



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 27, 2021

The Board met in regular session pursuant to adjournment of the July 20, 2021 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

21-1005 A resolution was adopted to accept resignation of William Lander, Litter Control Officer, within the Warren County Solid Waster District effective July 21, 2021. Vote: Unanimous

21-1006 A resolution was adopted to authorize posting of “Litter Control Officer” position, within the Solid Waste Department. Vote: Unanimous

21-1007 A resolution was adopted to approve transfer of Kendra Hall from the position of Protective Services Caseworker II to Case Aide within the Department of Job and Family Services, Children Services Division. Vote: Unanimous

21-1008 A resolution was adopted to authorize the posting of the “Protective Services Caseworker I or II” positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, section 2.02 (A). Vote: Unanimous

21-1009 A resolution was adopted to accept resignation of Jessica Butler, Emergency Communications Operator, within the Warren County Emergency Services Department, effective July 16, 2021. Vote: Unanimous

21-1010 A resolution was adopted to approve promotion of Michael Gladwell from Building and Electrical Inspector II to Building and Electrical Inspector III within the Building and Zoning Department. Vote: Unanimous

- 21-1011 A resolution was adopted to amend the printing and mailing services agreement with Peregrine Services, Inc. on behalf of the Water and Sewer Department. Vote: Unanimous
- 21-1012 A resolution was adopted to approve Notice of Intent to Award Bid to Downing Construction Company for the Aeration Upgrades- Waynesville Regional Wastewater Treatment Plant Project. Vote: Unanimous
- 21-1013 A resolution was adopted to approve emergency repair to the HVAC unit located at the Fields Ertel Booster Station. Vote: Unanimous
- 21-1014 A resolution was adopted to authorize acceptance of renewal quote from Business Communications Specialists on behalf of Warren County Telecommunications for Partner Support Renewal for Mitel Equipment. Vote: Unanimous
- 21-1015 A resolution was adopted to enter into an engineering services contract with IBI Group Engineering Services (USA) Inc. on behalf of Warren County Engineer. Vote: Unanimous
- 21-1016 A resolution was adopted to authorize President of the Board to sign an Ohio Public Works Commission (Issue 2) Project Agreement on behalf of the Warren County Engineer. Vote: Unanimous
- 21-1017 A resolution was adopted to approve and enter into a Subgrant Agreement with the Ohio Department of Job and Family Services (ODJFS) and the Ohio Department of Medicaid (ODM) on behalf of the Warren County Department of Children Services (PCSA). Vote: Unanimous
- 21-1018 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 21-1019 A resolution was adopted to approve bond release for Coppage Construction Co., Inc. for completion of improvements in the district at Deerfield Residential situated in Deerfield Township. Vote: Unanimous
- 21-1020 A resolution was adopted to enter into a Subdivision Public Performance and Maintenance Security Agreement with Drees Company, for installation of certain improvements in Shaker Run, Section Six, Phase A, Part 2 situated in Turtlecreek Township. Vote: Unanimous
- 21-1021 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with the Drees Company for installation of certain improvements in Shaker Run, Section Six, Phase A, Part 2 situated in Turtlecreek Township. Vote: Unanimous
- 21-1022 A resolution was adopted to approve various record plats. Vote: Unanimous
- 21-1023 A resolution was adopted to accept an amended certificate and approve supplemental appropriations into OhioMeansJobs Fund #2258. Vote: Unanimous

- 21-1024 A resolution was adopted to approve operational transfers of interest earnings from Commissioners Fund #11011112 into Water Funds #5510, #5583, Sewer Funds #5580, and #5575. Vote: Unanimous
- 21-1025 A resolution was adopted to approve an operational transfer from Commissioners' Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 21-1026 A resolution was adopted to approve supplemental appropriation within Jail Sales Tax Purchase Fund #4495. Vote: Unanimous
- 21-1027 A resolution was adopted to approve appropriation adjustment from OMB Fund #11011115 into Economic Development Fund #11011116. Vote: Unanimous
- 21-1028 A resolution was adopted to approve appropriation adjustment within Economic Development Fund #11011116. approve appropriation adjustment
- 21-1029 A resolution was adopted to approve appropriation adjustment within Common Pleas General Fund #11011220. Vote: Unanimous
- 21-1030 A resolution was adopted to approve appropriation adjustment from Telecommunications Department Fund #11012812 into #11012810. Vote: Unanimous
- 21-1031 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #11012812. Vote: Unanimous
- 21-1032 A resolution was adopted to approve appropriation adjustments with Auditor's Office Fund #2237. Vote: Unanimous
- 21-1033 A resolution was adopted to approve appropriation adjustment within Grants Fund #2251. Vote: Unanimous
- 21-1034 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #4492. Vote: Unanimous
- 21-1035 A resolution was adopted to approve appropriation adjustment within Telecommunications Fund #4492. Vote: Unanimous
- 21-1036 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 21-1037 A resolution was adopted to approve and enter into contract with VSWC Architects for the Warren County Court Expansion Project, on behalf of Warren County Facilities Management. Vote: Unanimous

