #11011282. Vote: Unanimous
- 22-1096 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Telecommunications Fund #11012812. Vote: Unanimous
- 22-1097 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #1011240. Vote: Unanimous
- 22-1098 A resolution was adopted to approve appropriation adjustment within Emergency Services/ Communications Fund #11012850. Vote: Unanimous
- 22-1099 A resolution was adopted to approve appropriation adjustment within Prosecutor Fund #2271. Vote: Unanimous
- 22-1100 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 22-1101 A resolution was adopted to approve appropriation adjustment within Transit Fund #2299. Vote: Unanimous
- 22-1102 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous

- 22-1103 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue Fund No. 5580. Vote: Unanimous
- 22-1104 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue Fund No. 5580. Vote: Unanimous
- 22-1105 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-1106 A resolution was adopted to approve supplemental appropriations into Board of Elections Fund #11011300. Vote: Unanimous
- 22-1107 A resolution was adopted to approve promotion of Tanya Sellers to the position of Deputy Director within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

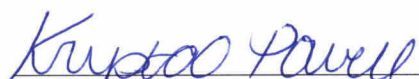
Upon motion the meeting was adjourned.

  
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Tom Grossmann, President

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Shannon Jones

  
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David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 19, 2022, in compliance with Section 121.22 O.R.C.

  
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Krystal Powell, Deputy Clerk  
Board of County Commissioners  
Warren County, Ohio