



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – April 19, 2016**

The Board met in regular session pursuant to adjournment of the April 12, 2016, meeting.

David G. Young – present

Pat Arnold South – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the April 12, 2016 meeting were read and approved.

- 16-0538      A resolution was adopted to promote Abbie Downey to the position of Protective Services Caseworker I within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-0539      A resolution was adopted to hire Michaela Parker as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-0540      A resolution was adopted to hire Shawna Wagoner as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-0541      A resolution was adopted to hire Vanessa Henson as Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-0542      A resolution was adopted to authorize the posting of a “Case Aide” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a).  
Vote: Unanimous

- 16-0543 A resolution was adopted to declare various items within Facilities Management, as surplus and authorize the disposal of said items. Vote: Unanimous
- 16-0544 A resolution was adopted to waive permit fees associated with the installation of a new flagpole at Testerman Park in Hamilton Township. Vote: Unanimous
- 16-0545 A resolution was adopted to authorize the advertisement of a Notice of Intent to request release of funds relative to US Department of Housing and Urban Development Capital Fund Program on behalf of the Warren Metropolitan Housing Authority. Vote: Unanimous
- 16-0546 A resolution was adopted to authorize publication of Notice to Public of Proposal to Construct in a Floodplain relative to the Fiscal Year 2016 South Lebanon – High Street Reconstruction Community Development Block Grant Project. Vote: Unanimous
- 16-0547 A resolution was adopted to authorize public advertisement of a Request for Proposals for bill preparation and mailing services for the Warren County Treasurer in connection with the collection of real estate taxes. Vote: Unanimous
- 16-0548 A resolution was adopted to amend a contract between the Warren County Commissioners and Ohio State University on behalf of Ohio State University Extension, Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 16-0549 A resolution was adopted to approve agreement with Marie’s House of Hope as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 16-0550 A resolution was adopted to approve and enter into contract with Community Mental Health Centers of Warren County, Inc., DBA Solutions Community Counseling and Recovery Centers, on behalf of the Warren County Jail regarding crisis services. Vote: Unanimous
- 16-0551 A resolution was adopted to approve engineering agreement with the Dixon Engineering for elevated storage tank inspection services. Vote: Unanimous
- 16-0552 A resolution was adopted to approve and enter into agreement with SmartBill, Ltd. on behalf of the Warren County Treasurer. Vote: Unanimous
- 16-0553 A resolution was adopted to authorize President of Board to sign the Installation Completion Certificate between Mobilcomm, Inc. and Warren County Telecommunication. Vote: Unanimous

- 16-0554 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 16-0555 A resolution was adopted to approve various refunds. Vote: Unanimous
- 16-0556 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 16-0557 A resolution was adopted to enter into Erosion Control Bond Agreement for CA Senior Ventures Mason, LLC for completion of improvements in Natorp Subdivision, Section 3 Situated in Deerfield Township. Vote: Unanimous
- 16-0558 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 16-0559 A resolution was adopted to approve a cash advance and operational transfer from General Fund #101 into fund #479 Airport Construction and supplemental appropriation into fund #479 Airport Construction. Vote: Unanimous
- 16-0560 A resolution was adopted to approve operational transfer from Commissioners fund #101-1110 into Radio System Bond fund #368. Vote: Unanimous
- 16-0561 A resolution was adopted to approve supplemental appropriation into Lebanon Municipal Court fund #101-1272. Vote: Unanimous
- 16-0562 A resolution was adopted to approve appropriation adjustments from Commissioners Grant fund #101-1112 into Treasurer fund #101-1130 and Commissioners fund #101-1110 and appropriation within Treasurer fund #101-1130. Vote: Unanimous
- 16-0563 A resolution was adopted to approve appropriation adjustment from Commissioners' General fund #101-1110 into Clerk of Court of Common Pleas fund #101-1260. Vote: Unanimous
- 16-0564 A resolution was adopted to approve appropriation adjustments within Common Pleas Court fund #101-1220. Vote: Unanimous
- 16-0565 A resolution was adopted to approve appropriation adjustments within Prosecutor fund #245. Vote: Unanimous
- 16-0566 A resolution was adopted to approve appropriation adjustments within the OhioMeansJobs fund #258. Vote: Unanimous
- 16-0567 A resolution was adopted to approve appropriation adjustments within Building and Zoning fund #101-2300 and Treasurers Office fund #249. Vote: Unanimous
- 16-0568 A resolution was adopted to authorize payment of bills. Vote: Unanimous