- 21-1038 A resolution was adopted to authorize the Warren County Sheriff's Office to initiate negotiations for a Medical Services Contract with VitalCore Health Strategies for the RFP Medical Services for the Warren County Jail. Vote: Unanimous
- 21-1039 A resolution was adopted to approve and authorize County Administrator to enter into an agreement with either Engie or IGS Energy for electric generation to various facilities within the Warren County Water and Sewer Department, various facilities within the Warren County Park District, various facilities within Warren County Telecommunications, and various services with the Warren County Engineer's Office. Vote: Unanimous
- 21-1040 A resolution was adopted to determine to proceed with submitting the question of a renewal of a tax levy for senior citizens services. Vote: Unanimous
- 21-1041 A resolution was adopted to approve and sign the submission of SF-424, Assurances and Certifications as they relate to the Warren County 2019-2023 Consolidated Plan and Fiscal Year 2019 CDBG-CV (COVID - 19) Annual Action Plan Amendment #2. Vote: Unanimous
- 21-1042 A resolution was adopted to approve annexation of 10.5383 acres to the Village of South Lebanon, Richard A. Paolo, agent, pursuant to Ohio Revised Code Section 709.23 [A.K.A. Expedited Type 2 Annexation]. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Candace Miller, Commissioners' Aide, discussed the upcoming "Stand to Serve" 20th Anniversary event.

Tiffany Zindel, County Administrator, requested the Board's consideration in increasing the threshold in requiring three (3) quotes for purchases over \$1000 to \$3000 or \$5000 in order to help streamline smaller purchases.

Upon discussion, the Board determined that a threshold of \$2500 is not unreasonable and Mrs. Zindel stated she will present the resolution to modify the Procurement Policy to reflect the change on the consent agenda at the next meeting.

PUBLIC HEARING
AMENDMENT TO THE FY2019 COMMUNITY DEVELOPMENT BLOCK GRANT
ACTION PLAN OF THE CONSOLIDATED PLAN

The public hearing to consider the amend to the FY2019 Community Development Block Grant Action Plan of the consolidate Plan was convened this 27th day of July 2021, in the Commissioners' Meeting Room.

Susanne Mason, Program Manager, reviewed the proposed projects for consideration as follows:

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|--|-----------|
| Shared Harvest Food Bank Distribution | \$241,983 |
| Lebanon Food Pantry Refrigeration | \$ 22,548 |
| Family Promise of Warren County – Facility | \$270,574 |
| Family Promise of Warren County – Operating | \$ 22,548 |
| Meals on Wheels Parking Lot | \$ 63,134 |
| Child Advocacy Center of Warren County | \$106,426 |
| Abuse and Rape Crises Shelter of Warren County | \$ 67,643 |

There being no one present to provide public comment, the Board closed the public hearing and resolved (Resolution #21-1041) to approve and sign the submission of SF-424, Assurances and Certifications as they relate to the Warren County 2019-2023 Consolidated Plan and Fiscal Year 2019 CDBG-CV (COVID - 19) Annual Action Plan Amendment #2.

The Board met this 27th day of July 2021, to consider the annexation of 10.5383 acres to the Village of South Lebanon, Richard A. Paolo, agent, pursuant to Ohio Revised Code Section 709.23 [A.K.A. Expedited Type 2 Annexation].

Bruce McGary, Assistant Prosecutor, stated that the Hamilton Township Trustees did not file an objection to the annexation and that the Board is required to approve at this annexation at the next public meeting.

Upon discussion, the Board resolved (Resolution #21-1042) to approve annexation of 10.5383 acres to the Village of South Lebanon, Richard A. Paolo, agent, pursuant to Ohio Revised Code Section 709.23 [A.K.A. Expedited Type 2 Annexation].

South Lebanon Mayor James Smith provided an update on various matters happening within the Village.

Commissioner Young exited the meeting at 9:22 a.m.

Tammy Whitaker, Benefits Manager, was present for a work session to discuss the appeal filed relative to the denial of a claim that was determined to be the result of complications from a non-covered procedure.

Ms. Whitaker stated their Board's options relative how the Board would like to consider matters such as these:

1. Amend the Benefit Plan
2. Consider each matter on a case-by-case basis

Commissioner Jones stated her opinion that the benefits policy is sound and feels that any exception should be made on a case-by-case basis but needs to understand the request prior to making any determination on how to proceed.

Ms. Whitaker explained the circumstances around the request and that the non-covered procedure occurred many years ago.


Commissioner Grossmann stated his opinion that the further time away from the procedure, the more he feels it is unrelated the non-covered procedure. He then stated his desire to approve coverage if there is a lengthy period between the original procedure and any "complications".

Commissioner Jones concurred.

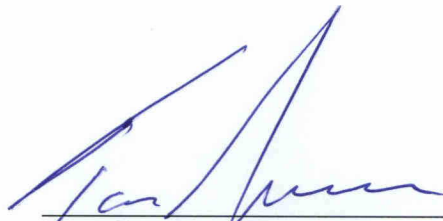
The Board then stated their desire to consider these matters on a case-by-case basis and not amend the Benefit Plan.

Upon further discussion, the Board approved the appeal and County Administrator Tiffany Zindel executed the necessary form to reflect the Board's decision.

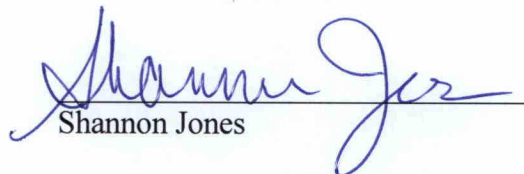
Upon motion the meeting was adjourned.



David G. Young, President

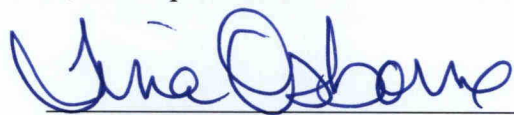


Tom Grossmann



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 27, 2021, in compliance with Section 121.29 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio