



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

(513) 420-4250

(513) 925-1250

(513) 783-4993

(937) 425-1250

Facsimile (513) 695-2999

**LARRY CRISENBERY
C. MICHAEL KILBURN
PAT ARNOLD SOUTH**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session--July 8, 2003

The Board met in regular session pursuant to adjournment of the July 1, 2003, meeting.

Larry Crisenbery - present

Pat Arnold South - present

C. Michael Kilburn - present

Tina Davis, Clerk - present

- 03-946 A resolution was adopted to approve and authorize the President of the Board to enter into a Software License Agreement for Software mandated by the State of Ohio Department of Job and Family Services on behalf of the Warren County One Stop Business and Employment Administration.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - abstain
- 03-947 A resolution was adopted to authorize Transfer of Title of a Warren County Sheriff's Office Vehicle to Progressive Insurance Company. Vote: Unanimous
- 03-948 A resolution was adopted to enter into contract with Bronco Excavating, Inc., for the Snook/Sunny/Lebanon Road Sewer Improvements Project. Vote: Unanimous
- 03-949 A resolution was adopted to authorize payment of Bills.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-950 A resolution was adopted to approve and enter into a contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Community Services.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

- 03-951 A resolution was adopted to approve and authorize application for the FY 2003 Community Development Block Grant (CDBG) Formula Program and authorize the President of this Board to sign documents relative thereto.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-952 A resolution was adopted to authorize reimbursement to Deerfield Township Trustees and the Butler County Department of Environmental Services for System Capacity Charges for the Northwest Deerfield Area.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-953 A resolution was adopted to authorize reimbursement to Deerfield Township Trustees and the Butler County Department of Environmental Services for System Capacity Charges for the Deerfield Area.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-954 A resolution was adopted to authorize reimbursement to the Butler County Department of Environmental Services for System Capacity Charges for the Deerfield Area.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-955 A resolution was adopted to authorize reimbursement to Harold Handy for a portion of Pekin Road Water Main.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-956 A resolution was adopted to approve Transfer of Traci Bruce to the position of Cashier/Receptionist within the Water and Sewer Department.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-957 A resolution was adopted to approve various Refunds.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-958 A resolution was adopted to enter into contract with R.J. Shutts General Contractor for the Clarksville Road Water Main Extension Project.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-959 A resolution was adopted to acknowledge receipt of June 2003 Financial Statement.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-960 A resolution was adopted to approve Change Order No. 1 to the contract with Adams Robinson Construction for the Sewage Lift Station Improvements

Project, Fund No. 578.

Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

- 03-961 A resolution was adopted to enter into Sidewalk Security Agreement with Robert C. Rhein Interests, Inc., for installation of certain improvements in Rosemont, Section Six, situated in Deerfield Township.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-962 A resolution was adopted to Enter into Street and Appurtenances Security Agreement with Robert C. Rhein Interests, Inc., for installation of certain improvements in Rosemont, Section Six, situated in Deerfield Township.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-963 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Robert C. Rhein Interests, Inc., to install certain water and/or sanitary sewer improvements in Rosemont, Section Six, situated in Deerfield Township.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-964 A resolution was adopted to approve the Final Plat of Rosemont, Section Six.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-965 A resolution was adopted to approve Appropriation Adjustments from Commissioners Fund #101-1110 into Data Processing Fund #101-1400.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-966 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Child Support Enforcement Agency Fund #263.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-967 A resolution was adopted to approve a Cash Advance from County General Fund #101 into TASC Grant Fund #284.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-968 A resolution was adopted to approve Appropriation Adjustment from Commissioners Fund #101-1110 into Building Services Fund #101-1600.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-969 A resolution was adopted to approve a Supplemental Appropriation Adjustment within Domestic Shelter Fund #233.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-970 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Children Services Fund #273.

Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-971 A resolution was adopted to approve Appropriation Adjustments within Human services Fund #203 and Child Support Enforcement Agency Fund #263.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-972 A resolution was adopted to authorize the posting of the "Deputy Clerk" position, within the Warren County Court, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-973 A resolution was adopted to accept the Resignation of Kathy Reece, Eligibility Case Control Reviewer, within the Department of Human Services, effective August 31, 2003.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-974 A resolution was adopted to Amend Resolution #03-533 to accept the Resignation of Elizabeth Kolker, Cashier/Receptionist, within the Warren County Water and Sewer Department, effective July 11, 2003.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-975 A resolution was adopted to approve Promotion of Virginia Franz to the position of Customer Representative within the Water and Sewer Department.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-976 A resolution was adopted to authorize the posting of the "Eligibility Case Control Reviewer" position, within the Department of Human Services, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-977 A resolution was adopted to authorize the posting of the "Eligibility Referral Specialist 2" position within the Department of Human Services, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-978 A resolution was adopted to continue Public Hearing to amend the Rules and Regulations for the design of Storm Sewer and Stormwater Management Systems. Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

03-979 A resolution was adopted to designate Extended Illness Leave to Dena Redman, Eligibility Referral Specialist 2, within the Department of Human Services.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

- 03-980 A resolution was adopted to hire Elizabeth Maloney to perform Clerical Duties within the Building and Zoning Department, Full-time, Temporary.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-981 A resolution was adopted to waive Site Plan Review Application Fee for Grace Chapel in Union Township.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-982 A resolution was adopted to approve payment of Voucher to Amcare/Doctor's Urgent Care.
Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent
- 03-983 A resolution was adopted to approve Notices of Award for the FY 2003 State Homeland Security Grant Program, Planning and Administrative Funds and Equipment Funds, on behalf of the Warren County Department of Emergency Services. Vote: Mrs. South - yea; Mr. Crisenbery - yea; Mr. Kilburn - absent

DISCUSSIONS

Representatives from Hamilton Township were present to present a trophy to the Board for winning the best float in the Hamilton Township 4th of July parade.

Commissioner Kilburn exited the meeting at 10:23 a.m.

John Lazares, Educational Services Center Director, was present along with Joni LeFever, Help Me Grow Director, to give an update on the Help Me Grow program.

PUBLIC HEARING #2

AMENDMENTS TO THE RULES AND REGULATIONS FOR THE DESIGN OF STOR
SEWER AND STORMWATER MANAGEMENT SYSTEMS

The second public hearing to consider amendments to the Rules and Regulations for the Design of Storm Sewer and Storm Water Management Systems was convened this 8th day of July 2003, in the Commissioners' Meeting Room.

Due to the County Engineer, Neil Tunison, being unable to attend, the Board resolved (Resolution #03-978) to continue this public hearing to July 22, 2003, at 11:00 a.m.

Richard Renneker, Sanitary Engineer, was present to discuss the request of a property owner to receive an extension of time for payment for the Hunter Sanitary Sewer Assessment due to his refinancing. Upon discussion, the Board agreed to his request.

Mr. Renneker also presented a letter from the Warren County Park Board requesting a waiver from the Hunter Sanitary Sewer Assessment for a rental house on Shaker Road.

The Board directed Mr. Renneker to contact Larry Easterly, Park Director, to examine their intentions with the property.

The Board conducted a work session with Tiffany Sauer, Director of Financial Operations, relative to the 2004 Tax Budget.

Commissioner Kilburn entered to meeting at 2:10 p.m.

On motion, upon unanimous call of the roll, the Board entered into executive session at 3:33 p.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G) (1) and exited at 3:55 p.m.

Upon motion the meeting was adjourned.

Larry Crisenbery, President

C. Michael Kilburn

Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 8, 2003, in compliance with Section 121.22 O.R.C.

Tina Davis, Clerk
Board of County Commissioners
Warren County, Ohio