



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – September 8, 2020

The Board met in regular session pursuant to adjournment of the September 1, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the August 18, 2020 and August 25, 2020 meetings were read and approved.

- 20-1244 A resolution was adopted to approve reclassification of Kayla New from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1245 A resolution was adopted to approve reclassification of Kendra Hall from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1246 A resolution was adopted to approve reclassification of John Manfreda from Investigative Caseworker I to Investigative Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1247 A resolution was adopted to hire Olivia Taylor as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1248 A resolution was adopted to amend the Personnel Policy Manual with the addition of Section 2.11 Teleworking Policy. Vote: Unanimous

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- 20-1249 A resolution was adopted to approve emergency repair and replacement of aviation light at the Otterbein Water Tower. Vote: Unanimous
- 20-1250 A resolution was adopted to amend Resolution #20-1008 to adopt the Warren County Tax Budget for Year 2021. Vote: Unanimous
- 20-1251 A resolution was adopted to reestablish formula for distribution of interest earned for designated enterprise funds. Vote: Unanimous
- 20-1252 A resolution was adopted to authorize the County Administrator to sign the application for administrative services with Dental Care Plus. Vote: Unanimous
- 20-1253 A resolution was adopted to enter into a self-insured Joint Settlement Agreement and release with Maynell Ulloa. Vote: Unanimous
- 20-1254 A resolution was adopted to authorize the President of this Board to sign a Satisfaction of Mortgages for Lori L. Luburgh. Vote: Unanimous
- 20-1255 A resolution was adopted to enter into contract with Peterson Construction Co. for the Franklin Area Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 20-1256 A resolution was adopted to approve agreement and addendum with Pressley Ridge as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 20-1257 A resolution was adopted to approve and authorize the President of this Board to execute an agreement with University of Cincinnati School of Social Work on behalf of the Warren County Juvenile Court Mary Haven Youth Center. Vote: Unanimous
- 20-1258 A resolution was adopted to approve and authorize the President of this Board to execute an agreement with Business Information Systems, Inc. (BIS) on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 20-1259 A resolution was adopted to approve and enter into a Youth Worksite Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-1260 A resolution was adopted to enter into an On-the-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-1261 A resolution was adopted to authorize the President of the Board to enter into a new Commercial Account Purchase Agreement with Boot Barn on behalf of the Warren County Water and Sewer Department for the purchase of uniform apparel and safety shoes. Vote: Unanimous

- 20-1262 A resolution was adopted to declare property no longer needed for public use, obsolete, and unfit for the use for which it was acquired. Vote: Unanimous
- 20-1263 A resolution was adopted to declare various items within Building & Zoning, Common Pleas Court- General Division, Health Department and Telecommunications as surplus and authorize the disposal of said items. Vote: Unanimous
- 20-1264 A resolution was adopted to acknowledge receipt of August 2020 Financial Statement. Vote: Unanimous
- 20-1265 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-1266 A resolution was adopted to approve bond release for Long Cove Acquisitions Partners for completion of improvements in Long Cove Section 2B situated in Deerfield Township. Vote: Unanimous
- 20-1267 A resolution was adopted to accept an Amended Certificate for Fund #2210 and approve supplemental appropriations into Local Coronavirus Relief Fund #2210. Vote: Unanimous
- 20-1268 A resolution was adopted to approve supplemental appropriation into OhioMeansJobs Fund #2258. Vote: Unanimous
- 20-1269 A resolution was adopted to approve supplemental appropriation into OhioMeansJobs Fund #2258. Vote: Unanimous
- 20-1270 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 20-1271 A resolution was adopted to approve appropriation adjustment within Common Pleas Court General Fund #11011220. Vote: Unanimous
- 20-1272 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Services #11011223. Vote: Unanimous
- 20-1273 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #11011240. Vote: Unanimous
- 20-1274 A resolution was adopted to approve appropriation adjustment within Coroner's Fund #11012100. Vote: Unanimous
- 20-1275 A resolution was adopted to approve appropriation adjustment from Telecommunications Department Fund #11012810 into 11012812. Vote: Unanimous

- 20-1276 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 20-1277 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous
- 20-1278 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous
- 20-1279 A resolution was adopted to authorize the fee schedule and retain Megan Roach of Graydon Head & Ritchie LLC for legal services relative to Warren County's Self-Insured Worker's Compensation Program. Vote: Unanimous
- 20-1280 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Matt Schnipke, Economic Development Director, was present for a work session to discuss the concept of a small business grant program utilizing CARES funding.

Mr. Schnipke presented the attached PowerPoint presentation discussing the available funds as well as the deadlines associated with the encumbrance and expenditure of funds. He then discussed the concept of partnering with the Small Business Development Center (SBDC) to focus on three areas: Small Business – allocating \$350,000, Non-Profits – allocating \$350,000, and Child Care – allocating \$350,000. He discussed the development of an application for funding with the assistance of the Warren County Prosecutor's Office as well as the proposed role the SBDC to review applications and make recommendations to the Board for final approval.

There was discussion relative to the need for business to show a true need to receive assistance.

Commissioner Grossmann requested information relative to other grant programs available within Warren County and surrounding areas and the needs of area business and non-profit organizations.

Commissioner Young discussed his concern relative to government being able to pick and choose a "winner" with the grant funds. He then stated that the State is in a unique circumstance

and that the Governor's decisions have caused true hardships to local business and non-profit organizations. He then stated his agreement to the proceed with the program.

There was discussion relative to a direct request from Warren County Community Services, Inc. relative to a technology request for "locked in" seniors relative to the purchase of communication devices to interact with family and loved ones.

Commissioner Young stated he would rather fund N95 masks for seniors.

There was discussion relative to the possibility of schools being a recipient of funding, both public and private.

Commissioner Jones discussed the problems surrounding broadband connectivity with some of the more rural areas being the need, regardless of whether the school is public or private.

Tiffany Zindel, County Administrator, updated the Board on the N95 mask distribution to target the vulnerable populations.

Mrs. Zindel stated that Warren County Emergency Management Agency is working on a program for distribution. She then stated the request for 18,500 masks from the local schools and her discussion with Tom Isaacs, Educational Services Center Superintendent, relative to said request.

Commissioner Young discussed the current spiking of COVID-19 cases while the hospitalization and death rates are going down.

There was discussion relative to the long-term ramifications on the mental health of our children relative to the restrictions associated with the pandemic.

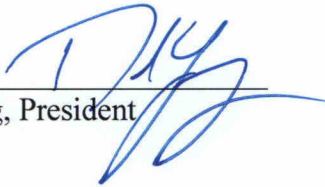
There was further discussion regarding the distribution of masks to the schools. It was determined to proceed with the request as this will not affect the "set aside" for first responders and we can replenish our stock utilizing CARES funding.

Upon further discussion, the Board determined their desire to proceed with the grant program and requested a follow-up session with Mr. Schnipke for the next meeting with additional information.


There was discussion relative to the CARES funding and the distribution of funds that are not spent.

Commissioner Jones stated there are funding needs within Warren County that need consideration prior to returning any funds.

Upon motion the meeting was adjourned.



David G. Young, President



Tom Grossmann

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 8, 2020, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



Warren County
Small Business Grant
Program Concept

CARES Funding

- ▶ \$1.6 million total unencumbered remaining
- ▶ Funds must be encumbered by Oct. 20, 2020
- ▶ Funds must be spent by Dec. 31, 2020

Small Business Grant Program Concept

- ▶ Partner with Warren County Small Business Development Center (SBDC)
- ▶ Working with Prosecutor's Office to develop program requirements and application process
- ▶ 3 "Buckets"

Small Business
(50 FTE or less)

• \$350,000

Non-Profits

• \$350,000

Childcare

• \$350,000

Next Steps

- ▶ Commissioner input to developed framework
- ▶ Encumber \$1,050,000
- ▶ Present final application and SBDC MOU



QUESTIONS?