



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

September 14, 2023

- #1** ***Clerk — General***
- #2** **4:00** ***Sophia Sammons, Miss Warren County Jr. Teen— Introduction***
- #3** **4:05** ***Executive Session— Personnel Matters Relative to Employment within
the Commissioners' Office Pursuant to ORC 121.22 (G)(1)***

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this day of 2023.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

/tao

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
SHE	72 HOUR LLC	SHE 2024 FORD F-350	\$ 60,011.58

PO CHANGE ORDER

WAT	WARREN COUNTY ENGINEER	KING AVE BRIDGE WATER CONSTRUCTION	\$ 1,432.27 INCREASE
SEW	WARREN COUNTY ENGINEER	KING AVE BRIDGE SEWER CONSTRUCTION	\$ 1,432.28 INCREASE

9/14/2023 APPROVED:

Tiffany Zindel, County Administrator

CONSENT AGENDA*

September 14, 2023

PERSONNEL

1. ***Approve reclassification of Andrew Bolin and Laura Russell to Assessment Investigative Caseworker II within Children Services***

GENERAL

2. ***Advertise for bids for the Pekin Road at 123 Watermain Relocation Project***
3. ***Authorize Warren County Grants Administration Director to apply with ODOT for SFY 2024 Urban Transit Program***
4. ***Enter into agreement with Modern Office Methods for purchase of copier on behalf of Commissioners' Office/OMB***
5. ***Approve amendment to the JobWorks, Inc. Agreement on behalf of Area 12 Workforce Development Board***
6. ***Enter into classroom training agreement with Tech Elevator on behalf of OMJ Warren County***
7. ***Declare various items as surplus and authorize disposal through internet auction***
8. ***Acknowledge payment of bills***
9. ***Approve W/S bond release for Cross Creek Estates in Deerfield Township***
10. ***Accept Patterson Road in Governments Pointe North for public maintenance by Deerfield Township***
11. ***Accept dedication of additional Duke Boulevard right of way provided in the Governor's Point North and sign for continued public maintenance by Warren County on behalf of the County Engineer***
12. ***Approve performance bond reduction for The Villages of Classicway Subdivision in Hamilton Township***
13. ***Enter into various performance bond agreements***
14. ***Approve final plats***

FINANCIAL

1. ***Accept amended certificate and approve supplemental appropriation into OMJ Warren County 2258 and 2254***
2. ***Approve operational transfer from Commissioners 11011112 into CSEA 2263***
3. ***Approve supplemental appropriation into Commissioners 11011110 and Sheriff 2287***
4. ***Approve appropriation adjustment within Facilities 4467, Water and Sewer 5510 and 5580***

****Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda***

September 14, 2023

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Authorize the issuance of a county credit card for use by the Warren County Probate/Juvenile Court
2. Approve appointment of Jeremy Magrum as Alternate to the Warren County Rural Zoning Board of Appeals

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

Resolution

Number _____

Adopted Date _____

AUTHORIZE THE ISSUANCE OF A COUNTY CREDIT CARD FOR USE BY THE WARREN COUNTY PROBATE/JUVENILE COURT

WHEREAS, Ohio Revised Code § 301.27 authorizes the office of a county appointing authority to use a credit card to pay work related expenses including: food expenses; transportation expenses; gasoline and oil expenses; motor vehicle repair and maintenance expenses; telephone expenses; lodging expenses; and, internet service provider expenses; and

WHEREAS, in order for the office of a county appointing authority to obtain a credit card, the county appointing authority must apply to the board of county commissioners for authorization to have an officer or employee of the appointing authority use a credit card held by the appointing authority, and such authorization request must state whether the card is to be issued only in the name of the office of the appointing authority or whether the issued card also shall include the name of a specified officer or employee; and

WHEREAS, the debt incurred as a result of use of the credit card shall be paid from monies appropriated to specific appropriation line items of the appointing authority for the aforementioned work-related expenses; and

WHEREAS, in accordance with Ohio Revised Code § 301.27 (E) (2), the board of county commissioners may adopt a resolution authorizing an officer or employee of an appointing authority to use a county credit card to pay specific classes of the aforementioned work-related expenses without submitting an estimate of those expenses to the board of county commissioners; and

WHEREAS, prior to adopting a resolution authorizing the use of a county credit card, the board of county commissioners are required to notify the county auditor; and

WHEREAS, the Warren County Probate/Juvenile Court, who is a County Appointing Authority, has requested a county credit card to be issued in the name of the Warren County Probate/Juvenile Court and authorization for use by the employees of the Warren County Probate/Juvenile Court to pay for work related expenses including expenses for transportation and lodging expenses due to having to incur such expenses from time to time for employees, victims and witnesses, and the vendors of such services only accept a credit card to make reservations for the same; and

WHEREAS, upon receipt of the request from Warren County Probate/Juvenile Court, the Clerk sent notice of the request to the County Auditor; and

NOW THEREFORE BE IT RESOLVED, this Board does hereby authorize the issuance of a county credit card to the Warren County Probate/Juvenile Court and this Board does hereby

RESOLUTION #

Date

PAGE 2

authorize its use by employees of the Warren County Probate/Juvenile Court as approved by administrators; and

BE IT FURTHER RESOLVED, that the said credit card shall be used to pay any work related expenses allowed under Ohio Revised Code § 301.27 and may be done so without submitting an estimate of those expenses to this Board; and

BE IT FURTHER RESOLVED, that the debt incurred as a result of use of the credit card shall be paid from monies appropriated to specific appropriation line items of the County Court for the specific work-related expenses.

M moved for adoption of the foregoing resolution, being seconded by M . Upon call of the roll, the following vote resulted:

M

M

M

Resolution adopted this _____ day of _____ 20__.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

/to

cc: Auditor_____

CAROLYN A. DUVELIUS
JENNA L. SEITZ
JEFFREY W. STUEVE
MEGAN M. DAVENPORT
Magistrates



LAURA A. SCHNECKER
Court Administrator

JOHN C. KASPAR
Staff Attorney/Mediator

September 8, 2023

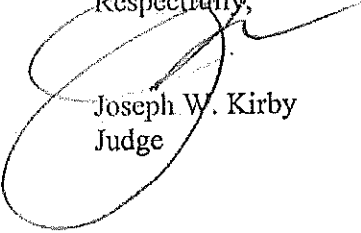
Warren County Board of County Commissioners
406 Justice Drive
Lebanon, Ohio 45036

Dear Warren County Board of County Commissioners:

Please accept this letter as a request for a credit card to be issued to the Warren County Probate/Juvenile Court to pay for work-related expenses pursuant to Revised Code § 301.27. I believe this request will be beneficial to our course of business. Should this request be granted I would also request that the credit card be issued only in the name of our department (Warren County Probate/Juvenile Court) rather than issued to a specific employee.

Please find attached a corresponding resolution. Thank you for your time and please reach out if you need anything further.

Respectfully,



Joseph W. Kirby
Judge

Probate Division
513.695.1180
513.695.2945 (Fax)

Juvenile Division
513.695.1160
513.695.2948 (Fax)

Detention Center
513.695.1393
513.695.1394 (Fax)

Mary Haven
513.695.1366
513.695.1839 (Fax)

APPROVE APPOINTMENT OF ALTERNATE MEMBER TO FILL A VACANT SEAT ON
THE RURAL ZONING BOARD OF APPEALS

BE IT RESOLVED, to approve the following appointment:

RURAL ZONING BOARD OF APPEALS

Alternate

Jeremy Magrum
2130 Hamilton Road
Lebanon, Ohio 45036

Term to expire 12/31/26

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll,
the following vote resulted:

M
M
M

Resolution adopted this 14th day of September 2023.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: Appointees
Appointments file
Zoning (file)
L. Lander

Lander, Laura

From: Hankins, Jackie
Sent: Tuesday, September 12, 2023 2:11 PM
To: Lander, Laura
Cc: Tegtmeier, Michelle R.
Subject: LETTER OF INTENT FOR BZA
Attachments: Letter of Intent for Jeremy Magrum.docx

Hello,

I have attached Jeremy Magrum's Letter of Intent for application of the BZA board again.
Please let me know if you need anything else.

Jeremy Magrum
2130 Hamilton Road
Lebanon, Ohio 45036
Jeremy.magrum@gmail.com

Thank you and have a great day,
Jackie Hankins
Administrative Support/
Cashier Receptionist
Warren County Zoning
406 Justice Dr.
Lebanon, Oh 45036
513-695-1294

Letter of Intent for Jeremy Magrum

I am interested in rejoining the zoning appeals board for Warren County. I had previously served on the board from 2017 to 2022. I had to step down in 2022 due to scheduling conflicts with employment. These conflicts are no longer a factor and therefore reestablished my availability to contribute to the county again.

I've been a resident of Warren County in Turtlecreek Township since 2017. My history includes nine years of service in the U.S. Navy where I served both as Enlisted and Officer. I have several years of experience in corporate finance, primarily within the manufacturing sector, and I have also started several local businesses and non-profits in recent years. I have a B.S. in HRM and an MBA with a concentration in Finance.

I actively enjoy contributing to our communities. I presently serve as a Finance Committee board member for the Greater Cincinnati Habitat for Humanity, and I welcome the opportunity to serve on the county board again.

*Regards,
Jeremy Magrum*

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**RECOGNIZE OCTOBER 1 THROUGH OCTOBER 7, 2022 AS
"STORMWATER AWARENESS WEEK"**

WHEREAS, urban stormwater runoff impacts water quality in the Little Miami Watershed and the Lower Great Miami Watershed in Warren County; and

WHEREAS, population growth, residential and commercial development, and the resulting changes to the landscape will only increase stormwater quality and quantity concerns throughout Ohio; and

WHEREAS, these impacts cannot be entirely avoided or eliminated but can be minimized; and

WHEREAS, it is currently recognized that control of stormwater quantity and quality is most effectively implemented when people and organizations understand the related causes and consequences of polluted stormwater runoff and flooding, and the actions they can take to control these; and

WHEREAS, the need arises not only from the regulatory requirements of EPA General Construction and Municipal Stormwater rules, but also from the recognition that citizens and local decision makers will benefit from a greater awareness of how the cumulative impacts of decisions at home, at work and through local policies impact our water quality, stream corridors and flooding; and

WHEREAS, the development and implementation of effective, outcomes-based stormwater education and outreach programs will meet the related federal stormwater pollution control requirements and those of the communities they serve so that Ohio continues to be a great place to live, work and play; and

NOW, THEREFORE BE IT RESOLVED that the Warren Board of County Commissioners joins the Warren County Stormwater District, Warren County Soil and Water Conservation District and Communities across Ohio in recognizing the week of October 1st-7th as:

"STORMWATER AWARENESS WEEK"

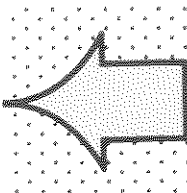
*IN WITNESS WHEREOF, we hereunto subscribed
Our names and caused the seal of Warren County to
be affixed at Lebanon this 14th day of September, in the
Year of our Lord, Two Thousand Twenty- Two.*

BOARD OF COUNTY COMMISSIONERS

Shannon Jones, President

David G. Young

Tom Grossmann





REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING, CONVENTION OR TRAINING SEMINAR/SESSION

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Angela Tiplon DEPARTMENT: Water/sewer

*POSITION: operator DATE: 9-5-23

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
contact hours

LOCATION:
Roberts Centre - Wilmington

DATE(S): Oct 17 & 18 2023

TYPE OF TRAVEL: (Check one)
AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING:
ESTIMATED COST OF TRIP: 180.00 for registration

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:
Charly Burch 9/11/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Taylor Bishop DEPARTMENT: Water and Sewer

*POSITION: Wastewater Treatment Superintendent DATE: 09/07/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio EPA Certification Renewal Course for CE Hours

LOCATION:
Roberts Center in Wilmington Ohio

DATE(S): 10/18/2023

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$135

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Cheryl Brown 9/11/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Claude Powers JR DEPARTMENT: Water and Sewer

*POSITION: Wastewater Treatment Operator 1 DATE: 09/07/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio EPA Certification Renewal Course for CE Hours

LOCATION:
Roberts Center in Wilmington Ohio

DATE(S): 10/18/2023

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$100

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Cory Branch 9/14/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Gary Grismer DEPARTMENT: Water and Sewer

*POSITION: Wastewater Treatment Operator 1 DATE: 09/07/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio EPA Contact Hour Course for Licensure Renewal

LOCATION:
Roberts Center in Wilmington Ohio

DATE(S): October 17th, 2023

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$135.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Chris Bruch 9/11/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Empty box for listing additional attendees.



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: RYAN EDWARDS DEPARTMENT: COMMON PLEAS CT

*POSITION: EM OFFICER DATE: 9/12/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

INTERNATIONAL ASSOC FOR PROPERTY AND EVIDENCE INC
EVIDENCE MANAGEMENT CLASS

LOCATION:

WC SHERIFFS OFFICE

DATE(S): 11/1-11/2/23

TYPE OF TRAVEL: (Check one)

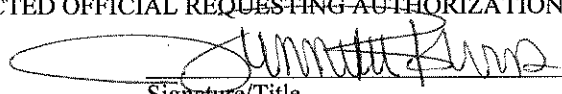
AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: NA

ESTIMATED COST OF TRIP: \$395 REGISTRATION

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

 9/12/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

[Empty box for listing additional attendees]

SEP 12 '23

RECEIVED OMB0000



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Julie Kraft DEPARTMENT: Prosecutor's Office

*POSITION: First Assistant Prosecutor DATE: 9/11/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
2023 OPAA Juvenile Prosecutor Training

LOCATION:
Marriott Columbus Northwest, 5605 Blazer Pkwy, Dublin, OH 43017

DATE(S): October 19, 2023

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING:

ESTIMATED COST OF TRIP: Registration Fee \$150.00 x 3 = \$450.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Dave Daniels
Signature/Title Date
9-12-23

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

John G. Rye IV, Assistant Prosecutor, Alexis Hogya, Assistant Prosecutor

1 SEP 12 2023

RECEIVED 09/12/2023



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Matt Fetty DEPARTMENT: OMJ

*POSITION: Director DATE: 9/12/23

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
CFIS Training Conference

LOCATION:
Nationwide Event Center and Hotel
100 Green Meadows Drive
Lewis Center, Ohio 43035

DATE(S): 10/2-10/3

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: hotel

ESTIMATED COST OF TRIP: 6 people at aprox \$450 = 2,700

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Matt Fetty Director 9/12/23
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Josh Hisle, Jena Short, Sarah Roberts, Deric Lucas, and McKayla Berberich



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Matt Fetty DEPARTMENT: OMJ

*POSITION: Director DATE: 9/12/2023

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
NACO Counties for Career Success in person technical assistance session

LOCATION:
Chattanooga TN

DATE(S): _____

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hotel

ESTIMATED COST OF TRIP: NACO is reimbursing hotel and mileage misc cost approx <\$500

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Matt Fetty 9/12/23
Signature/Title Date
Director

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:
