



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM ARISS  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – December 30, 2014**

The Board met in regular session pursuant to adjournment of the December 18, 2014, meeting.

Pat Arnold South - present

Tom Ariss - present

David G. Young - present

Laura Lander, Deputy Clerk - present

- 14-2038      A resolution was adopted to approve Leave Donation for Jennifer Yeazel, Eligibility Referral Specialist II, within the Warren County Job and Family Services, Human Services Division.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2039      A resolution was adopted to accept Resignation of Scott Carlisle, Emergency Communications Operator, within the Warren County Emergency Services Department, effective December 26, 2014.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2040      A resolution was adopted to authorize the Posting of the “Emergency Communications Call Taker” position within the Emergency Services Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2041      A resolution was adopted to authorize the Posting of the “Water Treatment System: Chief Operator, Operator II or Operator III”, within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent

- 14-2042 A resolution was adopted to approve Notice of Intent to Award Bid to Insituform Technologies, LLC for FY2014 City of Franklin – Boys, Warren, Bryant Avenue and Oxford Road Sanitary Sewer Lining CDBG Project.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2043 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign a Subgrant Award Agreement on behalf of the Greater Warren County Drug Task Force.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2044 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign the Certifications and Requirements for the 2014-JG-A01-6252 Grant Application on behalf of the Greater Warren County Drug Task Force. Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2045 A resolution was adopted to authorize the President of the Board to sign a service Agreement with Lebanon Citizens National Bank relative to Direct Deposit.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2046 A resolution was adopted to authorize amendment No. 2 to the Engineering Agreement with Jones & Henry, Ltd. increasing Purchase Order No. 89969 for the Waynesville Sewer District System Improvement Project, Fund No. 575-3375. Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2047 A resolution was adopted to approve and authorize the President of the Board to enter into an On-The-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2048 A resolution was adopted to affirm “Then and Now” requests pursuant to Ohio Revised Code 5705.41 (D) (1).  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2049 A resolution was adopted to approve various Refunds.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2050 A resolution was adopted to acknowledge payment of Bills.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2051 A resolution was adopted to approve and authorize the processing of Various Purchase Orders. Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2052 A resolution was adopted to accept Amended Certificate for Funds 273, 293, 450, 452, 455, 462, 479, 490, 575, and 583.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent

- 14-2053 A resolution was adopted to approve Cash Advance into Payroll Rotary Fund #714 from the County General Fund #101 for pay date January 2, 2015.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2054 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court/Smart Grant Fund #289-(2500)-1226.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2055 A resolution was adopted to authorize payment of Bills.  
Vote: Mr. Ariss – yea; Mrs. South – yea; Mr. Young - absent
- 14-2056 A resolution was adopted to approve and authorize the President of the Board to enter into a Settlement Agreement with IPASS Inc. Vote: Unanimous
- 14-2057 A resolution was adopted to approve and authorize the President of the Board to sign the Amendment to the Proposal of Warren County Community Services relevant to a Housing Project Loan through the Program income Revolving Loan Fund. Vote: Unanimous
- 14-2058 A resolution was adopted to authorize the Posting of the “Emergency Communications Operator” position within the Emergency Services Department, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (a).  
Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Commissioner Young entered the meeting at 9:11 a.m.

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On motion, bids were closed at 9:15 a.m. this 30<sup>th</sup> day of December and the following bids were received, opened and read aloud for the US 22 & 3 at Hopkins Road for the Warren County Water and Sewer Department:

Associated Excavating Inc  
Brookville, Ohio

\$ 161,079.00

CG Construction & Utilities Miamisburg, Ohio	\$ 173,322.75
Ford Development Company Cincinnati, Ohio	\$ 127,457.00
GM Pipeline West Chester, Ohio	\$ 89,086.00
Howell Contractors Fort Wright, Kentucky	\$ 138,784.00
J K Excavating & Utilities Mason, Ohio	\$ 119,927.00
Lewaro Construction Dayton, Ohio	\$ 138,622.50
Lonkard Construction Co Union, Kentucky	\$ 149,224.00
Rack & Ballauer Excavating Hamilton, Ohio	\$ 110,267.00
Rauch Excavating Inc Morrow, Ohio	\$ 168,342.00
RB Jergens Vandalia, Ohio	\$ 132,480.50
Smith & Brown Contractors Harrison, Ohio	\$ 124,479.65
Stauffer Site Services LLC Mason, Ohio	\$ 145,429.00

Chris Brausch, Warren County Sanitary Engineer, will review bids for a recommendation at a later date.

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Vicki Perry, Grants Coordinator, was present to discuss amending the agreement with Warren County Community Services relative to a Housing Project Loan through the Program Income Revolving Loan Fund.

Mrs. Perry stated that the Board entered into an agreement in January 2014, to provide a \$50,000 loan to Community Services to assist in covering the costs for rehabilitation of a home that will be sold upon completion to a low to moderate income buyer.

The original agreement stated that the loan would be repaid within 12 months. Since Community Services is utilizing labor from the Warren County Career Center Construction Technology class, it is taking longer than anticipated to complete the project.

Mrs. Perry stated that Warren County Community Services is requesting an extension of an additional 12 months to repay the loan.

Mrs. Perry stated that this matter was discussed in the last meeting of the Warren County Rehab Board of Trustees and they voted to recommend approval of the extension request.

Upon further discussion, the Board resolved (Resolution #14-2057) to approve and authorize the President of the Board to sign the Amendment to the proposal of Warren County Community Services relevant to a Housing Project Loan through the Program Income Revolving Loan Fund.

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Mrs. Perry stated the need for additional repair funds by an individual for replacement of a roof.

Mrs. Perry explained that the individual in question is a 66 year old woman on permanent disability and receives approximately \$900 a month in income. She stated that the woman previously received approximately \$3,700 in CHIP funding for baseboard heating. She then stated that the roof is now leaking and needs to be replaced. The cost of the roof is \$8,000. If approved, the total amount to be repaid would be approximately \$11,700.

Mrs. Perry further stated that the individual's home is paid for so the \$11,700 would be a lien for a first mortgage which would be repaid to the County when the home is sold.

Commissioner South stated that the amount requested is less than 50% of the current value of the home and the request falls within the current program guidelines.

Mrs. Perry requested the Board's approval to increase the total available loan amount to \$12,000 to cover the additional expense of replacing the roof.

On motion, upon unanimous call of the roll, the Board directed Mrs. Perry to submit a Purchase Order for the amount of \$8,000 for the repair of the roof and increase the total amount of the lien to \$12,000.

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Commissioners South and Young discussed their desire to authorize outgoing Commissioner Ariss to retain ownership of his county provided cell phone and tablet, with the understanding

that he would transfer service from the county account to his personal account.

Upon discussion, the Board authorized the Telecommunications Department to transfer ownership of the cell phone and tablet to Tom Ariss and work with Verizon Wireless to transfer said accounts associated with the electronic devices.

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Commissioners Young and South wished Commissioner Ariss well in his retirement.

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Upon motion the meeting was adjourned.

  
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Pat Arnold South, President

  
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David G. Young

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Tom Ariss

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 30, 2014, in compliance with Section 121.22 O.R.C.

  
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Laura Lander, Deputy Clerk  
Board of County Commissioners  
Warren County, Ohio