- 16-0569 A resolution was adopted to designate OhioMeansJobs Warren County as the lead agency responsible for administering the Comprehensive Case Management and Employment Program effective July 1, 2016. Vote: Unanimous
- 16-0570 A resolution was adopted to administer disciplinary action against Theresa Turner, Eligibility Referral Specialist II, within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 16-0571 A resolution was adopted to approve hiring temporary employees for the Water and Sewer Department. Vote: Unanimous
- 16-0572 A resolution was adopted to approve hiring of temporary employees for the Facilities Management Department. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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On motion, bids were closed at 9:05 a.m. this 19<sup>th</sup> day of April and the following bids were received, opened and read aloud for the 2016 Resurfacing Project for the Warren County Engineer's Office:

Barrett Paving Middletown, Ohio	\$ 3,169,029.05
John R. Jurgensen Cincinnati, Ohio	\$ 3,098,333.25

Neil Tunison, Warren County Engineer will review bids for a recommendation at a later date.

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Eugene Rose, Warren County Community Services, was present to present a reimbursement check to the Board in the amount of \$25,000 to repay the loan provided through the Community Housing Improvement Program funds for the rehabilitation of a donated house.

Mr. Rose stated that the house and property was a foreclosure owned by the bank and donated to Community Services/Balanced Housing. He stated that the borrowed program income money was used to purchase material and the labor supplied by the Warren County Career Center students to rehab the home.

Mr. Rose stated that once the construction was completed, the house was placed on the market for sale and a qualified buyer that meets the low to moderate income guidelines now has the property under contract. He then added that the buyer meets the program income guidelines and has been living in his parents' basement in order to save enough money to pay cash for the property.

There was discussion relative to the need for financial literacy in today's environment and upon request from Commissioner Young, a future work session will be scheduled between Community Services, Warren County Human Services and OhioMeansJobs Warren County in order to help foster that environment in Warren County.

Commissioner Young stated his desire for Warren County to be known for their ability to teach a low to moderate income family how to become rich.

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Adam Jones, Workforce Investment Board Executive Director, was present along with Karen Whittamore, OhioMeansJobs Warren County Director, and Lauren Cavanaugh, Human Services Director, for a work session to discuss the newly mandated Comprehensive Case Management.

Mr. Jones reviewed the requirements from the State of Ohio relative to the new mandate and stated that Warren County must select a lead agency prior to May 15, 2016, for an effective date of July 1, 2016.

Commissioner South stated her opinion that Human Services does a great job with assistance but it is the duty of OhioMeansJobs Warren County to help find jobs for all those in need. She then stated her recommendation to select OhioMeansJobs Warren County as the lead agency relative to Comprehensive Case Management.

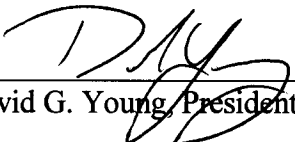
Upon discussion, the Board resolved (Resolution #16-0569) to designate OhioMeansJobs Warren County as the lead agency responsible for administering the Comprehensive Case Management and Employment Program effective July 1, 2016.

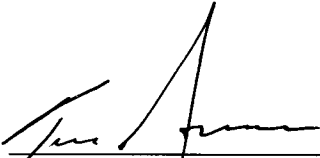
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On motion, upon unanimous call of the roll, the Board entered into executive session at 10:03 a.m. to discuss personnel matters relative to disciplinary action within Human Services and hiring within the Water and Sewer Department and Facilities Management pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 12:09 p.m.

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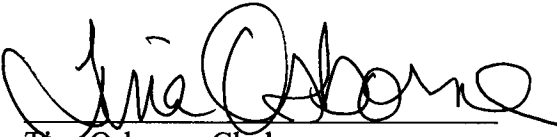
Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on April 19, 2016, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio